

Internship Title _____

Organization Name _____ Website Address _____

Address _____
City State Zip Code

Site Supervisor _____ Site Supervisor's Title _____

E-mail _____ Phone (____) _____ Fax (____) _____

Compensation: Unpaid Paid: \$ _____ Stipend Hour Week Month Semester Other _____What semester is this internship offered? (Check all that apply) Fall Spring Summer WinterApproximately how many hours per week would a student intern work? 5-10 10-15 15-20 20+**Please provide a job description of this internship position: (attach additional sheet if necessary)***Please verify your compliance with the Department of Labor's criteria for unpaid internships.**Available at: <http://www.dol.gov/whd/regs/compliance/whdfs71.htm>***What educational goals / career skills will the student acquire as a result of this experiential opportunity?***Consider Fredonia's Baccalaureate Goals to inspire students to become skilled, connected, creative and responsible.***What academic preparation and/or minimum qualifications are required for this internship?**

How would you like candidates to apply, including contact information you would like to be listed on your posting for candidates to see? (Check all that apply.)

 E-mail
 Mail Phone
 Fax Website

Number of positions available: _____ Deadline date (if any): _____

Post this position: Always active (ongoing) 30 days 60 days _____ daysHas your organization supervised an intern from Fredonia before? Yes No Unknown

How did you learn of Fredonia's internship program? _____

**SUBMIT COMPLETED FORM TO:**The State University of New York at Fredonia
Career Development Office • Gregory Hall, 2nd floor • careers@fredonia.edu
Phone: (716) 673-3327 • Fax: (716) 673-3593 • www.fredonia.edu/cdo