

University Senate, December 1, 2008

Report of the Academic Affairs Committee

1. *Proposed New Major: BSED in Early Childhood/Childhood Education (Dual Certification)*
Refer to separate attachment.

2. *Proposed New Minor: Writing*
Refer to separate attachment.

3. *Proposed New Minors: Athletic Coaching, Sports Administration and Communication, Sport and Exercise Sciences*
Refer to separate attachment.

4. *Professional Development*: The committee forwards two plans for consideration by the senate, without endorsing either one.

Plan A: Establish an annual Campus Professional Development Day. The recommended dates are:

Thursday, September 17, 2009 (although it may be too late for 2009)

Tuesday, September 14, 2010

Tuesday, September 13, 2011

On these days, classes would be cancelled until 2:00 p.m.

Plan B: Establish a weekly “FREDTime,” to be used for professional development, meetings, speakers, and other activities of benefit to the campus community. FREDTime is proposed to be from 12:30 – 1:50 on Wednesday. To accommodate FREDTime, the “standard” time slots for 3-credit courses, up to 2:00 p.m., would be reconfigured as follows:

MWF	08:30 – 09:20
MWF	09:30 – 10:20
MWF	10:30 – 11:20
MWF	11:30 – 12:20
TR	08:00 – 09:20
TR	09:30 – 10:50
TR	11:00 – 12:20
MR	12:30 – 01:50
TF	12:30 – 01:50

5. *Drop/Add Deadlines*: During our recent discussions concerning drops/adds via *Your Connection*, it was noted by some faculty that our relatively late add deadline (currently, the end of the second week of classes) may be sending the wrong message to students, about the importance of settling on a schedule and attending classes from Day 1 of the semester.

The committee would like to get a sense of the senate on this issue, and so we plan to ask the following questions:

Question: When should the add deadline be? Possible answers:

- (a) Early in the first week of classes;
- (b) Late in the first week of classes;
- (c) Early in the second week of classes;

(d) Late in the second week of classes.

Note: the current add deadline is the end of the second week of classes.

Question: When should the drop deadline be? Possible answers:

(a) A week before the add deadline;

Note: the current drop deadline is the end of the first week of classes.

(b) Two days before the add deadline;

(c) One day before the add deadline;

(d) The same as the add deadline.

6. *Form for Incomplete Grades:* It is proposed that a form be required for assigning a student a grade of “Incomplete” in a course. Some data on incomplete grades from the Spring 2007 semester will be presented at the meeting, and a sample form will be shown.

Joseph Straight, Chair
Academic Affairs Committee