



2011-2012

# Student Handbook and On-Campus Living Guide



*Where  
Success  
is a  
Tradition*

## **Fredonia Goes Green!**

**SUNY Fredonia and its Office of Residence Life are committed to environmental stewardship and sustainability on our campus. As part of our mission, we explore the ecological impact of our activities and services in order to improve our environmental performance. By following these guidelines, we can all help reduce the harmful impact our daily lifestyles have on our world.**

### **Recycle**

- ◆ **Paper:** newspapers, magazines, books, computer paper, envelopes, cereal boxes, junk mail.
- ◆ **Co-mingled items:** aluminum and tin cans, aluminum foils, pie plates, roaster pans, plastics # 1-7, glass bottles and jars. These items can be mixed together. Remove caps and thoroughly rinse
- ◆ **Cardboard:** thick cardboard and moving boxes. Boxes must be broken down and/or flattened.
- ◆ **Waste items (trash):** plastic cups, plates or utensils, paper towels, plates, napkins (if soiled), Styrofoam, incandescent light bulbs, ceramics and pizza boxes.

**Please bring all your recyclables to the designated recycling center located in the lobby of your residence hall.**

### **Conserve**

#### **Energy**

- ◆ Shut off unneeded room, bathroom and suite lights.
- ◆ Turn off computers, monitors, TVs, and power strips.
- ◆ Utilize sleep mode when not using your computer.
- ◆ Inform your RA if there is a problem with the heat and conserve energy by not opening windows in the winter.
- ◆ Unplug all appliances during holiday breaks.

### **Conserve**

#### **Water**

- ◆ Reduce shower time.
- ◆ Do not run water when brushing your teeth.
- ◆ Inform your RA of leaky faucets or running water that won't turn off.

[www.fredonia.edulgogreen/](http://www.fredonia.edulgogreen/)

# State University of New York at Fredonia

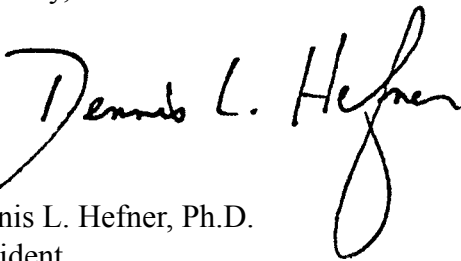
Welcome to Fredonia and the beginning of what will be a meaningful and enjoyable time of personal growth. Much of that growth will directly depend on your becoming involved in campus life and taking advantage of the many opportunities available to you.

SUNY Fredonia is a cultural and recreational hub for the western New York region. The myriad activities available to you include concerts by student groups, frequently featuring world-class musicians; intercollegiate sports events; lectures by nationally-renowned scholars; intramural sports programs; student government; theatrical and dance productions; fraternities and sororities; and student clubs -- just to name a few. The variety and richness of your collegiate experience will depend on your level of involvement in these wonderful opportunities.

Our campus also takes pride in the openness that exists between students, faculty, staff, and administrators. I personally meet with students on a regular basis in a variety of informal settings, both to secure your input and to ensure that you feel a part of this friendly campus community.

This *Student Handbook*, a guide to student life at Fredonia, will help you select activities appropriate to your interests and goals. Please read it carefully and familiarize yourself with the many opportunities for enhancing your educational experience.

Sincerely,

A handwritten signature in black ink that reads "Dennis L. Hefner". The signature is fluid and cursive, with a large, sweeping initial "D" and a long, trailing flourish at the end.

Dennis L. Hefner, Ph.D.  
President

## SUNY FREDONIA IDEALS

**SUNY Fredonia** is a community of students, faculty and staff dedicated to the pursuit of excellence through education. In order to accomplish such goals, the campus community must work together to maintain the high standards, values and ideals expected in a community of scholars.

### **SUNY FREDONIA STRIVES TO BE:**

*An Educational Community* sharing academic goals, with students, faculty and staff working together to strengthen teaching and learning;

*An Ethical Community* reflecting honesty, integrity and fairness in both academic and extracurricular pursuits;

*An Open Community* welcoming new ideas and protecting freedom of thought, belief and expression;

*A Safe Community* respecting each other's rights, personal safety, privacy and property;

*A Civil Community* expressing disagreements in rational and non-threatening ways and treating all individuals with consideration, decency and respect;

*A Responsible Community* accepting obligations under clearly articulated principles designed to support the common good;

*A Just Community* seeking to resolve conflict and violations of conduct standards fairly and equitably;

*A Healthy Community* respecting and promoting physical and emotional wellness and avoiding alcohol and drug abuse;

*A Diverse Community* celebrating diversity and learning from differences;

*A Socially Conscious Community* seeking to contribute to the betterment of society through service;

*A Watchful Community* remaining alert and taking steps to eliminate threats posed by hatred, intolerance, racism, sexism, ageism and other injustices.

*Adapted from Ernest L. Boyer's, Report on Campus Life, The Carnegie Foundation 1990, the Fredonia Challenge 1995 and from the SUNY Potsdam Pledge 2001.*

*Endorsed by the Fredonia Student Association, the Task Force on Academic Integrity, the Student Affairs Committee and the College Senate in May 2002.*

This *Student Handbook & On-Campus Living Guide* is intended to provide information about the University and serve as a resource during your educational journey at SUNY Fredonia. Included are relevant University policies and procedures and information on how to participate fully in campus life. The following pages incorporate **Six Links to Success**, which will detail student service offices and how they can assist you in your academic and social success at SUNY Fredonia.

This handbook is a guide and does not replace the University catalog which is the official document that contains University policies and procedures.

The information contained in this handbook and other campus resources are available online at [www.fredonia.edu](http://www.fredonia.edu).

## **LINKS TO SUCCESS**

### ***1. Making the Connection***

#### **Campus Life**

The Campus Life Office is temporarily located in the modular units in the Dods Hall parking lot, across from the Williams Center. The staff is dedicated in assisting students as they develop their competencies, autonomy, identity, integrity, and interpersonal relationships. Students accomplish this through interactions in and exposure to social, multicultural, intellectual, and recreational programs. The Campus Life Office is also in charge of the Orientation Sessions for incoming students. Student Activities, Leadership Development Programs and Academic minor, Volunteer and Community Service, University room reservations, Greek Affairs, and Commencement are all services that lie under the Campus Life umbrella.

Some student organizations have temporary offices within the modular units, as well. The largest of these groups is the Student Association, the governing body for all student organizations on campus. The Spectrum Entertainment Board is Fredonia's student-

run activities board, presenting arts, entertainment, and recreational programs for the campus and community. Spectrum's office is located in the Campus Life Office. *The Leader*, Fredonia's campus newspaper, has its temporary office in the modular units.

Fredonia values the religious diversity of its students. The SUNY Fredonia Campus Ministry Team provides spiritual counseling, special events, and a directory for places of worship for students. There are several places of worship near the campus that students are welcome to attend.

The Campus Life Office also provides an off-campus living guide for students looking for off-campus housing options. This guide aids students with tips and services for off-campus living. All of the Campus Life services and associated offices can be found at our website at: [www.fredonia.edu/campuslife](http://www.fredonia.edu/campuslife).

### **Residence Life**

The Residence Life Office is located on the first floor of Gregory hall. There are 14 residence halls for students to choose from, including five single sex buildings and nine coeducational buildings; two of which are considered independent style halls. Students also have a choice of corridor, suite or kitchen suite living. All residence halls are smoke free.

The main benefit of living in a residence hall is convenience. Living right on campus in the middle of everything is the best and fastest way to become part of SUNY Fredonia. What could be more convenient than living right across from an eight o'clock class? Reed Library is a short walk from anywhere on campus as are regular activities in the Williams Center. Also, on select weekends you are right in the middle of Blue Devil basketball, hockey and other campus events.

University Commons opened in Fall 2006 and houses up to 124 upper level students in premium single and double rooms with semi-private bathrooms. Also within this facility is the Cranston Marché dining center, the University bookstore, a convenience store and Starbucks.

## **Multicultural Affairs**

The Center for Multicultural Affairs (CMA), located in E125 Thompson Hall, is dedicated to the premise that all cultural heritages can be celebrated on SUNY Fredonia's campus. The Center for Multicultural Affairs plans and implements educational, cultural, social, and recreational presentations on diversity to facilitate cross-cultural dialogue for the entire campus. The CMA often develops and/or facilitates training programs for students to increase sensitivity to multicultural issues and students of color.

The Center for Multicultural Affairs attempts to encourage the campus community to investigate and acknowledge the various cultures that exist on campus, recognize these differences and then celebrate and appreciate those very things that separate and yet bring such a community together. In addition, the Center also provides academic, personal, and career counseling, as well as student advocacy. For more information call 673-3398 or go to <http://www.fredonia.edu/department/maffairs>.

## **International Student Services**

SUNY Fredonia welcomes international students and the contributions they make to the campus and to our community. International students from around the world choose Fredonia because of its reputation for academic excellence and value for the money. The International Education Center (IEC) conducts workshops and special programs to meet the needs of matriculated international students, and our alumni. The student orientation and the immigration compliance programs help students understand the importance of integrating successfully into the American student life. International students seeking leadership opportunities can become part of the International Student Ambassador program. The IEC is located in LoGrasso Hall and is open Monday through Friday between the hours of 9:00 a.m. and 4:30 p.m. or by appointment, and information is available 24 hours a day at: [www.fredonia.edu/internationaleducation](http://www.fredonia.edu/internationaleducation).

## **Student Disability Services**

The Office of Disability Support Services (DSS) provides support services for students with disabilities on the SUNY Fredonia campus.

The DSS office coordinates the services essential for providing the student with a disability the opportunity to be successful at SUNY Fredonia. Services range from academic and classroom accommodations to assistance with residence life.

The office also works to insure that "...no otherwise qualified individual with a disability shall, solely by reason of his or her disability, be excluded from participating in any of ... the activities, courses, programs or benefits" of the college. These students' rights are protected by Section 504 of the Rehabilitation Act of 1973 as well as Title II of the Americans with Disability Act.

Students requiring accommodations must self identify by contacting the Coordinator of Disability Services for Students. All accommodations are determined on a case-by-case, course-by-course, and semester-by-semester basis. However, Fredonia does not offer individual transportation services to and from classes. For more information contact: Adam D. Hino, Coordinator of Disability Support Services for Students, located in the Learning Center, Reed Library (4<sup>th</sup> floor – Reed Library), 673-3270 (v), 673-4763 (TTY), or visit [www.fredonia.edu/tlc/DSS/dss.htm](http://www.fredonia.edu/tlc/DSS/dss.htm).

## ***2. Setting Goals***

### **Academic Advising**

The Office of the Coordinator of Academic Advising and Liberal Arts is located in the Learning Center, 4<sup>th</sup> floor Reed Library, and can be reached at 673-3188. The variety of programs at SUNY Fredonia requires that every student meet with an academic advisor periodically to review progress and plan their academic future. A minimum of two meetings per semester, at midterm and at course selection, are necessary for adequate advisement, though more are encouraged. Academic advisors can help students monitor their educational progress and keep up with new courses and programs. In conjunction with a student's assigned advisor (listed in "Your Connection"), the Coordinator of Academic Advising and Liberal Arts is available to help interpret academic policy and procedure.

Fredonia recognizes the advising process as individualized teaching. Students with declared majors are advised within their academic department. The Coordinator of Academic Advising and Liberal Arts assigns faculty advisors from across campus for the Liberal Arts students. The advisors will assist the students with course selection and provide guidance in the selection of a major.

### **Academic Affairs**

The Vice President for Academic Affairs oversees all aspects of academics at SUNY Fredonia and works with a team of senior administrators. Each of the three divisions—Arts and Sciences, Business, Education—is led by a Dean. The Associate Vice President for Curriculum & Academic Support oversees the undergraduate interdisciplinary programs, the Registrar’s Office, Academic Advising, the Learning Center, and other academic support areas. The Associate Vice President for Graduate Studies and Research provides leadership in coordinating Graduate Studies (including graduate interdisciplinary studies) across the four divisions and has a campus-wide role in encouraging and supporting research through such areas as OSCAR (Office of Student Creative Activity & Research). The Associate Vice President for Information Technology has responsibility for the management and delivery of technology services across the campus. The Director of Lifelong Learning and Special Programs coordinates non-credit offerings, as well as summer and J-term sessions. The Director of Reed Library oversees the library facilities, operations, and professional and student staff. The staff of the Professional Development Center coordinates workshops, training, and professional development activities for faculty and staff. The faculty, department chairs, school directors, and program coordinators are all parts of this division.

The Office of the Vice President for Academic Affairs is eager to help you progress in your academic program, although the first steps in resolving many issues related to your courses are usually your advisor, faculty member, and department chair, program coordinator, or school director. The Office Academic Affairs looks forward to working with you. For more information, call 673-3335, or stop by the Office temporarily located in Reed Library.

## **The Learning Center**

Whether you are looking for the extra assistance you need to pass a class or you want help boosting your 'A-' to an 'A', the Learning Center is for YOU. We offer confidential, free tutoring in most subjects offered at SUNY Fredonia. Just stop in the Learning Center (conveniently located on the fourth floor of Reed Library) any time during drop-in hours.

Sundays: 6 - 9 PM

Mondays: 1 - 9 PM

Tuesdays: 1 - 10 PM

Wednesdays: 1 - 9 PM

Thursdays: 1 - 9 PM

Closed Fridays and Saturdays

The Learning Center offers peer tutoring on a drop-in basis in most subject areas at no cost to students. Trained tutors work individually or in small groups with students from a wide range of backgrounds and academic development. Tutors work to provide a better understanding of the subject from specific problems to basic concepts.

In addition to subject tutoring, the Learning Center provides individualized assistance in English as a Second Language and academic assistance for Full Opportunity Program and Liberal Arts students. For more information and useful tips visit [www.fredonia.edu/tlc/](http://www.fredonia.edu/tlc/) or call 673-3550.

## **Reed Library**

Reed Library is the center of knowledge at SUNY Fredonia. The collection consists of over 280,000 books, 40,000 electronic books, 1,100,000 microforms, 49,000 full-text-online or print periodicals, 17,000 recordings and 31,000 music scores. Archives and Special Collections houses manuscript collections, local history holdings, rare book collections, and the archives of the College. An additional 18,000,000 volumes located in libraries throughout SUNY are typically available within 3 days of request. If Reed does not have a desired scholarly resource, the Interlibrary Loan Office will obtain it for you.

Online resources such as full-text journal collections, reference materials and e-books are available around the clock via the library website, [www.fredonia.edu/library](http://www.fredonia.edu/library). Visit the library website's link to Ask Us 24/7 for Librarian assistance at any time. A Reference Librarian staffs the Reference Desk (phone: 673-3222) from 9:00am to 9:00pm Monday – Thursday, 9:00am to 5:00pm Friday, and Sunday from 1:00pm – 9:00 pm. For general assistance, please call 673-3814.

Reed Library contains study areas, including rooms available by reservation equipped with computers and whiteboards. Designated Quiet Study Areas are: Second floor of the Carnahan-Jackson Center for Learning and Scholarship and the concrete study carrels located along the rear wall of the library.

Normal semester hours are:

Monday-Thursday:	7:30am - 1:00am
Friday:	7:30am - 8:00pm
Saturday:	12:00pm - 8:00pm
Sunday:	9:00am – 1:00am

Please check the library website for summer hours and exceptions.

Notes:

No entry 15 minutes before closing time.

Please silence your cell phone before entering the library.

Liquid refreshments must be covered.

No food or drink in study rooms.

### 3. *Getting Involved*

#### **Student Organizations**

SUNY Fredonia students have access to a diverse range of clubs, organizations, and campus activities. There is literally something for everyone! As a SUNY Fredonia student you will have countless opportunities to get involved with exciting events, whether you live on campus or commute. Currently there are approximately 140 student groups on the campus. To join a group, attend Activities Night in the fall, or go to the FSU4U on the Campus Life website at:<http://fredonia.collegiatelink.net/>

Accounting Society	Inner Room Christian Association
Alma Mater Society	Interactive Theater Society
Alpha Lambda Delta	International Club
Alpha Phi Omega	Intramurals
Alpha Psi Omega	Jazz Workshop
Amer. Choral Directors Assoc.	Jewish Student Union; Hillel
American Institute of Graphic Artists	Just for Kicks
Amer. Marketing Assoc.	Kappa Delta Pi
Amer. String Teachers Assoc.	Latinos Unidos
Amnesty International	The Leader
Applied Comm. Assoc.	Leadership Corps
Art Forum	Lucid Dreamers
Association for Civil Engagement	Media Arts Club
Basketball Club	M.E.N.C.
Biology Club	Men's Club Volleyball
Birth Control Information Center	Mock Trial
Black Horse Rugby	Much More Chill
Black Student Union	Music Educators National Conference
Blue Ice Step Team	Music Industry Club
Brother 2 Brother	Music Therapy Club
Business Club	National Science Teachers Assoc.
Campus Climate Challenge	National Society of Leadership & Success
Chemistry Club	Orchesis Dance Company

Chinese Club	Pagan Student Union
Chi Tau Omega	Panhellenic Council
Club Field Hockey	Paranormal Research Assoc.
Club Hockey	Percussion Guild
Club Ultimate Frisbee	Performing Arts Company
College Democrats	Phi Mu Alpha Sinfonia
Colleges Against Cancer	Philosophical Society
Collegians for a Constructive Tomorrow (CFACT)	Political Science Association
Comic Culture Forum	Premium Blend
Computer Science Club	Pride Alliance
Criminal Justice Club	Professional Wrestling Fan Club
Dance Team	Psi Chi National Honor Society
Delta Chi Fraternity	Psychology Club
Delta Phi Epsilon Sorority	Random Acts
Disney Association	Resident Assistant Advisory Board
Early Childhood Education Club	Sci-Fi Fantasy/Gamers Guild
Economics Club	Sigma Alpha Iota
Engineering & Physics Society	Sigma Alpha Pi
Ethics Bowl	Sigma Gamma Phi
Ethos	Sigma Iota Rho
Extreme Sports of Fredonia	Sigma Kappa Sorority
Fencing Club	Sigma Phi Epsilon Fraternity
Figure Skating Club	Sigma Tau Delta
Figure Study Sessions	Sister Circle
Financial Management Assoc.	Ski and Ride Club
Foreign Language Club	Society of Professional Journalist
Fredonia Anime Club	Some Like It Hot
Fredonia Ballroom Dancing Club	Sound Services
Fredonia Brass Association	Spectrum Entertainment Board
Fredonia Gospel Choir	Speech Pathology & Audiology Society
Fredonia Guitar Society	STEPS (Students Teaching Equals Positive Sexuality)
Fredonia for St. Jude	Student Opera Theatre Association
Fredonia Radio Systems	Students Taking an Active Role in Service (STARS)
Fredonia QUIDDITCH	Student Pagan Society

Fredonia State Men's Club Lacrosse Team	Students for Peace
Fredonia State of Mind	Strive Fellowship
Fredonia State Pep Band	SUNY Fredonia Women's Soccer
Fredonia State Show Choir	SUNY Model European Union
Fredonia Trombone Choir	Tau Kappa Epsilon Fraternity
Fredonia Woodwind Assoc.	Tau Sigma
French Club	Teacher Education Club (TEC)
Friends Across Borders	Theatrical Combat Association
Geology Club	Tonemeisters Association
Global Student Association	Tri Beta
Golden Key International Honors Society	USITT
Ground Fighting Club	Wilderness Club
The Guerrillas	WNYF-TV
History Club	Women's Soccer Club
Improv Collective	Women's Student Union
Improv Society	Writer's Ring

## Student Association

SUNY Fredonia's Student Association, the governing body for student groups, is the driving force behind all student activities and events. The Student Association creates policy and approves budgets for all student groups among its many other responsibilities. The Student Association funds all student events, organizations, and activities and make possible such direct services as the Campus and Community Bus and Bus Stop Shelter, legal counseling and bail service for the students, Birth Control Information Center (BCIC), WNYF, Fredonia's Radio Station (FRS), and *The Leader*. The Student Association offices are temporarily located in the modular units in the Dods Hall Parking lot, across from the Williams Center.

### *How is Student Association run?*

The executive board is made up of the President, Vice-President, and the Student Comptroller.

**President:** A general election is held for this position. The president is the official representative and spokesperson of SA, and is in charge of making all executive decisions.

**Vice President:** Assists the President in his/her duties, and ensures that all recognized groups abide by SA regulations and renew their recognitions as required.

**Student Comptroller:** is appointed by the President and assists the General Manager/Accountant of SA. He or she also chairs the Budget and Appropriations Committee and is in charge of monitoring a budget in excess of one million dollars.

The Legislative Branch is composed of Speaker of the Assembly and the Assistant Speaker. The Speaker of the Assembly is elected by the Representative Assembly and chairs the weekly assembly meetings. The Speaker is also in charge of all elections and referendums, serving one academic year term.

The Assistant Speaker is appointed by the Speaker and assists the Speaker in his/her duties. The Assistant Speaker is the chair of the Rules Committee.

The Representative Assembly is an elected body composed of one representative for every 100 students in each of the five classes (Freshmen through Graduate). The Representatives debate and vote on proposals before the Assembly and voice the students' opinions on all matters that they feel merit their attention. Elections for a one-year term are held each fall by class.

The Judicial Branch is composed of the Supreme Court, which conducts hearings on all charges of alleged violations or infractions of Association statutes and policies by individuals or recognized groups. Based on its findings, the Supreme Court makes recommendations to the Assembly for sanctions or dismissal of charges. The Supreme Court is chaired by The Chief Justice.

## **Recreation/ Intramurals**

The Office of Intramurals and Recreation Sports, located at 154 Dods Hall, offers many activities to meet the needs of its student, faculty, and staff participants. Professionals in the office strive to provide a safe, wholesome environment in which students can enjoy the physical, mental, and social benefits of recreational activities, making participation part of a well-balanced and healthy lifestyle. The Recreation Office employs forty to fifty students to serve as field supervisors and officials. Indoor and outdoor leagues are offered throughout the fall and spring semesters. Men's, women's, and co-ed leagues are available for each sport offered depending on interest. In recent years, between sixty- and seventy percent of the student population has participated in intramurals.

In the fall semester, sand volleyball, flag football, inner-tube waterpolo, broomball, dodgeball, indoor volleyball, and indoor soccer are offered. The spring semester includes broomball, basketball, outdoor soccer, floor hockey, softball, racquetball, and tennis.

## **Department of Athletics**

Fredonia has a long and storied history of successful competition on athletic fields, courts and rinks across the state. Offering a wide range of programs for students wishing to participate at a competitive level, Fredonia sponsors athletic teams for men in the following sports: baseball, basketball, cross-country, hockey, soccer, swimming and diving, and track. Offerings on the women's side include: basketball, cheerleading, cross-country, lacrosse, soccer, softball, swimming and diving, tennis, track and volleyball.

The Department of Athletics strives to provide opportunities for members of the student body to participate in a competitive athletic program that encourages the development of sportsmanship and positive societal values. Within the limitations of its resources, the Department furnishes a safe, challenging and supportive environment in which every participant has an opportunity to develop his/her talents to the best of his/her ability. While team performance is of great interest to members of the surrounding communities, the impact of competition on the student/participant

will be of paramount importance in any decision regarding scheduling, travel, safety, etc. The Department of Athletics and Recreation is located at 120 Dods Hall. Visit our website at [www.fredonia.edu/athletics](http://www.fredonia.edu/athletics).

### SUNY Fredonia

...is committed to creating a safe and healthy environment, which provides student-athletes with an opportunity to achieve individual and team goals, as well as educational and moral values.

...is committed to offering quality, competitive athletic experiences to student athletes, which promotes pride and spirit throughout the University and community.

...is committed to recruiting and retaining quality, well-motivated student-athletes and coaches who support the University's mission of holding student success as its highest priority.

All full-time undergraduate students are eligible to try out for athletic teams -- a visit with the head coach early in the semester is recommended. Athletic eligibility is determined through the office of the Director of Athletics. Varsity athletes must comply with all appropriate rules and regulations of the SUNY Fredonia, as well as those of all playing conferences with which Fredonia is affiliated.

### **The Media Center**

The Media Center, located in Thompson Hall, houses four computer labs which permit student access to Windows and MacIntosh-based computers for completing class assignments, e-mail, and Internet access. In addition, the Center has a graphics lab, Ellison lettering machine, laminating machine, two scanning stations, preview facilities, independent study areas, and other multi media equipment for checkout.

Media Center Hours: (Academic Year)

Monday –Thursday: 8:30am - 10:30pm

Friday: 8:30am - 5:00pm

Saturday: 2:00pm - 5:00pm

Sunday: 1:00pm - 10:30pm

## Interact With Faculty

Many students say that the quality of their academic experience here has been influenced positively by the time they have spent with faculty members outside of the classroom. Approaching faculty can be intimidating at first, but you are more likely to be successful academically if you ask questions and visit faculty members in their offices, studios, and laboratories. In high school, teachers may have directed you to see them after class or come to a study session. At a university, professors are available, but it's usually up to you to begin conversations outside of class. Here are some suggested ways to interact with faculty:

- Email. Contact a professor via email to ask a quick question or to schedule an appointment. Email allows you to “talk” with professors without worrying about interrupting them, because they can answer whenever they read your message. You can give professors a sense of what you want to talk about during your appointment so they have time to prepare information and make your visit more worthwhile. Email also enables you to take your time with what you want to say.
- Small talk. Talk with a professor before class or walk with them back to their office after class.
- Invitations. Invite a professor to attend an event that your club is sponsoring. Hand the professor a flyer or an invitation that does the talking for you if you get tongue-tied.
- Office hours. Stop by during office hours to:
  - Follow-up after receiving a graded paper or test to ask what you can do better and how to study effectively for the course.
  - Ask for more information on a subject in which you are interested.
  - Discuss different paper topic ideas and possible research sources.
  - Let a professor know what you found enjoyable or confusing about his/her course.
  - Ask for recommendations about classes to take next semester.
  - Ask for suggestions for internships/volunteer positions/jobs in the field.

- Seek advice about different graduate programs.
- Volunteer to assist with research projects.

#### ***4. Managing Stress and Staying Well***

##### **The Health Center**

The Student Health Center, located in LoGrasso Hall, provides on-site health care for the student population. The health center is staffed with experienced, well trained professionals who are committed to the delivery of quality health care. A physician, two nurse practitioners, and several registered nurses are available to assist students with any illness, injury, or health concern. A medical technologist is also on staff to perform some basic lab tests. The health center is open 8am to 5pm Monday thru Friday and from 10am to 1pm on Saturdays during the academic sessions.

Registered nurses are available to assist students on a walk in basis. Appointments for the physician and nurse practitioners can be made when needed. In addition, a van is available during clinic hours to transport students to other healthcare facilities or medical appointments. Most services at the health center are covered by the mandatory health fee. Maintenance allergy injections, some vaccinations, and PPD testing are available at a modest fee.

Students are encouraged to utilize the health center for their health concerns and needs. Many over-the-counter, as well as some prescription medicines, are provided at no additional cost. Non-emergency visits should be done at a time when classes will not be missed. The health center does not issue excuses for missed classes for routine illnesses. When the health center is closed, emergency care is available at nearby Brooks Memorial Hospital in Dunkirk. After hours, resident students should contact a Resident Assistant or the on duty Residence Director for assistance. If an ambulance is needed on campus, University Police should be notified and will assist (673-3333). The health center does not provide care for long term treatment of chronic health problems or mental illness.

It is important to maintain health insurance for any medical care that

is not provided at the Student Health Center. If a student does not have or loses health insurance coverage, a policy is available through the university. For further information about the student health insurance policy, any service provided at the health center or any student medical concern please contact the health center at 673-3131.

### **The Counseling Center**

The mission of the SUNY Fredonia Counseling Center is to promote intellectual, social, and emotional development that fosters academic and personal success within a global and culturally diverse society. A team of professional counselors is available to assist you with typical life transitions as well as serious and complex life problems. In addition, a psychiatrist visits weekly to assist those students in need of psychiatric evaluation and medication. Free, confidential mental health counseling services are available to all registered students.

The Counseling Center is located in LoGrasso Hall.

Appointments can be made in person at the reception desk or by telephone at 673-3424. Information about services being offered for the current semester including groups, workshops, and wellness ideas can be accessed through their website [www.fredonia.edu/counseling/index.html](http://www.fredonia.edu/counseling/index.html).

Substance Abuse and Violence Prevention (SAVP) is a program coordinated through the Counseling Center that works to prevent substance abuse and interpersonal violence (sexual assault, dating/ domestic violence, and stalking) at SUNY Fredonia. SAVP coordinates campus policies and procedures regarding substance abuse and interpersonal violence, offers educational and training programs to the campus community, and provides intervention and advocacy services to students.

If you would like more information regarding, SAVP, please contact the Counseling Center at 673-3424 or visit our website [www.fredonia.edu/savp](http://www.fredonia.edu/savp) The SAVP office is located in LoGrasso Hall.

### **Fitness Centers**

The Department of Athletics offers a fitness center on the University campus. The fitness center is provided in order to enhance the quality

of life of students and to develop skills in physical activities that can be continued for a lifetime.

**The Blue Devils Fitness Center** is located in Dods Hall and consists of 5,200 square feet of activity space. The Fitness Center is one of the largest and best-equipped centers in the SUNY educational system. The fitness center offers strength training, power lifting, progressive resistance, and cardiovascular training equipment which meet the exercise needs of a variety of recreational as well as highly-trained students and athletes. Dods Hall gymnasium is adjacent to the fitness center and consists of over 9,000 square feet of space in which we conduct aerobics classes and a variety of recreational, intramural and athletic activities.

**The Steele Hall Fieldhouse** measures 155 feet x 130 feet (19,500) and is capable of seating 3,500 people. The Steele Hall Fieldhouse includes one varsity basketball court, two intramural/recreational courts, four competitive volleyball courts, a four lane all-weather indoor track, and a walking aerobic exercise area for students, faculty and staff. The Fieldhouse is also used for special events, commencement, and concerts.

### **Outdoor Tennis and Basketball Facilities**

Eight outdoor lighted tennis courts were constructed in 2000. There are two outdoor basketball courts adjacent to the tennis courts. These additions will allow the department to offer beginning and advanced tennis, recreational and intramural programs and intercollegiate tennis for men and women.

**The Steele Hall Ice Arena** measures 200 feet x 85 feet. The ice rink is home to beginning, intermediate and advanced ice skating classes, learn to skate classes, figure skating, student club hockey and intramural broomball. The arena is home of the Blue Devils Hockey Team. In addition youth hockey, men's league and championship games are played at the arena.

**The Natatorium** consists of an eight lane competitive swimming pool and separate diving area which houses two one-meter and one three-meter diving boards. The permanent bleacher area seats 650

people. The pool deck has a special extra wide teaching area and space is available for on-deck fitness equipment for the training of competitive swimmers. A separate area is available for the SCUBA cascade system, which allows SUNY Fredonia to offer both beginning and advanced SCUBA classes.

**University Stadium** consists of a natural and a synthetic turf field. This area is lit and will enhance the department's ability to expand its outdoor intramurals activities. The area will host varsity athletic contests and championship games in men's and women's soccer and lacrosse.

### **University Police**

The University Police (U.P.) department is the campus Law Enforcement Agency and exists to assist and support students, faculty, and staff. U.P. is a student service and a department that you can come to with problems and concerns.

The University Police department has 15 police officers, all of whom are trained professionals empowered to enforce University rules and regulations as well as state and village laws. University Police personnel are available 24 hours a day and the office is ALWAYS open. For more information call 673-3333, visit the office, 2<sup>nd</sup> Floor, Gregory Hall or go to [www.fredonia.edu/UPD](http://www.fredonia.edu/UPD) for up-to-date crime statistics.

## ***5. Planning Ahead***

### **Career Development**

“What will I major in?” “How can I learn about career options?” “How do I find an internship?” “What else can I do before my senior year to increase my opportunities for employment or graduate school?” Starting early in your college career to explore these issues will help you to be more prepared, confident and successful.

The staff and programs of the Career Development Office (CDO), located on the second floor of Gregory Hall, can help you with these

and many other related concerns. The CDO website (<http://www.fredonia.edu/cdo>), the information in the CDO resource area, and an appointment with a counselor are great places to start. Appointments can be made online from the CDO website, in person at the reception desk, or by telephone at 673-3327.

When you have identified your major and some career options, internships can provide hands-on experience that can confirm (or reject) tentative career choices; help to develop useful career building skills; show potential employers evidence of the ability to apply skills in a related work environment and make you a more attractive candidate for employment or graduate school. Meeting with a career counselor can help you identify internship opportunities related to your interests and goals, as well as create an effective resume and cover letter.

Decisions about your future are not made overnight, and they're certainly not final. It is important, however, to begin early to explore your options, gather information, and participate in related experiences. We invite you to take the initiative, and we look forward to helping you.

### **Educational Development Program**

The Educational Development Program (EDP), known state-wide as the Educational Opportunity Program (EOP), is a state-funded, special admissions program which provides academic and financial support services for students who show promise for mastering college-level work but may otherwise not be admitted under regular college criteria. The Educational Development Program offers services designed to enhance academic achievement; assist in meeting the cost of education; and provide guidance and direction in the development of social, interpersonal, and career skills to students. EDP serves students from diverse backgrounds, with priority for admission given to the "historically" disadvantaged. Additionally, program graduates may be eligible to receive a tuition waiver for full-time graduate study upon acceptance at any SUNY college or university. The EDP office is located in E284 Thompson Hall. Feel free to contact the office at (716) 673-3317.

## **Financial Aid**

The Financial Aid Office staff at SUNY Fredonia is available to answer any questions you may have during your quest to obtain federal and state aid to be used for educational expenses. The office is temporarily located E-160 Thompson Hall. The primary objective of the Financial Aid Office is to assist students with the aid application and aid receipt process. Please call the office at (716) 673-3253 with questions or to make an appointment with a Financial Aid Advisor. The office is open 8:30 a.m. – 5 p.m. during the academic year and 8 a.m. – 4 p.m. during the summer months.

New student financial aid applicants and their parents should access the Department of Education's PIN Registration website ([www.pin.ed.gov](http://www.pin.ed.gov)) to apply for a PIN prior to completing the FAFSA. This PIN serves as your electronic signature. The Financial Aid Office encourages you to utilize FAFSA on the web to apply for Financial Aid for 2012-13. FAFSA on the web filers should complete the application available at <http://www.fafsa.ed.gov> as soon as January 1<sup>st</sup> of every year!

## **Faculty Student Association**

The Faculty Student Association (FSA) is a New York State not-for-profit corporation that operates the campus auxiliary services. The 15-member FSA Board of Directors is composed of students, faculty, and staff members. Board policies and operations of the FSA reflect the needs and interests of the campus community.

FSA's mission is to identify and provide appropriate goods and services which may not be otherwise provided by the State of New York. Central to this effort is the ability to recognize the variety and dynamic nature of the campus population involved in an attempt to maximize customer satisfaction while maintaining the financial integrity of the corporation. Any excess revenues are used to support educational, cultural and social programs for the campus. FSA supports many programs such as Commencement, Multicultural Programming, New Student Orientation, and Scholarships.

## Meal Plans

All on campus residents must select from Residence Life meal plans 1 through 5 (Plan 4 is not available to Freshmen). Seniors, residents of Disney and Eisenhower kitchen suites, and commuter students are not required to maintain a meal plan; however, they may choose any plan.

Meal Plans are designed to allow students the flexibility to eat what they want, when they want, where they want. Meal Plans comprise two payment options of “*meals*” and “*points*”. FSA also offers an All Points Meal Plan that consists of only points. The All Points plan is not available to Freshmen. Declining balance meal plans are also available to commuter students. Commuter students may also select any of the residence life meal plans.

“*Meals*” allow students to dine in the Marketplace at Erie Dining Center and Cranston Marché, which feature “all you can eat” self-service amongst a variety of platforms. Meals may also be used at Centre Pointe, Trendz, Starbucks Coffee, Cafes and concessions for a \$5.75 spending allowance.

“*Points*” make up the declining balance portion of the plan. One “*point*” is equal to one dollar and can be used to purchase food in any dining service operation, the Convenience Store and FREDEExpress. Additional “*points*” may be purchased at anytime during the academic year.

Unused points from the Fall semester may be rolled over to the Spring semester, but the *amount* rolled over does not offset the cost of the Spring meal plan; students must still purchase a new, full meal plan to add the rolled over points. Any unused points at the end of the Spring semester are not rolled over to the following Fall, nor are they refunded.

## FSA Food Service Units

### *Dining Centers “all you can eat”*

- *Marketplace at Erie Dining Center*, showcases nine different platforms.
- *Cranston Marché*, features popular Chef’s Creations or you can have your selection made to order.

### ***Dining Units “a la carte,” Retail Priced***

- *Centre Pointe*, featuring a variety of fast food selections and more.
- *Trendz*, featuring soups, salads, Panini’s, fresh fruit, smoothies, and gourmet cookies.
- *On-Campus Café & Coffee Bars*, offering espresso based coffee drinks, cold beverages, soups, salads, wraps, sandwiches, pastries and desserts.
  - Fenton Hall
  - Mason Hall
  - McEwen Hall
  - Steele Hall
  - Thompson Hall
  - University Stadium

### ***Other Food offerings***

- Starbucks Coffee, featuring world renowned hot and cold beverages, pastries, sandwiches and salads.
- The Convenience Store offers a variety of snack foods and frozen entrees.

### **FSA Catering**

FSA is able to provide most catering needs, from coffee breaks and party platters to complete banquets for hundreds of guests. Contact the FSA Catering Office at 673-3417 ext. 6227.

### **University Bookstore**

Located on the ground level of the University Commons, the University Bookstore is where students will find almost all necessities for on-campus living. In addition to new and used textbooks and reference books, the Bookstore offers school and art supplies, teaching aids, computer supplies, health and beauty aids, room accessories, university seal items, Fredonia clothing, stamps, greeting cards, SUNY Fredonia gift cards, and a unique array of gift items. Many students also take advantage of the Bookstore’s fax machine and check-cashing services. Computer products, peripherals and software are available for purchase or special order. Please also visit [www.sunyfredoniabookstore.com](http://www.sunyfredoniabookstore.com) for the following online services: view textbooks being used for courses, get current wholesale value for used textbooks and purchase SUNY Fredonia items.

Personal checks made payable to FSA may be cashed in the Bookstore in amounts limited to \$25.00 above purchases. Payroll checks may also be cashed (limit of \$200.00). Please see the check cashing policy that is posted in the Bookstore. No third party checks will be accepted. All personal checks must be made payable to FSA. There is a 50-cent check-cashing fee.

The University Bookstore offers a daily book buy, which gives students the opportunity to sell back textbooks. If a text will be used the following semester, the student will be paid half the price of the new book. Those texts not being used the following semester will be purchased back for a used book company at wholesale prices.

### **SUNY Fredonia Debit Account**

The Faculty Student Association makes shopping in the store even easier with the Debit Account. On average, a full time college student should expect to pay between \$500.00 and \$600.00 on textbooks and supplies per semester. A Debit Account Plan has 9 options: \$300, \$400, \$500, \$600, \$700, \$800, \$900, \$1000 and plus a \$2000 option for fall that declines to \$600 for spring semester. This prepaid, taxable account offers you the advantage of a credit card without the credit risk. To open a Debit Account Plan, please fill out an Enrollment form and return it to FSA, PO Box 286, Fredonia, New York 14063-0286. **CASH WITHDRAWALS FROM THIS ACCOUNT ARE NOT ALLOWED.** Any funds remaining in your Debit Account at the end of the semester will be rolled over to the next semester. In addition, you will also receive and be billed the amount selected for Fall 2011 on the Spring 2012 University Billing form. Refund of any unused balance over \$10 can be requested only at the end of the academic year, or upon separation from SUNY Fredonia. Your request must be in writing to FSA. Requests can be submitted in person at the Gregory Hall office, by mail to FSA, PO Box 286, Fredonia, NY 14063, or on the FSA website [fsa.fredonia.edu](http://fsa.fredonia.edu). A Debit Account may also be used at the FSA office, all Dining Centers and Dining Units, and for other University services.

### **FREDFunds**

FREDFunds is a pre-paid declining balance account designed to offer you a convenient and flexible payment option that is accepted

at a wide range of locations both on and off the SUNY Fredonia campus. For more information, visit [www.fsa.fredonia.edu](http://www.fsa.fredonia.edu).

### **Textbook Pre-pack Option**

By enrolling in a \$600 or greater plan and selecting the pre-pack option on your SUNY Fredonia Debit Account enrollment form for the Fall semester, you will qualify for this free service. The Bookstore will prepackage your textbooks and subtract the cost from your Debit Account. When you arrive on campus simply go to the pre-pack area, show your FREDCard and pick up your books or sign up for the Residence Hall Delivery for a fee of \$10.00. Residence Hall Delivery is only available for the Fall semester. In order to get the pre pack for the Spring semester, you sign up online at [fsa.fredonia.edu](http://fsa.fredonia.edu). You will find the textbook pre pack sign up on the Bookstore section of the website.

### **Residence Hall Survival Kit**

The “University Bookstore” Residence Hall Survival Kit includes several popular items that on-campus students will use in their new rooms. The kit includes (1) network cable, (1) surge protection power strip, (1) coaxial cable, (4) CD-R’s, (1) pack of molding hooks, (10) Bic pens, (1) pack assorted color highlighters, (4) Fredonia State spiral notebooks, (1) Fredonia State folder, (1) pack of mechanical pencils, (1) Pop-up Hamper, (1) Laptop Cooling Pad, (1) Fredonia State academic planner and (1) 2 GB USB flash media device. To order, simply check the “Residence Hall Survival Kit” box on your Debit Account Plan Enrollment form and \$150.00 will automatically be subtracted from your account. To pick up your Residence Hall Survival Kit, present your FREDCard at the pre-pack area at the beginning of the semester. Items may be substituted depending on availability. The Residence Hall Survival Kit is only available in the Fall semester.

### **Student Employment**

FSA realizes that many students on campus are not eligible for work-study jobs through the Financial Aid office. Each year, approximately 250 students are employed in various FSA facilities: Cranston Marche, Marketplace at Erie, Centre Pointe, Central Prep, Catering, Bookstore, and Starbucks. Students work an average of

10 hours a week. Eligibility for these jobs is not based on financial need. Employment representatives from FSA will be available during Orientation sessions. Applications may be found on our website, [fsa.fredonia.edu](http://fsa.fredonia.edu) or in the FSA Office, 1<sup>st</sup> Floor Gregory Hall.

The Faculty Student Association also manages two conference and meeting facilities.

### **The Alumni House and Conference Center**

The Alumni House on Central Avenue is located near the main entrance to the SUNY Fredonia campus. This wonderful facility is utilized for catering and conference events, overnight accommodations for SUNY Fredonia guests, and also houses the Alumni Association Office.

### **The College Lodge**

The College Lodge, located about 15 minutes away in Brocton, N.Y., is one of SUNY Fredonia's most dynamic meeting and conference facilities. Open year round, the Lodge is the perfect setting for any on-campus group. Surrounded by 200 wooded acres, this facility can accommodate events such as meetings and conferences. Also located on the property is a low ropes course for leadership teambuilding and decision making training. From its vantage point 800 ft. above Lake Erie, the lodge provides a view of the Canadian shore and of the Buffalo Skyline on clear days, and is a perfect setting for nature hikes. Overnight accommodations for up to 90 people can be arranged in the dorm style Sleeping Lodge adjacent to the Main Lodge.

Both the Alumni House and College Lodge are available for group use with ample facilities accessible to people with disabilities. For further information regarding lodge rental rates and guidelines, contact the FSA Office at 716-673-3417 ext. 6227. Visit the FSA Website at [fsa.fredonia.edu](http://fsa.fredonia.edu) or e-mail [FSA.office@fredonia.edu](mailto:FSA.office@fredonia.edu)

### **FSA Office**

The FSA Office is located on the 1st floor of Gregory Hall. Operating hours are between 8:30am-5:00pm, Monday-Friday,

during the academic year. Here students and faculty/staff can obtain assistance or information regarding FSA services.

- **FREDCard Processing (New or Replacement Cards)**  
The FREDCard is your campus ID card which is used for a variety of services around campus. It is the responsibility of the card holder to report any lost or stolen FREDCard to the FSA office to prevent others from using your accounts. You may report a lost or stolen card in any one of the following ways; online at [www.myfredcard.com](http://www.myfredcard.com), at the FSA Office in Gregory hall, or at the Convenience Store when the office is closed. The first replacement card is free. All subsequent lost cards have a replacement fee of \$20.00.
- Student Meal Plans (Addition of “Points”)
- Debit Account (Addition of Funds)
- FREDFunds (Addition of Funds)
- Purchase Gift Cards
- Vending Machine Services
- Residence Hall Cable Television Service
- Residence Hall Laundry Service
- Fax Service

## **Registrar**

The Registrar’s Office is responsible for scheduling classes. Registration dates are available online each semester. The office serves as a clearinghouse for students who have questions about academic policies found in the University catalog. This is also the place where students can get assistance with registration, request an official copy of their transcript, file for graduation, or file for an academic major/minor change.

The Registrar’s Office also collects final grades, maintains the permanent academic record for each student, and certifies degree candidates’ eligibility for graduation. If you move or change your local or home address at any time while you are a student at Fredonia, it is critical to advise the Registrar’s Office. You may update your address information online. For office hours contact the office at 673-3171.

## **Study Abroad**

Students can experience international dimensions in every field of study through study abroad. Whether interested in short term or long term programs, students can find information about 400+ international study programs at the SUNY study abroad web page. [www.sunysystemabroad.com](http://www.sunysystemabroad.com). Generally, students who have a GPA of 2.5 and who are in good academic standing the semester prior to applying are eligible. Credits earned internationally can be applied toward graduation requirements. For a complete listing of our summer, winter, and semester abroad programs and application instructions go to: [www.fredonia.edu/internationaleducation](http://www.fredonia.edu/internationaleducation).

### Sophomore Semester Abroad Program (SSAP)

Fredonia's SSAP gives students the opportunity to fulfill five College Core Curriculum requirements while studying internationally. Students participating in this program can choose from a wide menu of courses offered at the American University in Bulgaria, Northumbria University in England, Institute of American Universities in France or Izmir University of Economics in Turkey or UPAEP in Mexico.

### Study Abroad Scholarships

Each semester scholarships from the Ruth Winch Scholarship fund and the Deming Foundation fund are awarded to students participating in a semester study abroad program. The awards range is \$250 – \$500. Students may find additional study abroad scholarship information on the International Education web page at: [www.fredonia.edu/internationaleducation](http://www.fredonia.edu/internationaleducation).

### Tuition and Financial Aid for Study Abroad

Students participating on a SUNY study abroad program pay tuition to their home campus, and program costs to the SUNY school sponsoring their program. Program costs usually include tuition differential, technology fees, housing, meals, books and local transportation. Semester abroad program on average cost \$5,000 - \$7,000 more than a semester at Fredonia. In most cases, financial aid and student loans can be applied to study abroad. For more information, contact Financial Aid Office at: 716-673-3253.

## **Student Accounts**

The Office of Student Accounts, temporarily located at E-148 Thompson Hall, is responsible for the collection and disbursement of funds associated with the financial obligations and entitlements for students attending SUNY Fredonia. Our office staff is dedicated to helping you meet your personal financial responsibilities to Fredonia by providing courteous service and several payment options.

Some of the information and services provided by the Office of Student Accounts include the following: vehicle registrations, recording and billing for parking violations, Perkins promissory notes and exit interviews, financial aid disbursements, refunds, residency determination, billing and payment procedures, and student account inquiries. After registering for courses, you are required to pay your account in full in a timely manner. Billing statements can only be viewed electronically (eBill) and an email is sent to the student's Fredonia email address, in addition to any authorized user email address(es), when an eBill is available. Payment is due in full by the published date.

Office hours are 8:30am-5:00pm during the semester and 8:00am-4:00pm during the summer. For more information call 673-3236 or visit <http://www.fredonia.edu/admin/studentaccounts>.

## **Student Affairs**

Student Affairs is the Division of the University that oversees all areas of the student's experience with special emphasis on educational and social experiences outside the classroom. Promoting student growth and development while at the University is one of their most important responsibilities.

The Office for Student Affairs, temporarily located on the second floor of Gregory Hall, serves as the clearinghouse for student concerns, assists students with personal situations, serves as a student advocate, provides information on University scholarships, and oversees the University judicial system.

The Office for Student Affairs is also the place to lodge a complaint or share concerns about an issue involving the University. Student

Affairs also handles University withdrawal, leave of absence, and reinstatement. For more information, contact 673-3271 or visit [www.fredonia.edu/StudentAffairs/](http://www.fredonia.edu/StudentAffairs/).

The Office of Student Affairs and Academic Affairs works with a variety of offices to provide programs for new students. Several programs are provided through Residence Life, Academic Advising, Volunteer Services, Educational Development Program, and the Career Development Office. Many students also take first-year seminars to assist in their transition to college.

## ***6. Respecting the Community***

### **STUDENT RIGHTS AND RESPONSIBILITIES**

#### **Regulations Governing Student Conduct and University Standards of Behavior**

Pursuant to the Resolution of the Board of Trustees of the State University of New York, dated May 11, 1967, and Section 356 of the State Education Law, and after consultation with the President, representatives of the faculty, and students, the Council of the State University of New York at Fredonia established and promulgates the following regulations covering the conduct and behavior of students. The following rules and regulations were amended in December 2004 and were agreed upon by the President of the University, the College Council, the Student Affairs Committee, and the University Senate.

Attendance at this University is a privilege afforded the student by the State of New York and not a legal right. The determination of a student's fitness to be admitted to the University and to continue as a student has been entrusted by the Board of Trustees of the State University to the President and his/her staff. The term student or students include all persons taking or auditing classes at SUNY Fredonia, both full-time and part-time, pursuing undergraduate, graduate, or professional studies, matriculated in any University program. Persons who are not officially enrolled for a particular term, but who have a continuing student relationship with the University are considered "students."

## **General Policy**

Students seeking knowledge and understanding also need freedom to inquire and to exchange ideas through discussion, publication, and public presentations. These opportunities are basic to education in and for a democratic society. To insure these freedoms, the University requires a community free from violence, threats, and intimidation, protective of free inquiry; respectful of the rights of others, open to change, supportive of democratic and lawful procedures, and dedicated to the rational and orderly approach to the resolution of human problems. In exercising freedoms and in discharging the rights and obligations of citizenship, students must also recognize their responsibilities to other individuals, to the University, to the state and the nation, and to society in general. Orderly and dignified expression and conduct are expected.

In protection of these freedoms, the University must establish certain standards of personal and group conduct. The University may apply sanctions or take other appropriate action when the conduct of individuals or groups on or off-campus directly or significantly interferes with the freedom to teach and learn, the safety and health of persons in the community, the maintenance or protection of property, the provision of living accommodations and other services, and the sponsoring of non-classroom activities such as lectures, concerts, athletic events, and social functions.

Counseling, guidance, and rehabilitation are the preferred means for resolving behavior problems. Although disciplinary proceedings play a secondary role in resolving such problems, violation of the Standards of Behavior listed below may result in privilege restriction, suspension, or dismissal.

In the legitimate interest of the University in protecting property and the safety and welfare of specific individuals or the general public, the University President or his/her designee may temporarily suspend an individual, change a student's residence hall location or remove a student from the residence halls pending a decision by the Coordinator of Judicial Affairs, the judicial board, or the administrative board.

## **Statement of Jurisdiction**

The Standards of Behavior and University Policies apply to all undergraduate students, graduate students, and student organizations of SUNY Fredonia. The Standards of Behavior primarily prohibits misconduct on Fredonia property, but may address off-campus conduct when the behavior or the continued presence of the individual, in the University's sole judgment, impairs, obstructs, or interferes with the mission, processes, or functions of SUNY Fredonia. Students should be aware that SUNY Fredonia reserves the right to review and take disciplinary actions based on conduct occurring off campus and/or between academic periods.

A student's action may violate civil or criminal laws as well as being deemed a violation of the University Standards of Behavior or University Policies. In such situations, that student may be held accountable by both civil authorities and face University sanction. The University may, at its sole discretion, elect to pursue disciplinary action against a student even if criminal charges involving the same incident are pending, have been dismissed, or were reduced.

Students that elect to Study Abroad through the International Education Center will assume dual status as a SUNY Fredonia student and as a student of the host institution. SUNY Fredonia's Rights and Responsibilities are applicable while the student is studying abroad. Student's with a significant disciplinary record may be prohibited from studying abroad.

Students who witness serious violations of SUNY Fredonia policy, procedures, or Rights and Responsibilities that are potentially harmful to the safety and well-being of other students may be charged with a violation or violations if they fail to remove themselves from such situations and/or report the incident to proper authorities

## **Specific Standards of Behavior (Code of Conduct)**

Listed below are the specific standards of behavior (code of conduct). The Code of Conduct is broken into four sections: Personal Identification and Representation, Interference with the Health, Safety, or Rights of Other Persons, Care of University or

Personal Property, and Demonstration or Other Groups or Individual Action.

Alleged violation of any of the following may result in charges being filed against a student or organization.

### ***1. Personal Identification and Representation***

Failure to act in accordance with these standards must be treated as a major failure to accept responsibility as a student and make one subject to separation from the community. Prohibited are:

- (a) Furnishing false or incomplete information to University offices, officials, or judicial boards.
- (b) Failing to appear before a University official or judicial board when directed to appear.
- (c) Making, forging, printing, reproducing, copying, or altering any record, document, writing, or identification used or maintained by the University that results in injury, defrauding, or misrepresentation.
- (d) Refusing to identify one's self when directed by an authorized University official. Students are expected to carry their FRED Card at all times.
- (e) Transferring one's own FRED Card to another individual for the purpose of that individual obtaining University service or privileges.
- (f) Attempting to obtain or obtaining a University privilege or service to which the student is not entitled.
- (g) Providing erroneous information concerning a change in status concerning financial refunds or financial independence from parents or legal guardian.

### ***2. Interference with the Health, Safety, or Rights of Other Persons***

All members of the University community share the responsibility

for protecting and maintaining community health, safety, and the rights of other persons. Students are required to obey the statutes and laws of the nation and the state, as well as the ordinances and laws of the village of Fredonia, city of Dunkirk, and the towns of Pomfret and Dunkirk. Conviction of a violation of such laws, statutes, or ordinances may be grounds for suspension or dismissal. The following conduct is prohibited:

- (a) Failing to comply with directions of University or town officials (this includes, but is not limited to faculty, staff, Residence Director, Resident Assistant, security, safety, or fire officials carrying out properly assigned responsibilities).
- (b) Failing to comply with the final decision of a judicial board or administrative action.
- (c) Misusing safety equipment including but not limited to tampering with fire equipment, fire alarms, exit lights, refusal to obey a fire alarm, initiating a false fire alarm, submitting a bomb threat, activating emergency phones, sprinkler systems, or propping doors open.
- (d)
  - 1) Fighting and threats to, physical abuse of, or harassment and any other action which threatens to or does endanger the health, safety, or welfare of a fellow student and/or member of the University community.
  - 2) Engages or threatens to engage in behavior which poses imminent danger of causing substantial harm to self or others.
  - 3) Obstructing or disrupting teaching, administrative or public service function of the University.
  - 4) Obstructing or disrupting disciplinary proceedings or authorized University activities.
- (e)
  - 1) Engaging in any action or situation which endangers the mental or physical health of a member of the University or local community.
  - 2) Creating a situation that results in harassment or bullying of a member of the University or local community.
  - 3) Engaging in any form of hazing, which endangers the mental or physical health or involves the forced consumption of alcohol or drugs for the purpose of initiation or affiliation

with any organization. This is more particularly described in the University Policy on Hazing.

(f) Participation in any form of sexual violence, non-consensual sexual intimacy and unwanted physical sexual conduct. This is more particularly described in the University Policy on Sexual Assault.

(g) Possessing firearms, explosives (including firecrackers), weapons, bb guns, knives (4 inches or longer or switchblade), paintball guns, potato guns and blow guns.

(h) Illegally using, possessing, selling, or distributing narcotics, stimulants, depressants, hallucinogens, marijuana or its derivatives, or drug paraphernalia. This is more particularly described in the University Policy on Drugs and Alcohol.

(i) Illegally using alcohol, possessing alcohol, selling or distributing alcohol, or distributing alcohol to minors. This is more particularly described in the University Policy on Drugs and Alcohol.

(j) Use of speakers or other sound amplifying equipment without clearance as to time and place from the Office for Student Affairs.

(k) 1) Posting of posters, handbills, or notices without permission of the appropriate University official. The Office of Campus Life must approve all postings.  
2) Solicitation or vending of any kind is not permitted on campus or in the residence halls, unless permission is given by The Office of Residence Life and The Office of Campus Life.

(l) Smoking in non-smoking areas so designated by the University President or his/her designee.

(m) Ignoring reasonable standards of appropriate behavior, including disorderly conduct.

(n) Engaging in cheating, plagiarism, or collusion on any examination or on assigned work. This is more particularly described in the University Policy on Academic Integrity.

(o) Refusing to accept financial obligations incurred as a student enrolled at the University. The University is empowered to refuse to register, graduate, or release records of any student who is delinquent in his/her obligations to the University.

(p) Viewing, possessing, or distributing child pornography.

(q) Counterfeiting or violating copyright laws.

(r) Illegal or inappropriate use of SUNY Fredonia's network or computers. This is more particularly described in the Computer and Network Usage Policy.

(s) Engaging in unlawful gambling activities under conditions that are contrary to the provisions of state law or any applicable University policy.

### ***3. Care of University and Personal Property***

Maintaining and preserving University grounds, academic buildings, resident and dining facilities, and other associated structures is an obligation of all members of the University community. Similarly, maintaining and preserving personal property is also an obligation. Prohibited are:

(a) 1) Theft: unauthorized possession of property belonging to the University, a member of the University community, a campus guest, or community member.

2) Vandalism: destruction of, damage to, or inappropriate use of property belonging to the University, a member of the University community, a campus guest, or community member.

(b) Destruction, mutilation, and defacement of or tampering with books, magazines, library materials or equipment, or computer services or equipment.

(c) Unauthorized occupancy of or trespassing on University property or facilities.

#### ***4. Demonstration or Other Groups or Individual Action***

The campus must be open to a free exchange of ideas and individuals and groups have protected Constitutional rights; therefore, all members of the community are expected to conduct dialogues with mutual respect and courtesy. Prohibited are:

- (a) Denying to other students, officials, employees, or invited guests of the University lawful freedom of movement on the campus, lawful use of the property or facilities of the University, or the right of lawful entrance to and exit from any of the universities facilities.
- (b) Impeding the staff or faculty of the University in the performance of their duties, or impeding any student of the University in the pursuit of his or her legitimate educational or social activities, through the use of restraint, coercion, or intimidation, or when force and violence are presented or threatened.
- (c) Engaging in any intentional overt activity resulting in the obstruction of, disruption of, or interference with any of the legitimate missions, processes, procedures, or functions of the University.
- (d) Refusing to vacate a building, street, sidewalk, driveway, or other facility of the University when directed to do so by an authorized official.
- (e) Making unnecessary noise or causing noise to be made with objects and instruments, which disturb University functions or community living.

#### **Bias Crimes Prevention**

It is a State University of New York at Fredonia policy mandate to protect all members of the Fredonia community by preventing and prosecuting bias or hate crimes that occur within the campus's jurisdiction.

Hate crimes, also called bias crimes or bias-related crimes, are criminal activity motivated by the perpetrator's bias or attitude against

an individual victim or group based on perceived or actual personal characteristics, such as their age, religion, ethnicity, gender, sexual orientation, or disability. Hate/bias crimes have received renewed attention in recent years, particularly since the passage of the Federal Hate/Bias Crime Reporting Act of 1990 and the New York State Hate Crimes Act of 2000 (Penal Law Article 485). Copies of the New York law are available from the Office of University Police.

Penalties for bias-related crimes are very serious and range from fines to imprisonment for lengthy periods, depending on the nature of the underlying criminal offense, the use of violence, or previous convictions of the offender. Perpetrators who are students will also be subject to campus disciplinary procedures where sanctions including dismissal are possible.

In addition to preventing and prosecuting hate/bias crimes, Fredonia University Police also assist in addressing bias-related activities that do not rise to the level of a crime. These activities, referred to as bias incidents and defined by the University as acts of bigotry, harassment, or intimidation directed at a member or group within the Fredonia community based on national origin, ethnicity, race, age, religion, gender, sexual orientation, disability, veteran status, color, creed, or marital status, may be addressed through the State University's Discrimination Complaint Procedure or the campus conduct code. Crimes of sexual violence may also be considered forms of discrimination. Bias incidents and sexual violence can be reported to University Police as well as to the Office for Student Affairs.

If you are a victim of or witness to a hate/bias crime on campus, report it to University Police by calling 673-3333 in an emergency, using a Blue Light or other campus emergency telephones, or stopping by the University Police Office located on the 2<sup>nd</sup> floor in Gregory Hall. University Police will investigate and follow the appropriate adjudication procedures.

Victims of bias crime or bias incidents are urged to contact the following offices for assistance:

- University Police.....673-3333
- Office for Student Affairs .....673-3271
- Affirmative Action & Title IX Coordinator....673-3358

Counseling Center.....	673-3424
Multicultural Affairs .....	673-3398

For general information on Fredonia security procedures, see the University Police Website at: <http://www.fredonia.edu/UPD/upd.htm> or call 673-3333.

More information about bias-related and bias crimes, including up-to-date statistics on bias crimes is available from the Chief of University Police at 673-3333 or the University Police Website at <http://www.fredonia.edu/UPD/upd.htm>.

**Crime Statistics**

A copy of the State University of New York at Fredonia campus crime statistics as reported annually to the U. S. Department of Education will be provided upon request by the Personal Safety & Campus Security Committee. Please direct all such requests to the Office of University Police at 716-673-3333. Information can also be obtained from the U. S. Department of Education website at: <http://ope.ed.gov/security/> and the State University of New York at Fredonia University Police website at: <http://www.Fredonia.edu/upd/campussafety.htm>

**Personal Safety & Campus Security Committee**

Pursuit to the NYS Educational Law Article 129-A, section 6431 the Personal Safety & Campus Security Committee reviews current campus security policies and procedures and makes recommendations for their improvement. The committee specifically reviews current policies and procedures for:

- a. educating the campus community, including security personnel and those persons who advise or supervise students, about sexual violence and assault.
- b. educating the campus community about personal safety and crime prevention
- c. reporting sexual violence and assaults and dealing with victims during investigations
- d. referring complaints to appropriate authorities
- e. counseling victims
- f. responding to inquiries from persons concerned about campus safety

The committee consists of a minimum of six members, at least half of whom shall be female. The committee consists of two students appointed by Student Association, two faculty members, appointed by the Faculty Senate, and two individuals appointed by the President. The committee reports, in writing, to the University President or chief administrative officer on its findings and recommendations at least once each academic year, and such reports shall be available upon request.

For more information regarding the Personal Safety & Campus Security Committee, please contact the Chief of University Police at 673-3333 or the Office for Student Affairs at 673-3271.

### **Permanent Transcript Notation (Hazing and Other Serious Violations)**

Students that are found responsible and suspended or expelled for serious violations of the Students Rights and Responsibilities will receive a permanent notation on his/her academic transcript. This includes but is not restricted to sexual assault, hazing, and conduct which leads to the death or serious physical injury to another person. Students found responsible for such violations shall not receive credit for the semester in which they are suspended or expelled. Also, the student will remain liable for all tuition and fees for that semester.

### **Investigation of Violent Felony Offenses/Missing Students**

Chapter 22 of the Laws of 1999 of the State of New York establishes certain requirements for investigation of violent felonies and reporting of missing students on college / University campuses in New York State.

- a. “Missing Student” means any student of the University subject to the provisions of Section 355(17) of the New York State Education Law, who resides in a facility owned or operated by the University and who is reported to the University as missing from his or her residence.
- b. “Violent Felony Offense” means a violent felony offense as defined in Section 70.02(1) of the Penal Law of the State of New York.

Response and Investigation:

- a. Missing Student: When a report of a missing student is

received by the University or the municipal police department, the receiving department will conduct a preliminary investigation in order to verify the complaint and to determine the circumstances relating to the reported missing student. If the student's absence is verified, the incident will be reported and shared between departments. Both departments will continue the investigation to locate the missing student. If, after further investigation, the missing student is not located, both departments will determine the most efficient manner of continuing the investigation. In any event, information relating to any report of a missing student shall be shared by both parties no later than twelve (12) hours from the time of the initial report. If the missing student is located or returns to the University at any time after the matter has been reported, each party shall notify the other immediately.

- b. Violent Felony Offenses: When any report of an on-campus violent felony offense is received by the University or when a report of a violent offense involving a University student is received by the municipal police department, the recipient shall notify the other police department as soon as possible. The police departments will carry out appropriate investigative procedures will determine the most efficient manner of continuing the investigation and shall provide mutual assistance when requested.

### **Policy on Hazing and Initiation or Affiliation with any Organization**

The purpose of this policy is to specifically clarify those behaviors and activities which constitute violations of University regulations and New York State laws pertaining to hazing, and to provide guidance to student organizations in designing new member programs and activities, which serve to protect the human dignity and safety of all persons who will be permitted. This policy applies to all members of a student organization including alumni members. No organization may engage in any form of hazing. A student found responsible for hazing may receive a Permanent Transcript Notation on his or her transcript. This is more particularly described in the Permanent Transcript Notation Policy.

Hazing is defined as engaging in any action or creating a situation intentionally or unintentionally designed to produce mental or physical discomfort, harassment, or excessive ridicule in the course of another person's initiation into or affiliation with any organization. Such activities and situations may constitute hazing but are not limited to the following:

- (1) disfiguration to include branding or self-mutilation
- (2) paddling in any form
- (3) creation of excessive fatigue
- (4) physical and psychological shocks
- (5) activities such as quests, treasure hunts, drinking games, scavenger hunts, road trips, etc. which are conducted in an illegal, demeaning, or dangerous manner
- (6) public wearing of apparel which is conspicuous and not normally in good taste
- (7) engaging in public stunts and buffoonery
- (8) morally degrading or humiliating games and activities
- (9) any activities which interfere with class attendance, class preparation or scholastic activities or activities which are disruptive to any University department or office or classroom
- (10) verbal abuse which leads to public embarrassment or humiliation
- (11) implication that an act of hazing could be pre-initiatory
- (12) any other activities that are not consistent with fraternal law, ritual or policy, or the policies and regulations of SUNY Fredonia.

SUNY Fredonia reserves the right to revoke recognition of any student organization or club that is found to have violated these rules. Appropriate review of alleged violations may include review by the Vice President of Student Affairs and the Coordinator of Judicial Affairs. Member organizations of Inter-Greek Council and Panhellenic Council may also be reviewed by their respective Judicial Boards. Revocation of recognition may not preclude the imposition of the University Judicial Board, but when considered by the Vice President of Student Affairs to be serious in nature, could result in immediate suspension of organizational recognition until such time as the allegations have been appropriately adjudicated.

## **Policy on Sexual Assault/Sexual Violence**

The Fredonia campus will not tolerate sexual assault or sexual violence in any form. Where there is reasonable cause to believe that the University regulations prohibiting sexual assault or sexual violence has been violated, the campus will pursue strong disciplinary action through its own channels. This discipline includes the possibility of suspension or dismissal from the University.

A student charged with sexual assault or sexual violence can be prosecuted under New York State criminal statutes and disciplined under the campus code of student conduct. Even if the criminal justice authorities choose not to prosecute, the campus can pursue disciplinary action. A student may be charged under Section 2(f) of the Standards of Behavior.

In addressing cases of sexual assault and sexual violence, SUNY Fredonia works to ensure fairness and to provide support for all persons involved, especially the victims. Students who have questions about the procedures and protections provided in these cases are encouraged to contact the Office for Student Affairs and/or University Police. Students are also encouraged to take advantage of the Counseling Center and Health Center for further assistance.

SUNY Fredonia recognizes the following definition of consent: voluntary, non-coerced and clear communication indicating a willingness to engage in a particular act. Consent is defined as; Consent or lack of consent may be expressed or implied. Acquiescence does not necessarily constitute consent and further consent cannot be construed if: (1) It is given by a person who is legally incompetent to authorize the conduct charged to constitute the offense and such incompetence is manifest or known to the actor; or (2) It is given by a person who by reason of youth, mental disease or defect, or intoxication is manifestly unable or known to the actor to be unable to make a reasonable judgment as to the nature or harmfulness of the conduct charged to constitute the offense; or (3) It is induced by force, duress or deception.

## **Good Samaritan Policy**

The welfare of students is the highest importance to SUNY Fredonia.

There will be times when individual students, both on and off campus, may be in critical need of assistance from medical or other professional personnel. SUNY Fredonia expects that these students will seek help and that other students will respond to obtain the help that their fellow student needs. SUNY Fredonia wants to minimize any hesitation that students might have in obtaining help due to concern that their own behavior might be a violation of University policy.

While policy violations cannot be overlooked, the Office of Judicial Affairs will take into consideration the positive impact of reporting an incident on the welfare of students when determining the appropriate response for policy violations by the reporter of the incident. Any possible negative consequences for the reporter of the problem should be weighed against the possible negative consequences for the student who needs intervention. At minimum, SUNY Fredonia expects that a student would make a report that would put the student in need in touch with professional helpers.

### **Alcohol and Drug Policy**

The inappropriate use of alcohol and drugs can interfere with student development and seriously threaten the health and safety of the University community. Members of the University community will be held accountable for their behavior while under the influence of alcohol and/or drugs.

These alcohol and drug related sanctioning guidelines focus on student development and early intervention for minor violations and first offenses, and on a more disciplinary approach for major violations and repeat or multiple offenses.

### **Drugs**

The following are prohibited:

1. The use, possession, sale, or distribution of illegal drugs, controlled substances, and drug paraphernalia.

### **Alcohol**

The following are prohibited:

1. Using or possessing alcohol (persons under 21 years of age).
2. Distributing or selling alcohol to minors, on or off campus.

3. Misstating or misrepresenting age through the presentation of false documents.

4. Distributing or selling alcohol without a license

Students and guests who are of legal purchase age or older may possess alcoholic beverages in quantities for personal use only in their private rooms, subject to all regulations that may be established by the Office of Residence Life.

### **Typical Alcohol / Drug Sanction(s)**

Listed below are possible sanction(s) for those who violate the drug and alcohol policy. The sanctions listed may be used alone or in combination, and additional sanctions not listed here may also be applied.

*First Offense:* The first alcohol or drug related violation would typically result in a Disciplinary Warning and a requirement to complete either the online Alcohol or Drug Education Course. The student will be charged a fee to cover the cost of these programs.

*Second Offense:* The second alcohol or drug related violation would typically result in Disciplinary Probation and a referral to the Fredonia CARES program, an in-depth alcohol and drug prevention counseling program. The student will be charged a fee to offset some of the cost of this counseling program.

*Third Offense:* The third offense would typically result in some sort of Disciplinary Suspension. The duration of the suspension would depend on the student's educational and disciplinary record.

If any of the above mentioned offenses are deemed minor, the Residence Director or Coordinator of Judicial Affairs would have the option to issue a lesser sanction. If any of these offenses are major violations of campus policy, the sanctions may be more severe. Major violations would typically stem from police involvement, criminal charges, hospitalization of participants, or involve the illegal sale or distribution of drugs or provision of alcohol to students who are underage.

### **Alcohol Education Course**

Students are required to complete this online program as a sanction for a first time violation of University alcohol policies. The course is a science-based course and provides detailed information about alcohol and its effects on the body and mind. A fee will be charged to cover the cost of the program.

### **Drug Education Course**

Students are required to complete this online program as a sanction for a first time violation of University policies. The course is a science-based course that provides detailed information about marijuana and its effects on the body and mind. A fee will be charged to cover the cost of the program.

### **Fredonia C.A.R.E.S.**

The Fredonia C.A.R.E.S. (Commitment to Alcohol Responsibility and Education for Students) Workshop is a six-hour course led by the Alcohol and Substance Abuse Counselor at SUNY Fredonia. This workshop has been designed for students who have violated any alcohol/other drug-related University regulation or other University policies while under the influence. Additionally, students who would benefit from examining their alcohol/other drug (AOD) use or are interested in AOD education may also participate in this workshop. A fee will be charged to cover the cost of the program.

### **Other Types of Sanctions**

If a student is found responsible for misconduct on or off campus, the following sanctions may be imposed singly or in combination. The sanction(s) imposed will be commensurate with the offending conduct, and may take into account the student's educational record and any previous conduct record.

*Verbal Warning* – A verbal reprimand which expresses University dissatisfaction with the student's conduct and which clarifies expected behavior in the future. Such a warning is noted in the student's conduct file.

*Disciplinary Warning* - A written reprimand which expresses University dissatisfaction with the student's conduct and which clarifies expected behavior in the future.

*Disciplinary Probation* - Written notification that any further violations within the probationary period shall result in more severe disciplinary action. The probationary period will be for a specific period of time and/or until the completion of any specified requirements or conditions that are part of the probation.

*Disciplinary Suspension in Abeyance* - The student remains enrolled. However, any violation of conduct regulations during the period of suspension in abeyance will, after determination of guilt, result in a minimum sanction of automatic suspension.

*Disciplinary Suspension* - A decision that removes the student from the University for a specific period of time, usually no more than two years. The suspension might be immediate or begin after the end of the semester. In either case, the student is eligible for consideration for readmission at the end of the specified period. Students that are suspended will not be eligible for a refund. This includes tuition and the cost of on-campus housing. This is more particularly described in the Administrative Policy 057.1 section 1. (B)2.

*Disciplinary Expulsion* - A decision that removes the student permanently from the University. Normally, the penalty shall also include the student being barred from the premises of the University.

*Other Sanctions* - Other sanction may include a variety of restrictions and educational related activities. These include but are not limited to:

- prohibition from engaging in any extra-curricular activity
- prohibition from running or holding an office in any student group or organization
- prohibition from participation in sports related activities
- restricting students from serving on any University committees
- limiting student employment
- removal from on-campus housing
- restriction from specific buildings or residence halls
- changing student room or residence hall assignment
- restriction from campus
- placing holds on records
- service charges or restitution

- required counseling
- required chemical use evaluation
- required community service
- required class attendance
- required Internet research
- writing a paper
- required apology

## **Complaints**

A complaint of misconduct is usually written by a complainant and includes specific allegations or charges of misconduct. The complaint will be discussed with the complainant and the accused during separate interviews. If there appears to be grounds for disciplinary action, it will be addressed through the appropriate procedures. If the complaint is found to be unwarranted or if there is not enough evidence to proceed, the complainant will be so advised. The complaint, relevant evidence and related charges are shared with the accused so that the accused can prepare a defense in the event of a conduct hearing. Faculty, staff, students and community members are encouraged to report incidents of misconduct. Police reports and residence hall incident reports are also used to report violations of University conduct standards.

## **Zero Tolerance Policy**

As part of a Zero Tolerance Policy, Fredonia will take disciplinary action for every alcohol and drug related violation on campus. Fredonia will also take disciplinary action for violations reported off campus, provided these violations have a connection to the campus. This would include violations that endanger students or may cause harm to the campus community.

## **Parental Notification Policy**

In October 1998, Congress passed the Higher Education Amendment which permits post-secondary institutions to disclose to parents or legal guardians of students under 21, without their consent, information regarding the student's violation of any federal, state, or local law, or any rule or policy of the institution governing the use or possession of alcohol or a controlled substance. The Office for Student Affairs normally informs parents of any alcohol or drug violation involving students under 21.

## **Family Educational Rights and Privacy Act of 1974**

The Family Educational Rights and Privacy Act of 1974, as amended, sets forth requirements designed to protect the privacy of parents and students. The statute governs the access to records maintained by educational institutions, and the release of such records. The Family Educational Rights and Privacy Act permits current or former students to inspect and review their education records. Students are also accorded a right to a hearing in order to question the contents of their education records. Written consent from students may be required before personally identifiable information about them will be released from their education records, as provided by law.

Specifically, institutions are permitted to release directory information on students unless the students have notified the institution to withhold this information. Directory information is “public” information, which may be released without the student’s consent to persons making inquiry. Personally identifiable information designated as directory information includes: the student’s name, local address and local telephone number, university assigned e-mail address, student’s home address and home telephone number, cell phone number, parent’s name, address and telephone number, class schedule, date and place of birth, major field of study, class standing, participation in officially recognized sports and activities, weight and height (athletes), electronic images (photographs), dates of attendance at university, degrees and awards received, and the most recent previous educational institution attended.



## August 2011

**Sun. 8/14**

**Mon. 8/15**

**Tues. 8/16**

**Wed. 8/17**

# August 2011

**Thurs. 8/18**

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**Fri. 8/19**

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**Sat. 8/20**

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Residence Halls  
Open 9:00 AM to 9:00 PM

**AUGUST**

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**SEPTEMBER**

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## August 2011

**Sun. 8/21**

Residence Halls  
Open 9:00 AM to 9:00 PM  
New Student Convocation,  
3:00 PM, King Concert Hall  
All Hall Meeting,  
Residence Halls  
In-person Registration

**Mon. 8/22**

First Day of Classes  
Schedule Changes  
– via Internet  
Welcome Week

**Tues. 8/23**

Welcome Week  
Schedule Changes  
– via Internet  
Men's Soccer v. Gannon  
(preseason exhibition),  
7:00 PM, University Stadium

**Wed. 8/24**

Welcome Week

# August 2011

**Thurs. 8/25**

Welcome Week

**Fri. 8/26**

Welcome Week  
Final Day to DROP Courses

**Sat. 8/27**

W.H.O.A. (Weekend Hang-Out Activities) Event TBA

**AUGUST**

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**SEPTEMBER**

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# August 2011

**Sun. 8/28**

**Mon. 8/29**

**Tues. 8/30**

Final Day to ADD Courses  
Women's Volleyball Scrimmage  
at Daemen, 7:00 PM

**Wed. 8/31**

# September 2011

**Thurs. 9/1**

Men's Soccer vs. St. John Fisher,  
Flower City Tour, 4:00 PM

**Fri. 9/2**

Final Day to Elect PASS/FAIL  
Women's Soccer at University  
of Texas-Tyler, 7:00 PM  
Women's Volleyball at Cortland  
Tournament, TBA  
Women's Tennis vs. Oneonta,  
4:00 PM, Steele Hall Tennis  
Courts

**Sat. 9/3**

W.H.O.A. (Weekend Hang-Out  
Activities) Event TBA  
Men's Soccer vs. Rochester,  
Flower City Tournament,  
7:00 PM  
Men's/Women's Cross Country  
at Buffalo State Daniel Walker  
Invite, TBA

**AUGUST**

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**SEPTEMBER**

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# September 2011

**Sun. 9/4**

Women's Soccer at University of Texas-Dallas, 7:00 PM

**Mon. 9/5**

Labor Day – No Classes

**Tues. 9/6**

Final Day to Apply for December Graduation

Women's Volleyball at Allegheny, 7:00 PM

Men's Soccer at Geneva, 7:00 PM

**Wed. 9/7**

Activities Night, 7:00 PM, Dods Hall Grove (weather permitting)

Women's Tennis vs. Penn State Behrend, 4:00 PM, Steele Hall Tennis Courts

# September 2011

**Thurs. 9/8**

Women's Tennis vs. Roberts Wesleyan, 4:00 PM, Steele Hall Tennis Courts

**Fri. 9/9**

Blue Devil Clarion Classic – Women's Soccer vs. Univ. of Rochester, 5:00 PM, University Stadium

Blue Devil Clarion Classic – Men's Soccer vs. SUNYIT, 7:00 PM, University Stadium

Women's Volleyball at Nazareth Tournament, TBA

**Sat. 9/10**

W.H.O.A. (Weekend Hang-Out Activities) Event TBA

Blue Devil Clarion Classic – Men's Soccer vs. Houghton, 5:00 PM, University Stadium

Blue Devil Clarion Classic – Woman's Soccer vs. Penn State Behrend, 7:00 PM, University Stadium

Men's/Women's Cross Country – Fredonia Invite, TBA

Women's Tennis – SUNYAC Weekend vs. Brockport, TBA, Steele Hall Tennis Courts

**SEPTEMBER**

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# September 2011

**Sun. 9/11**

**Mon. 9/12**

Women's Tennis at Wells,  
4:00 PM

**Tues. 9/13**

Women's Tennis vs. Medaille,  
4:00 PM, Steel Hall Tennis  
Courts

Women's Volleyball vs.  
Medaille, 7:00 PM, Dods Hall

Women's Soccer at St. John  
Fisher, 7:00 PM

Men's Soccer vs. Nazareth,  
7:00 PM, University Stadium

**Wed. 9/14**

# September 2011

**Thurs. 9/15**

National Hispanic Heritage Month

Convocation: Karthik Bala, Developer of Guitar Hero, 3:00 PM, King Concert Hall

**Fri. 9/16**

Women's Volleyball at New Paltz Tournament, TBA

Men's Soccer at John Jay, TBA

**Sat. 9/17**

Women's Tennis at Oswego, 1:00 PM, Steele Hall Tennis Courts

Men's Soccer at Farmingdale, TBA

Men's & Women's Cross Country, TBA

W.H.O.A. (Weekend Hang-Out Activity) Event TBA

**SEPTEMBER**

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# September 2011

**Sun. 9/18**

Women's Soccer at Union,  
1:00 PM

**Mon. 9/19**

**Tues. 9/20**

Women's Tennis at Thiel,  
3:00 PM

Women's Volleyball vs. Pitt-  
Bradford, 7:00 PM, Dods Hall

**Wed. 9/21**

Women's Soccer vs. St. John  
Fisher, 7:00 PM, University  
Stadium

# September 2011

**Thurs. 9/22**

Women's Tennis at Geneseo,  
3:30 PM

**Fri. 9/23**

First Day of Autumn  
 Women's Tennis vs. D'Youville,  
4:00 PM, Steele Hall Tennis  
Courts  
 Women's Soccer vs. Geneseo,  
4:00 PM, University Stadium  
 Men's Soccer vs. Geneseo,  
4:00 PM, University Stadium  
 Women's Volleyball (SUNYAC  
Pool Play – Buffalo State), TBA

**Sat. 9/24**

W.H.O.A. (Weekend Hang-Out  
Activity) Event TBA  
 Women's Soccer vs. Brockport,  
1:00 PM, University Stadium  
 Men's Soccer at Brockport,  
1:00 PM

**SEPTEMBER**

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**OCTOBER**

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# September 2011

**Sun. 9/25**

Men's/Women's Cross Country  
at Roberts Wesleyan, TBA

**Mon. 9/26**

**Tues. 9/27**

Women's Soccer vs.  
Westminster, 5:00 PM,  
University Stadium

Men's Soccer vs. Westminster,  
7:00 PM, University Stadium

Women's Volleyball at Nazareth,  
7:00 PM

**Wed. 9/28**

Rosh Hashanah begins at  
sundown

# September 2011

**Thurs. 9/29**

Rosh Hashanah  
 Women's Tennis vs. Brockport,  
 4:00 PM, Steele Hall Tennis  
 Courts  
 All College Band, 8:00 PM, King  
 Concert Hall

**Fri. 9/30**

Family Weekend  
 Women's Volleyball, Blue Devil  
 Invitational, TBA  
 Men's & Women's Cross  
 Country, Paul Shore Invite at  
 Lehigh, TBA

**Sat. 10/1**

Family Weekend  
 Gay History Month  
 Scholarship Breakfast,  
 By Invitation, Steele Hall  
 Women's Tennis vs. Pitt Bradford ,  
 1:00 PM, Steele Hall Tennis Courts  
 Women's Soccer vs. Buffalo State,  
 1:00 PM, University Stadium  
 Men's Soccer at Buffalo State, 1:00 PM  
 Wind Ensemble, 8:00 PM,  
 King Concert Hall  
 W.H.O.A. (Weekend Hang-Out Activity)  
 TBA

**SEPTEMBER**

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**OCTOBER**

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## October 2011

**Sun. 10/2**

**Mon. 10/3**

Study Abroad Fair, Dods Multi-Purpose Room

Women's Tennis at Brockport, 4:00 PM

**Tues. 10/4**

Women's Tennis vs. Alfred, 3:00 PM, Steele Hall Tennis Courts

Wind Ensemble, 8:00 PM, King Concert Hall

**Wed. 10/5**

Women's Volleyball vs. Penn State Behrend, 7:00 PM, Dods Hall

# October 2011

**Thurs. 10/6**

Fall Break – No Classes

**Fri. 10/7**

Fall Break – No Classes

Yom Kippur begins at sundown

Women's Soccer at Oswego,  
4:00 PM

Men's Soccer vs. Oswego, 4:00  
PM, University Stadium

Women's Tennis – SUNYAC  
Championships, TBA

**Sat. 10/8**

Yom Kippur

Women's Soccer at Cortland,  
1:00 PM

Men's Soccer vs. Cortland,  
1:00 PM, University Stadium

Women's Tennis – SUNYAC  
Championships, TBA

**OCTOBER**

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**NOVEMBER**

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## October 2011

**Sun. 10/9**

Women's Tennis – SUNYAC  
Championships, TBA

**Mon. 10/10**

Columbus Day

**Tues. 10/11**

Women's Soccer vs. Elmira,  
6:00 PM, University Stadium

**Wed. 10/12**

Women's Volleyball vs.  
University of Rochester, 7:00  
PM, Dods Hall

# October 2011

**Thurs. 10/13**


**Fri. 10/14**


Women's Soccer vs. Plattsburgh,  
4:00 PM, University Stadium  
Men's Soccer at Plattsburgh,  
4:00 PM  
Women's Volleyball – Ithaca  
Tournament, TBA  
Orchesis Fall Production,  
8:00 PM, King Concert Hall

**Sat. 10/15**


Men's & Women's Swimming/  
Diving at Ithaca with New Paltz,  
12 PM  
Women's Soccer vs. Potsdam,  
1:00 PM, University Stadium  
Men's Soccer at Potsdam,  
1:00 PM  
Men's & Women's Cross  
Country - Oberlin Inter-Regional  
Rumble, TBA  
Orchesis Fall Production, 8:00  
PM, King Concert Hall  
W.H.O.A. (Weekend Hang-Out  
Activity) Event TBA

**OCTOBER**

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**NOVEMBER**

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# October 2011

**Sun. 10/16**

**Mon. 10/17**

**Tues. 10/18**

**Wed. 10/19**

# October 2011

## Thurs. 10/20


## Fri. 10/21

Homecoming Weekend- Pep Rally, TBA

Women's Soccer at New Paltz, 3:00 PM

Men's Soccer vs. New Paltz, 3:00 PM, University Stadium

Women's Volleyball – SUNYAC Pool Play (Brockport), TBA

Men's & Women's Swimming/ Diving vs. Niagara, 5:00 PM, Natatorium Pool

Men's Hockey vs. Assumption, 7:00 PM, Steele Hall Ice Rink

## Sat. 10/22

Homecoming Weekend

Women's Soccer at Oneonta, 1:00 PM

Men's Soccer vs. Oneonta, 1:00 PM, University Stadium

Men's & Women's Swimming/ Diving at Brockport, 1:00 PM

Men's Hockey vs. Assumption, 3:00 PM, Steele Hall Ice Rink

Band Showcase, 3:00 PM, King Concert Hall

W.H.O.A. (Weekend Hang-Out Activity), TBA

### OCTOBER

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### NOVEMBER

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## October 2011

**Sun. 10/23**

Homecoming Weekend

**Mon. 10/24**

United Nations Day  
Curricular Jazz Ensemble,  
8:00 PM, Rosch Recital Hall

**Tues. 10/25**

Women's Soccer at RIT,  
4:00 PM  
Men's Soccer at Hobart,  
4:00 PM  
Women's Volleyball at St. John  
Fisher, 7:00 PM  
Fredonia Wind Quintet, 8:00  
PM, Rosch Recital Hall

**Wed. 10/26**

Curricular Jazz Ensemble,  
8:00 PM, Rosch Recital Hall

# October 2011

**Thurs. 10/27**

**Fri. 10/28**

**Sat. 10/29**

Final Day to WITHDRAW from Courses  
 Final Day for 1<sup>st</sup> semester Freshmen to DROP Courses  
 Women's Volleyball at University of Rochester Tournament, TBA  
 Men's Hockey at Brockport, 7:00 PM, Steel Hall Ice Rink

Men's & Women's Swimming/Diving at RIT, 1:00 PM  
 String Experience Concert, 4:00 PM, Rosch Recital Hall  
 Men's Hockey at Geneseo, 7:00 PM  
 Men's/Women's Cross Country – SUNYACS at New Paltz, TBA  
 Men's Soccer – SUNYAC Quarter-Finals, TBA  
 Women's Soccer – SUNYAC Quarter-Finals, TBA  
 W.H.O.A. (Weekend Hang-Out Activity), TBA

**OCTOBER**

**NOVEMBER**

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# October 2011

**Sun. 10/30**

**Mon. 10/31**

Halloween

**Tues. 11/1**

Native American History Month  
Fredonia Clarinet Ensemble,  
8:00 PM, Rosch Recital Hall

**Wed. 11/2**

Percussion Ensemble,  
8:00 PM, Rosch Recital Hall  
Women's Soccer – SUNYAC  
Semi Finals, TBA  
Men's Soccer – SUNYAC Semi-  
Finals, TBA

# November 2011

**Thurs. 11/3**

Women's Volleyball – SUNYAC Championships, TBA

Flutasia, 8:00 PM,  
Rosch Recital Hall

**Fri. 11/4**

Woodwind Chamber Recital,  
4:00 PM, Rosch Recital Hall

World Mallet Recital,  
8:00 PM, Rosch Recital Hall

Men's Hockey at Morrisville,  
7:00 PM, Steele Hall Ice Rink

Women's Volleyball – SUNYAC Championships

**Sat. 11/5**

Men's & Women's Swimming/  
Diving vs. Geneseo,  
1:00 PM, Natatorium Pool

Men's Hockey at Penn State,  
7:00 PM,

Women's Soccer – SUNYAC Championships, TBA

Men's Soccer – SUNYAC Championships, TBA

Women's Volleyball – SUNYAC Championships, TBA

W.H.O.A. (Weekend Hang-Out Activity) Event TBA

**OCTOBER**

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**NOVEMBER**

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# November 2011

**Sun. 11/6**

Daylight Savings Time Ends

**Mon. 11/7**

Ethos Student Composers, 8:00 PM, Rosch Recital Hall

**Tues. 11/8**

Election Day  
Guitar Ensemble & Quartets ,  
8:00 PM, Rosch Recital Hall

**Wed. 11/9**

Women's Volleyball – NCAA  
Regional Championships, TBA  
Women's Soccer – NCAA  
Tournament – First Round, TBA  
Men's Soccer – NCAA  
Tournament – First Round, TBA  
Saxophone Ensemble, 8:00 PM,  
Rosch Recital Hall



## November 2011

**Sun. 11/13**

International Education Week  
Women's Soccer – NCAA  
Tournament – Third Round, TBA  
Men's Soccer – NCAA  
Tournament – Third Round, TBA

**Mon. 11/14**

International Education Week  
Latin Jazz,  
8:00 PM, Rosch Recital Hall

**Tues. 11/15**

International Education Week  
Women's Basketball at  
Nazareth, TBA  
Men's Basketball at Penn State  
Behrend, 7:30 PM  
Bassoon Ensemble, 6:00 PM,  
Rosch Recital Hall  
Wind Symphony, 8:00 PM, King  
Concert Hall

**Wed. 11/16**

International Education Week  
Chamber Made Guitar, 8:00  
PM, Rosch Recital Hall  
Women's Volleyball – NCAA  
Championships, TBA

# November 2011

**Thurs. 11/17**

International Education Week  
 College Choir & Chamber Singer, 8:00 PM, Rosch Recital Hall  
 Wind Ensemble, 8:00 PM, King Concert Hall

**Fri. 11/18**

Men's Basketball – Oswego Tournament vs. Wells, 4:00 PM  
 Men's Hockey vs. Oswego, 7:00 PM, Steele Hall Ice Rink

**Sat. 11/19**

Residence Halls Close; 9:00 AM  
 Men's & Women's Swimming/ Diving vs. Allegheny, 1:00 PM, Natatorium Pool  
 Men's Basketball – Oswego Tournament vs. Ithaca, 2:00 PM  
 Women's Basketball – Susquehanna Tournament, 6:00 PM & 8:00 PM  
 Men's Hockey vs. Cortland, 7:00 PM, Steele Hall Ice Rink

**NOVEMBER**

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**DECEMBER**

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## November 2011

**Sun. 11/20**

Women's Basketball –  
Susquehanna Tournament, 6:00  
PM & 8:00 PM

**Mon. 11/21**

Thanksgiving Break  
– No Classes

**Tues. 11/22**

Thanksgiving Break  
– No Classes  
Women's Basketball at  
D'Youville College, 6:00 PM  
Men's Basketball at D'Youville  
College, 8:00 PM

**Wed. 11/23**

Thanksgiving Break  
– No Classes

# November 2011

**Thurs. 11/24**

Thanksgiving Break  
– No Classes

**Fri. 11/25**

Thanksgiving Break  
– No Classes

**Sat. 11/26**

Women's Basketball vs. Penn  
State Behrend, 4:00 PM, Steele  
Hall Field House

**NOVEMBER**

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**DECEMBER**

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# November 2011

**Sun. 11/27**

Residence Halls Open- 9:00 AM

**Mon. 11/28**

Last Day to Completely  
WITHDRAW from the University

**Tues. 11/29**

University Chorus, 8:00 PM,  
King Concert Hall  
Men's Basketball at Elmira  
College, 7:00 PM

**Wed. 11/30**



# December 2011

**Sun. 12/4**

Dead Week begins

Men's & Women's Swimming/  
Diving, Blue Devil Invitational,  
10:00 AM, Natatorium Pool

String Chamber Ensemble, 3:00  
PM, Rosch Recital Hall

**Mon. 12/5**

Dead Week

Improv Collective, 8:00 PM,  
Rosch Recital Hall

**Tues. 12/6**

Dead Week

Women's Basketball vs.  
Allegheny, 7:00 PM, Steele Hall  
Field House

Men's Basketball at Youngstown  
State, 7:00 PM

**Wed. 12/7**

Dead Week

# December 2011

**Thurs. 12/8**

Dead Week  
 Yo-Yo Ma Scholarship  
 Benefit Gala,  
 8:00 PM, King Concert Hall

**Fri. 12/9**

Last Day of Classes  
 Dead Week  
 Men's & Women's Swimming/  
 Diving at Gannon, 5:00 PM  
 Men's Hockey vs. Johnson &  
 Wales, 7:00 PM, Steele Hall Ice  
 Rink  
 Women's Basketball vs.  
 Oswego, 6:00 PM, Steele Hall  
 Field House  
 Men's Basketball vs. Oswego,  
 8:00 PM, Steele Hall Field  
 House

**Sat. 12/10**

Men's & Women's Track & Field,  
 RIT Invitational, TBA  
 Men's Hockey vs. Johnson &  
 Wales, 3:00 PM, Steele Hall Ice  
 Rink  
 Women's Basketball vs.  
 Cortland, 2:00 PM, Steele Hall  
 Field House  
 Men's Basketball vs. Cortland,  
 4:00 PM, Steele Hall Field  
 House  
 Women's Choir – Lessons &  
 Carols, 8:00 PM, TBA

**DECEMBER**

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**JANUARY**

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## December 2011

**Sun. 12/11**

**Mon. 12/12**

Final Exams

**Tues. 12/13**

Final Exams

**Wed. 12/14**

Final Exams

# December 2011

**Thurs. 12/15**

Final Exams

**Fri. 12/16**

Final Exams

**Sat. 12/17**

Residence Halls Close- 9:00 AM

**DECEMBER**

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**JANUARY**

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## December 2011

**Sun. 12/18**

**Mon. 12/19**

**Tues. 12/20**

Hanukkah begins at sundown

**Wed. 12/21**

Hanukkah  
First day of Winter



## December 2011

**Sun. 12/25**

Christmas Day

**Mon. 12/26**

Kwanzaa Begins

**Tues. 12/27**

**Wed. 12/28**



# January 2012

**Sun. 1/1**

New Years Day

**Mon. 1/2**

Complete and Submit your  
2012-2013 FAFSA

**Tues. 1/3**

**Wed. 1/4**



# January 2012

**Sun. 1/8**

**Mon. 1/9**

Women's Basketball at Buffalo State, 6:00 PM

Men's Basketball at Buffalo State, 8:00 PM

**Tues. 1/10**

Men's Hockey vs. Elmira, 7:00 PM, Steele Hall Field Ice Rink

**Wed. 1/11**



# January 2012

**Sun. 1/15**

**Mon. 1/16**

Martin Luther King, Jr. Holiday –  
Campus Closed

**Tues. 1/17**

**Wed. 1/18**

# January 2012

**Thurs. 1/19**


**Fri. 1/20**


Men's & Women's Track & Field at Cornell, TBA

Men's Hockey vs. Brockport, 7:00 PM, Steel Hall Ice Rink

Men's & Women's Swimming / Diving vs. Edinboro, 3:00 PM, Natatorium Pool

Women's Basketball vs. Plattsburgh, 6:00 PM, Steele Hall Field House

Men's Basketball vs. Plattsburgh, 8:00 PM, Steele Hall Field House

**Sat. 1/21**


Residence Hall Open – 9:00 AM

Men's & Women's Track & Field at Cornell, TBA

Men's Hockey vs. Geneseo, 7:00 PM, Steele Hall Ice Rink

Women's Basketball vs. Potsdam, 6:00 PM, Steele Hall Field House

Men's Basketball vs. Potsdam, 8:00 PM, Steele Hall Field House

**JANUARY**

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**FEBRUARY**

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# January 2012

**Sun. 1/22**

Registration

Residence Hall Open – 9:00 AM

**Mon. 1/23**

First Day of Classes

Schedule Changes – Internet

Chinese New Year

**Tues. 1/24**

**Wed. 1/25**

Schedule Changes – Internet

# January 2012

**Thurs. 1/26**


**Fri. 1/27**


Final Day to DROP Courses  
 Men's Hockey vs. Morrisville, 7:00 PM, Steele Hall Ice Rink  
 Women's Basketball vs. Oneonta, 6:00 PM, Steele Hall Field House  
 Men's Basketball vs. Oneonta, 8:00 PM, Steele Hall Field House  
 Men's & Women's Track & Field at Geneva College, TBA

**Sat. 1/28**


Men's & Women's Swimming & Diving vs. Cortland, 1:00 PM, Natatorium Pool  
 Women's Basketball vs. New Paltz, 2:00 PM, Steele Hall Field House  
 Men's Basketball vs. New Paltz, 4:00 PM, Steele Hall Field House  
 Men's/Women's Track & Field at Geneva College, TBA  
 W.H.O.A. (Weekend Hang-Out Activity) Event TBA

**JANUARY**

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**FEBRUARY**

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# January 2012

**Sun. 1/29**

**Mon. 1/30**

**Tues. 1/31**

Final Day to ADD Courses

**Wed. 2/1**

Black History Month  
Activities Night, 7:00 PM, TBA



## February 2012

**Sun. 2/5**

**Mon. 2/6**

Final Day to Apply for May Graduation

**Tues. 2/7**

**Wed. 2/8**

Men's & Women's Swimming & Diving – SUNYAC Championships, TBA

## February 2012

**Thurs. 2/9**

Men's & Women's Swimming & Diving – SUNYAC Championships, TBA

**Fri. 2/10**

Men's & Women's Swimming & Diving – SUNYAC Championships, TBA

Women's Basketball vs. Brockport, 6:00 PM, Steele Hall Field House

Men's Basketball vs. Brockport, 8:00 PM, Steele Hall Field House

Men's Hockey at Oswego, 7:00 PM

Men's & Women's Track & Field at Cornell, TBA

**Sat. 2/11**

Men's & Women's Swimming & Diving – SUNYAC Championships, TBA

Men's Hockey at Cortland, 7:00 PM

Men's & Women's Track & Field at Cornell, TBA

Women's Basketball vs. Geneseo, 2:00 PM, Steele Hall Field House

Men's Basketball vs. Geneseo, 4:00 PM, Steele Hall Field House

W.H.O.A. (Weekend Hang-Out Activity) Event TBA

**FEBRUARY**

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**MARCH**

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## February 2012

**Sun. 2/12**

Lincoln's Birthday

**Mon. 2/13**

**Tues. 2/14**

Valentine's Day

Women's Basketball vs. Buffalo State, 6:00 PM, Steele Hall Field House

Men's Basketball vs. Buffalo State, 8:00 PM, Steele Hall Field House

**Wed. 2/15**



## February 2012

**Sun. 2/19**

**Mon. 2/20**

President's Day – Classes in Session

**Tues. 2/21**

Mardi Gras  
Women's Basketball – SUNYAC  
Tournament, TBA  
Men's Basketball – SUNYAC  
Tournament, TBA

**Wed. 2/22**

Ash Wednesday  
Washington's Birthday  
Men's Hockey – SUNYAC  
Playoffs, TBA

# February 2012

**Thurs. 2/23**

Wind Symphony,  
8:00 PM, King Concert Hall

**Fri. 2/24**

Little Siblings Weekend –  
Residence Life  
  
Women's Basketball – SUNYAC  
Tournament Semi-Finals, TBA  
  
Men's Basketball- SUNYAC  
Tournament Semi-Finals, TBA  
  
Wind Ensemble,  
8:00 PM, King Concert Hall

**Sat. 2/25**

Little Siblings Weekend -  
Residence Life  
  
Wind Ensemble, 8:00 PM, King  
Concert Hall  
  
Men's Hockey – SUNYAC Semi-  
Finals, TBA  
  
Women's Basketball – SUNYAC  
Tournament Championships,  
TBA  
  
Men's Basketball – SUNYAC  
Tournament Championships,  
TBA  
  
W.H.O.A. (Weekend Hang-Out  
Activity) Event TBA

**FEBRUARY**

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**MARCH**

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## February 2012

**Sun. 2/26**

Little Siblings Weekend –  
Residence Life

Oscars Night, TBA

Men's & Women's Track & Field  
– SUNYAC Championships,  
TBA

**Mon. 2/27**

**Tues. 2/28**

**Wed. 2/29**

All College Band, 8:00 PM, King  
Concert Hall

# March 2012

**Thurs. 3/1**

Women's History Month

**Fri. 3/2**

Men's & Women's Track & Field  
– ECAC Championships, TBA

**Sat. 3/3**

College Symphony,  
8:00 PM, King Concert Hall

Men's & Women's Track & Field  
– ECAC Championships, TBA

Men's Hockey – SUNYAC  
Championships, TBA

Women's Lacrosse vs.  
Allegheny, 1:00 PM, University  
Stadium

W.H.O.A. (Weekend Hang-Out  
Activity) Event TBA

**FEBRUARY**

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**MARCH**

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## March 2012

**Sun. 3/4**

Slush Rush – 5K Run

**Mon. 3/5**

**Tues. 3/6**

**Wed. 3/7**

# March 2012

**Thurs. 3/8**

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**Fri. 3/9**

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**Sat. 3/10**

Residence Halls Close – 9:00 AM

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**MARCH**

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## March 2012

**Sun. 3/11**

Daylight Savings Time Begins

**Mon. 3/12**

Spring Break – No Classes

**Tues. 3/13**

Spring Break – No Classes

**Wed. 3/14**

Spring Break – No Classes

# March 2012

**Thurs. 3/15**

Spring Break – No Classes

**Fri. 3/16**

Spring Break – No Classes

**Sat. 3/17**

St. Patrick's Day  
Women's Lacrosse vs. RIT,  
12:00 PM, University Stadium

**MARCH**

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**APRIL**

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## March 2012

**Sun. 3/18**

Residence Halls Open – 9:00 AM

**Mon. 3/19**

**Tues. 3/20**

Spring Equinox

**Wed. 3/21**

# March 2012

**Thurs. 3/22**

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**Fri. 3/23**

Ethos; Student  
Composers Recital,  
8:00 PM, Rosch Recital Hall

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**Sat. 3/24**

Women's Lacrosse at Adrian,  
12:00 PM  
W.H.O.A. (Weekend Hang-Out  
Activity) Event TBA

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**MARCH**

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**APRIL**

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## March 2012

**Sun. 3/25**

Women's Lacrosse at Wooster,  
1:00 PM

**Mon. 3/26**

**Tues. 3/27**

Fredonia Bassoon Ensemble,  
8:00 PM, Rosch Recital Hall

**Wed. 3/28**

Women's Softball vs. Allegheny,  
3:30 PM, Softball Fields  
World Mallet Ensemble, 8:00  
PM, Rosch Recital Hall

## March 2012

**Thurs. 3/29**

Fredonia Clarinet Ensemble,  
8:00 PM, Rosch Recital Hall

**Fri. 3/30**

Final Day to WITHDRAW from  
Courses

Final Day for 1<sup>st</sup> Semester  
Freshmen to DROP Courses

Women's Softball vs. Potsdam,  
3:00 PM, Softball Fields

Orchesis Spring Production,  
8:00 PM, King Concert Hall

Women's Lacrosse, TBA

Men's & Women's Track & Field  
at Washington & Jefferson,  
TBA

**Sat. 3/31**

Women's Softball vs.  
Plattsburgh, 12:00 PM,  
University Stadium

Women's Lacrosse at New  
Paltz, 1:00 PM

Men's & Women's Track & Field  
at Washington & Jefferson, TBA

String Chamber Ensembles,  
7:00 PM, Rosch Recital Hall

Orchesis Spring Production,  
8:00 PM, King Concert Hall

W.H.O.A. (Weekend Hang-Out  
Activity) Event TBA

**MARCH**

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**APRIL**

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## April 2012

**Sun. 4/1**

Jewish History Month  
Palm Sunday  
April Fool's Day  
Woodwind Chamber  
Ensembles, 4:00 PM, Rosch  
Recital Hall

**Mon. 4/2**

Latin Jazz Ensemble,  
8:00 PM, Rosch Recital Hall

**Tues. 4/3**

Women's Lacrosse at Geneseo,  
4:00 PM

**Wed. 4/4**

Percussion Ensemble,  
8:00 PM, Rosch Recital Hall

## April 2012

**Thurs. 4/5**

Flutasia, 8:00 PM, Rosch Recital Hall

Women's Softball at Pitt-Bradford, 3:00 PM

**Fri. 4/6**

Good Friday

Women's Softball vs. Cortland, 3:00 PM, Softball Fields

**Sat. 4/7**

Passover

Women's Softball vs. Oswego, 12:00 PM, Softball Fields

Women's Lacrosse vs. Oneonta, 1:00 PM, University Stadium

Men's & Women's Track & Field at Univ. of Rochester Alumni Meet, TBA

W.H.O.A. (Weekend Hang-Out Activity) Event TBA

APRIL

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MAY

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# April 2012

**Sun. 4/8**

Easter Sunday

**Mon. 4/9**

Travel Day – No Classes

**Tues. 4/10**

Women's Lacrosse at Buffalo State, 4:00 PM

**Wed. 4/11**

## April 2012

**Thurs. 4/12**

Wind Symphony, 8:00 PM, King Concert Hall

**Fri. 4/13**

Women's Softball at Oneonta, 3:00 PM  
 College Choir & Women's Choir, 8:00 PM, Rosch Recital Hall  
 Men's & Women's Track & Field at Bucknell, TBA

**Sat. 4/14**

Women's Softball at New Paltz, 12:00 PM  
 Women's Lacrosse at Potsdam, 1:00 PM  
 Men's & Women's Track & Field at Bucknell, TBA  
 Chamber Choir, 4:00 PM, Rosch Recital Hall  
 Wind Ensemble, 8:00 PM, King Concert Hall  
 W.H.O.A. (Weekend Hang-Out Activity) Event TBA

**APRIL**

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**MAY**

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## April 2012

**Sun. 4/15**

**Mon. 4/16**

Curricular Jazz Ensemble,  
8:00 PM, Rosch Recital Hall

**Tues. 4/17**

Guitar Ensemble  
& Guitar Quartets,  
8:00 PM, Rosch Recital Hall

Women's Lacrosse  
vs. Brockport,  
4:00 PM, University Stadium

**Wed. 4/18**

African Drumming Ensemble,  
6:00 PM, Rosch Recital Hall

Whitachoir Spring Concert,  
8:00 PM, Rosch Recital Hall

All College Band,  
8:00 PM, King Concert Hall

## April 2012

**Thurs. 4/19**

Chamber Made Guitar,  
8:00 PM, Rosch Recital Hall

**Fri. 4/20**

Saxophone Ensemble,  
8:00 PM, Rosch Recital Hall

White Water Rafting –  
Residence Life

Men's & Women's Track & Field  
at Cortland, TBA

**Sat. 4/21**

Women's Softball at Buffalo  
State, 12:00 PM

Women's Lacrosse vs. Cortland,  
4:00 PM, University Stadium

Men's & Women's Track & Field  
at Cortland, TBA

College Symphony,  
8:00 PM, King Concert Hall

W.H.O.A. (Weekend Hang-Out  
Activity) Event TBA

White Water Rafting –  
Residence Life

**APRIL**

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**MAY**

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## April 2012

**Sun. 4/22**

Earth Day  
White Water Rafting –  
Residence Life

**Mon. 4/23**

University Chorus, 8:00 PM,  
King Concert Hall

**Tues. 4/24**

Last Day to Completely  
Withdraw from the University  
Ethos: Student Composers,  
8:00 PM, Rosch Recital Hall

**Wed. 4/25**

Curricular Jazz Ensemble,  
8:00 PM, Rosch Recital Hall

# April 2012

**Thurs. 4/26**

Improv Collective,  
8:00 PM, Rosch Recital Hall

**Fri. 4/27**

Women's Softball at Geneseo,  
3:00 PM

**Sat. 4/28**

Fred Fest  
Women's Softball at Brockport,  
3:00 PM  
Women's Lacrosse vs. Oswego,  
1:00 PM, University Stadium  
Men's & Women's Track & Field  
at Roberts Wesleyan, TBA

**APRIL**

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**MAY**

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## April 2012

**Sun. 4/29**

Concerto Composition,  
1:00 PM, King Concert Hall  
Dead Week Begins

**Mon. 4/30**

Dead Week

**Tues. 5/1**

Dead Week

**Wed. 5/2**

Dead Week

## May 2012

**Thurs. 5/3**

Dead Week  
 Women's Softball – SUNYAC  
 Championships, TBA

**Fri. 5/4**

Last Day of Classes  
 Dead Week  
 School of Music Convocation,  
 3:00 PM, Rosch Recital Hall  
 Women's Softball – SUNYAC  
 Championships, TBA  
 Men's & Women's Track & Field  
 – SUNYAC Championships at  
 Fredonia, TBA

**Sat. 5/5**

Cinco de Mayo  
 Men's & Women's Track & Field  
 – SUNYAC Championships at  
 Fredonia, TBA  
 Women's Softball – SUNYAC  
 Championship, TBA  
 Women's Lacrosse – SUNYAC  
 Semi-Finals, TBA

**APRIL**

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**MAY**

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# May 2012

**Sun. 5/6**

Women's Lacrosse – SUNYAC  
Championships, TBA

**Mon. 5/7**

Final Exams

**Tues. 5/8**

Final Exams

**Wed. 5/9**

Final Exams

# May 2012

**Thurs. 5/10**

Final Exams

**Fri. 5/11**

Final Exams

Men's & Women's Track & Field  
at Allegheny, TBA

**Sat. 5/12**

Commencement

Residence Halls Close – 9:00 AM

MAY

JUNE

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# May 2012

**Sun. 5/13**

Mother's Day

**Mon. 5/14**

**Tues. 5/15**

**Wed. 5/16**

# May 2012

**Thurs. 5/17**

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**Fri. 5/18**

Men's & Women's Track & Field  
– ECAC Championship, TBA

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**Sat. 5/19**

Armed Forces Day  
Men's & Women's Track & Field  
– ECAC Championship, TBA

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**MAY**

**JUNE**

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# May 2012

**Sun. 5/20**

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**Mon. 5/21**

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**Tues. 5/22**

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**Wed. 5/23**

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# Office of Residence Life

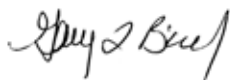
## “On Campus Living Guide”

### Welcome

The Residence Life staff is looking forward to providing you with an environment that is intellectually, socially and academically stimulating. As a member of our community you bring your own special qualities and interests, and hopefully you will enhance residence hall life by being an active participant. One of the first contacts you will have with the residence life staff is your Resident Assistant. RA's are typically upper level students who have been selected based upon their understanding of college life and their sensitivity toward their fellow students. They will assist and encourage you throughout your residency.

For many of you this will be your first experience living away from home. While living in the residence hall you will be encouraged to develop a cooperative and responsible attitude toward your hall and the entire college community. The information which follows is provided as a guide, but do not be afraid to seek out your RA or Residence Director (RD) as additional “guides.”

I welcome you to campus and look forward to assisting you.



Gary L. Bice, Jr.  
Director of Residence Life



## **Residence Halls**

SUNY Fredonia is composed of a variety of residence halls in corridor and suite configurations, all of which have a 24-hour intervisitation policy. The halls are involved with programming and offer a warm, caring atmosphere conducive to educational and social growth.

The single gender halls for men: Chautauqua (corridor), Grissom (suite); and the halls for women: Alumni (corridor), Kasling (suite), Nixon (corridor).

The co-educational halls include: Disney (suite), Eisenhower (suite), Hemingway (suite), Hendrix (suite), Igoe (suite) McGinnies (corridor), Schulz (suite). The co-ed halls are typically not available to freshmen. Kitchen Suites: Three- bedroom suites including a full kitchen are available to upper level students in Disney and Eisenhower halls.

Gregory Hall (corridor) and University Commons (suite) are co-ed, independent living halls and restricted to upper level students. All residence halls are locked on a 24-hour basis. Residents are provided with electronic door access, and their guests must be escorted at all times.

## **Residence Life Staff**

The Residence Life staff is dedicated to providing essential services for resident students and fostering an environment that promotes personal and community development. We look forward to your participation and good citizenship.

## **Residence Directors**

Each residence hall is supervised by a Residence Director (RD) who either has achieved or is working towards a Master's degree. The RD is responsible for establishing an environment that fosters the academic and personal growth of resident students. She/he promotes educational programs, provides personal counseling and referrals, maintains consistent behavioral expectations for residents, and supervises the Resident Assistants (RA's).

## **Resident Assistants**

Resident Assistants carry out a wide range of functions that benefit resident students and the overall residential community. RA's provide peer counseling, sponsor educational and social programs, enforce rules and regulations, serve as a referral resource and generally assist in the operation of the residence hall.

## **Administrative Staff**

The administrative staff includes the Director, two Associate Directors, Systems Administrator, ResNet Coordinator, and Departmental Secretary. Collectively they are responsible for housing administration, staff hiring and supervision, purchasing furnishings and supplies for the residence halls, information systems, inventory control, and budget management. The Residence Life Office is located on the first floor in Gregory Hall.

## **Facilities Staff**

The maintenance, cleaning, and repair of the 14 residence halls is a huge task. While all residents are responsible for conditions within their rooms and common areas, facilities staff provides regular cleaning of public areas and routine repairs throughout the residence halls. Much of the quality of life that develops within the residence hall community is due to the efforts of our custodians, cleaners, plumbers, electricians, carpenters, and others.

## **ResNet Staff**

The ResNet Office is an IT helpdesk that provides dedicated high-speed Ethernet (Internet) connections & wireless service, primarily for academic use, to students living in the residence halls. The administrative staff includes the Systems Administrator, ResNet Coordinator, and 8-10 student ResNet Technicians. The staff works closely as a team to facilitate computer and network support calls as well as other projects throughout the year. ResNet services and hours are outlined elsewhere in this document. The ResNet office is located on the first floor of Nixon Hall.

# **Residence Life Policies, Procedures & Services**

## **Alcohol**

No one under 21 years of age may consume or possess alcoholic beverages. Hosts are responsible for all of their guests, including those who are under 21 years of age. Students who are over 21 may not consume alcohol in the presence of anyone under 21 other than their roommate. Individuals who are under the age of 21 may not be present where alcohol is being served or consumed other than as set forth by the aforementioned regulation. Refer to the Student Rights and Responsibilities section of the Student Handbook for the complete Alcohol and Drug Policy.

## **Bicycles**

Bicycles should be stored in bike racks located near the residence halls. Bicycles may not be chained to railings, left in lounges, stairwells, public areas, balconies, student rooms, or stored anywhere that would hamper the exit of residents during an emergency. Bicycles in violation of these codes may be removed from the premises for safety reasons.

## **Cable TV**

All rooms in the residence halls are wired for basic cable TV, provided as part of the room rates. You are responsible for bringing your own television and coaxial cable. The cable service includes the major networks, in addition to music, sports, movie, news and educational channels for your enjoyment. Digital channels have also been added to the channel lineup. In order for students to be able to view these channels, their television must have a digital cable TV tuner capable of receiving Clear QAM signals and perform a complete channel scan using their televisions setup menu. Cable and audio accessories can be purchased in the University Bookstore.

## **Cooking in Residence Halls**

Residents who wish to cook their own meals must live in a designated building with kitchen facilities. All on-campus residents must select an FSA resident meal plan if they are residing in non-kitchen suite residence halls. Seniors and residents of Disney & Eisenhower kitchen suites are not required to purchase a meal plan; however, they may choose any plan.

## **Cooperation/Compliance with Staff**

Residents and their guests must cooperate with and show respect for University personnel who are acting in the performance of their duties. This includes, but is not limited to, interactions with all housing staff (professional and student staff), FSA and University Police. Examples of violations of this policy include providing false information, withholding information, interfering with staff while they are performing their duties, noncompliance with verbal or written directives or sanctions, and abusive language or exhibiting abusive behavior toward staff.

## **Damage of University and Community Property**

Students are held responsible for damage beyond normal wear to the room, public areas of the residence hall and college provided furnishings. Pre-announced inspections are made during the academic year for the purpose of checking on cleanliness, safety, and use of university property. Appropriate charges will be assessed based on conditions found at the time of inspection. Students should be aware that the use of tape, thumbtacks, or removal of screens may incur charges. The building Hall Council may be held collectively responsible for damage occurring in common areas.

Damage to property is costly. It affects housing costs, how others view your home, and takes time away from regular repairs. While repairs are being made to vandalized items, general repairs may have to take lower priority. By being involved as a responsible community member, you can assist in the investigation of damages in your living environment. Community members can contribute to their area by helping to monitor and report vandalism. If residents are not able to resolve escalating incidents, administrative action may be taken. When responsible parties are identified, judicial action and restitution will be required.

## **Decorations**

All decorations must be of non-flammable/fire-retardant materials and may not cover or block exits, exit signs, elevators, lights, fire panels or fire extinguishers. Decorations should not be attached to any fire safety equipment, including smoke detectors and sprinklers. No attachments can be made to the exterior of buildings without prior approval. All decorations must be U.L. approved.

Curtains, draperies, hangings and other decorative materials suspended from walls or ceilings shall be flame resistant in accordance with NYS Fire Code §F805.2 and NFPA 701 or be noncombustible. Combustible decorations shall be flame retardant unless the decorations, such as photographs and paintings, are of such limited quantities that a hazard of fire development or spread is not present.

For further clarifications on decorations and the use of extension cords, please contact the Environmental Health and Safety Office at 673-3796.

### **Drugs**

All students should be aware that “Pursuant to the order of the Chancellor of SUNY, the illegal use of narcotics and/or dangerous drugs on campus is expressly forbidden.” Residence Life prohibits the possession of drug paraphernalia including, but not limited to, pipes, hookahs, bong, rollers, spoofs, water pipes, smokeless cigarettes, etc. Any student known or suspected to be in the possession of, using or distributing drugs or drug related paraphernalia is subject to disciplinary action and criminal action under campus regulations, as well as state and federal law.

### **Electrical Appliances**

All electrical appliances such as lamps, radios and televisions must be U.L. approved. No heating or cooking equipment, with the exception of small microwaves, should be used in student rooms for reasons of SAFETY, HEALTH, and SANITATION. The following electrical appliances are prohibited from use in student bedrooms: air conditioners, space heaters, halogen lamps, multi-arm lamps with plastic shades, hot plates and other cooking appliances including but not limited to toasters, ovens, hot pots, corn poppers, etc. Refrigerators must comply with the following standards: maximum size 4 cu. Ft.; U.L. approved; hermetically sealed, service free cooling system; and a drawing power of 4/10 of an amp when running.

### **Electronic Card Access**

SUNY Fredonia provides a state of the art electronic door access system for the residence halls. This system provides a level of security for on-campus residents by facilitating and managing nearly 100 magnetic

stripe card readers, motion detectors, and alarms on most exterior doors. Students may enter their respective residence hall by swiping their FredCard through an electronic door access card reader located on the exterior near the door. All of the doors with the exception of the front doors are alarmed from the hours of 9:00 p.m. to 7:00 a.m. everyday. This is to provide security in the evening hours by having all students use the front door and enabling guests to be signed into the front desk. Call boxes near the card readers enable residents that do not have access to the given building to call the front desk or a student residing in the residence hall to come and let them in.

### **Emergency**

In the event of an emergency, move to a safe location and contact University Police at 673-3333 and the Residence Life staff immediately. In a medical emergency call University Police at 673-3333 from any campus telephone.

### **Firearms**

No student may keep any hunting equipment such as bows and arrows, rifles, shotguns, pistols, or other firearms in his/her residence hall room or car. Students must register and leave such items with the University Police Office immediately upon entering campus grounds.

### **Fire Alarms/ Safety**

The State of New York recognizes its responsibility to promote fire safety awareness and requires all state buildings to conduct a minimum of one fire drill per semester. Please cooperate and leave the building whenever the alarm sounds. Failure to do so will result in disciplinary action. If you do not leave the residence hall, you not only endanger your life, but the lives of the people who would be attempting your rescue. When the alarm sounds, regardless of the time of day or night, you should immediately leave your room, exit the building and proceed to the meeting point as instructed by residence life staff. Failure to cooperate in fire evacuation procedure is punishable under criminal law.

Tampering with fire equipment is a criminal offense. Persons apprehended may be prosecuted in the criminal court. Caution: candles, incense and other open flames or long burning embers are a fire hazard

and therefore prohibited. Damage caused is the responsibility of the student(s) found responsible.

### **Fire Inspections**

Every building on campus is inspected annually by a New York State Fire Marshall. These announced inspections include all residence hall buildings. Areas inspected include all hallways, common areas, custodial closets and a percentage of individual student rooms. Notices will be posted no less than 24 hours in advance and students do not need to be present for inspection.

### **Fire Safety Equipment**

It is against University regulations as well as federal and State laws, to tamper with any of the following items:

- sprinklers
- smoke alarms & heat detectors
- fire alarm systems
- fire hoses
- fire extinguishers
- pull stations
- fire doors
- elevators
- door/hardware/closing mechanisms

### **Fitness Centers**

The Aerobic Center and Wellness Center membership cost is included in the room rates. The Aerobic Center is located in the lower level of Hemingway Hall. There are many motivating aerobic classes to choose from each week. Experienced instructors design their classes to assist beginners and challenge the avid fitness enthusiast. We typically offer high energy classes such as Cardio Kick, Interval Step, Super Step, Kickboxing, Body Shaping, etc., though class offerings do change. For more information call 673-3121.

The Wellness Center is located in the lower level of Schulz Hall and provides nautilus, free weight and cardiovascular equipment. The Wellness Center is open regularly with posted hours. The Blue Devil Fitness Center is located in Dods Hall.

## **Gambling**

Gambling of any kind is not permitted in the residence halls.

## **Guest Policy**

All guests must call residents to gain access to the residence halls 24 hours a day. Beginning at 9:00 p.m. until 7:00 a.m., all guests must register at the main desk and present picture identification. Parents and guests under the age of 17 may visit with proper supervision, but *cannot* spend the night, except during special events - i.e., Little Siblings Weekend.

During Little Siblings Weekend (February 24-26, 2012), all intervisitation is suspended except for properly registered siblings.

The host is responsible for the conduct of the guest and must escort them at all times while they are visiting. Overnight guests typically should not stay more than two to three consecutive nights, or multiple weekends. Remember, having guests in your room is a privilege; be considerate of your roommate and your fellow residents.

## **Hall Council**

Hall Council is the student government within each residence hall. Hall Council programming, activities and equipment is made possible through residence hall dues. The budget for each building is determined by the number of residents who pay \$20 hall dues each year. The Hall Council then decides how to spend their funds. Input from all residents helps in this decision making process.

Participation in Hall Council is very important. Activities planned by the Hall Council include hall dinners, theme parties, guest speakers, health awareness programs, study breaks, and skill-building workshops. This organization represents only one of the many ways to get involved in campus living.

## **Hall Programs and Activities: *Getting involved in Your Community***

Getting involved in programs and activities is quite easy while living in the residence halls. RA's, Residence Hall Association (RHA), and Hall Council coordinate educational programs and social activities. Assuming a leadership role in the planning and implementation of

programs is a challenge that provides hard working students with experience for their professional resumes. The best way to learn about programs and activities is to attend the weekly meetings of your Hall Council and by talking to your RA.

### **Housing License & Agreement**

All students living on campus sign a *Housing License & Agreement* for a space, not a specific room. The Housing License is for the entire academic year and cannot be canceled during this period as long as the student is registered for classes. Students will be released from the agreement only upon withdrawal from the University (graduation, student teaching, study abroad), marriage or situations beyond a student's control. A \$350.00 fee will be assessed only for approved terminations of the Housing License & Agreement. *Freshman and sophomores (first two years post high school) are required to live on campus.*

### **Inspections**

Duly authorized representatives of the University may enter student rooms for the purpose of inspection or maintenance. If a room is entered for the above reasons, 24 hour advanced notification will be provided. University officials entering for the purpose of an official search will require that the occupants be present. Suite areas are considered common space and are open to inspection at all times. When in the best interest of the resident(s), or a threat to the health & welfare of a student, duly authorized staff will enter student rooms whether or not occupied. The Office of Residence Life is genuinely concerned about the right to privacy. All residents are required to maintain reasonable standards of cleanliness within their rooms, and failure to do so may result in cleaning charges and/or termination of their housing license.

### **Intervisitation Policy**

There is 24 hour intervisitation in all 14 residence halls. Intervisitation is the practice of allowing a resident to have a visitor within his/her immediate living area at any time of the day or night, any day of the week. Intervisitation is a PRIVILEGE and should not be abused. The privilege is not intended to be used in such a manner as to infringe upon the rights of your roommate or other residents within the hall,

provide an unauthorized residence for a visitor, or bring about a situation which is of concern to the residence hall staff. Overnight visitors typically should not stay more than two to three consecutive nights, or multiple weekends. Be considerate of your roommate and your fellow residents.

Non-residents (visitors) must register at the main desk in each hall beginning at 9:00 p.m. until 7:00 a.m. in all halls except Gregory Hall and University Commons. The host is responsible for the conduct of the visitor or guest and must escort them while in the building regardless of the time. Visiting parents and guests under the age of 17 must follow the Guest Policy.

**\*\*During Little Siblings Weekend (February 24-26, 2012), all intervisitation is suspended except for properly registered siblings.**

### **Keys**

Upon registration at the residence hall, each resident is issued a room and mail-box key (if necessary). The replacement fee is \$20.00 for each key. Any resident who fails to return keys when he/she withdraws from the hall will be billed for each key and for costs associated with replacement of lock cores. Unauthorized possession or use of a master key is considered a serious offense and can result in disciplinary action.

### **Laundry**

Laundry rooms are provided in the basement of the suite style buildings, on the first floor of the corridor buildings and on each floor in University Commons. These rooms are open and available 24 hours a day. Laundry facilities are included in the room rates and require no currency to operate. Availability of the machines can be seen at [www.laundryview.com](http://www.laundryview.com). These facilities are to be used by resident students only.

### **Letters of Warning**

Some violations of the University Student Code of Conduct and/or Housing Policies may result in a Letter of Warning. If a student receives three (3) Letters of Warning within three (3) consecutive semesters, he or she may have their housing license revoked and will be prohibited from residing in or visiting the residence halls.

## **Liability**

While every effort is made to provide a healthy and safe environment, the University assumes no responsibility for the personal property of students. This includes damage, loss, theft, fire, water damage, flooding or personal injury. Students concerned over personal property are encouraged to obtain liability insurance to cover any losses. Residents should review their families' homeowner's/renter's insurance policy to determine coverage needs. The University does not carry insurance on residents or on their property.

## **Lofts**

Loft beds are not permitted. Some residence halls have bunk beds available on a first-come first-served basis and can be requested through the online maintenance request system.

## **Lounge Furniture**

University furniture that is provided in common recreational and lounge areas is for public use and should not be removed from these areas. Any student with such items is subject to disciplinary action.

## **Mail Service**

There is daily US Postal mail service delivery provided to all halls Monday through Saturday. Roommates will be assigned a locked mailbox in the main lobby of their residence hall. Your mail should be addressed to your name, residence hall name and your room number. Carry your mailbox key with you, as mail cannot be handed out over the counter as per Federal Post Office regulations. Packages, special delivery, certified, insured, registered and postage due mail will be held in the residence hall office. Residents in receipt of these items will be notified and may pick up their mail during posted office hours. Students need to produce identification and must sign for these items in person. Mail delivery is suspended and not forwarded during regularly scheduled breaks. Students must notify correspondence, magazine and newspaper companies six weeks before leaving school for the summer or for extended periods with change of address to ensure timely forwarding.

**\*\*Guaranteed express or other timed early delivery packages are independent of SUNY Fredonia and the front desks are not open 24-hours.**

## **Maintenance Requests/Facilities Services**

If your room or living area needs some type of reasonable repair (i.e. leaky faucet, damaged shower ceiling, toilet leaks, nonfunctioning electrical outlet, etc.) go to the Residence Life Web Page, [www.fredonia.edu/reslife/](http://www.fredonia.edu/reslife/) to complete a Maintenance Request Form found under the “Assistance” link.

Occasionally repairs necessitate entering student living areas adjacent to or in the vicinity of an on-going issue. Rooms, suites, bathrooms and kitchens may be entered in order to complete repairs, for pest control, etc. Every effort will be made to give advance notice but in the case of an emergency repair or to avoid further damage, proper procedures will be followed (see Staff Entering Student Rooms).

## **Move-In**

The Residence Halls will open on Saturday, August 20, and Sunday, August 21, 2011. All students should report directly to their assigned residence hall between the hours of 9:00 a.m. – 9:00 p.m.

## **Musical Instruments**

Practice of musical instruments or the use of amplifiers is prohibited in the residence halls. The music department has practice rooms in Mason Hall for that purpose.

## **Pets**

Fish are the only pets allowed in the residence halls. Tanks cannot exceed 10 gallons.

## **Posting Signs & Notices**

Signs and notices may be posted in the residence halls only on designated bulletin board areas. Before posting signs, check with the Residence Director or the Residence Life Office to see if your postings meet university standards. Signs and posters that are hung in unauthorized areas or outdated will be removed. Violators will be held responsible for charges associated with damage and/or removal.

## **Quiet Hours**

Quiet hours are in effect in all residence halls from 10:00 p.m. through 7:00 a.m., Sunday through Thursday evenings and 12:00 a.m. through

7:00 a.m. on Friday and Saturday evenings. These hours are set up for the benefit of all students and we ask that you respect the rights of others by observing these hours.

Because priority will be given to study at all times, consideration hours are in place 24/7. As such you may be asked to lower the volume by fellow residents or staff at times outside the stated quiet hours with an expectation that you comply. In addition, because of the abundance of rehearsal rooms in Mason Hall, practice of musical instruments is prohibited in the residence halls.

### **Recycling**

Within each residence hall, there are designated recycling areas. Students are strongly encouraged to set-up recycling bins within their own residence hall rooms and a tote is provided for each room. Students are responsible for transporting recyclable materials from their residence hall rooms to the designated recycling area for each hall. The custodial staff is responsible for the maintenance of the recycling centers and the removal of recyclables from these areas to the relevant collection point.

**\*\*All recyclable plastic, aluminum, tin and glass containers should be rinsed out prior to disposal (for sanitary reasons).**

### **Refunds**

Students may cancel their *Housing & License Agreement* without penalty prior to July 1. Once occupancy occurs, room refunds (less housing deposit) are made according to the following schedule: 1-7 days in residence 100% refund, 8-50 days in residence 50% refund, 51 days and above in residence 0% refund. Occupancy of a room for a portion of an academic semester obligates the student to payment for the total number of days in the specific room rate type. Rooms are contracted for the full academic year and the refund policy stated above pertains only to withdrawal from the University and not requests to leave university housing.

### **Removal from Campus Housing**

Students may be asked to leave the residence halls and/or the University if they cannot uphold their responsibilities as laid forth in

the *Housing & License Agreement*, the University Code of Conduct and the Residence Life Policies and Procedures. Refunds are not granted for disciplinary removal.

### **Residence Hall Association (RHA)**

RHA represents the 14 residence halls on issues of concern to all resident students. RHA solicits input from hall councils and is the official policy development group recognized by the Residence Life Office. RHA is invited to the annual room rate review process and typically a representative from each residence hall is invited. RHA meetings are open to any and all resident students regardless of voting status.

### **ResNet**

The ResNet Office is an information technology helpdesk that provides services and support for students, staff and guests living in the residence halls. ResNet employs 8-10 students ResNet Technicians. The staff works closely as a team to facilitate information technology support calls as well as other projects throughout the year. The ResNet office is located on the first floor of Nixon Hall and is open 8:30 a.m. – 5:00 p.m. during the academic year and 8:00 a.m. - 4:00 p.m. during the summer.

- ResNet High Speed Ethernet Connections
- ResNet Wireless Access
- Hardware and Software Assistance
- Electronic Card Access
- Residential Network Security
- Residence Life Multi-Media Equipment
- Residence Life Smart Classrooms
- SUNY Fredonia Computer Purchasing Program
- Residence Life Axis TV

Please Note: The ResNet Networks (wired/wireless) are primarily for academic use. The ResNet Wireless Network is **clear** and **unencrypted**. For more information please go to [www.fredonia.edu/resnet](http://www.fredonia.edu/resnet), email [resnet@fredonia.edu](mailto:resnet@fredonia.edu), or call 673-3668.

## **Room Changes**

Room changes are permitted, with approval (based upon space availability), typically beginning after the 2<sup>nd</sup> week of classes. This time frame allows students to acclimate and familiarize themselves with their roommate, with college and their new environment. If a student desires to change a room or roommate, the proper paperwork may be obtained from the Residence Director in the hall in which the resident currently resides. Prior to a room change there is normally some mediation that takes place since sharing a room can be a challenge. All room changes typically cease before the last two weeks of classes. Students may check in or out in performance of a room change during posted staff office hours unless otherwise pre-arranged with the Residence Director.

**\*\*Due to administrative and fairness issues, room changes prior to the start of the semester will not occur. Online networking sites are not a valid basis for requests due to the exaggerated nature inherent within them.**

## **Room Consolidation**

Students who are not contracted for a single room and who do not have a roommate must accept a new roommate if one is assigned to them. The Residence Life Office reserves the right to consolidate residents to other assignments for the purpose of more efficient space utilization. During the semester, Residence Life will reassign residents who occupy a double room alone within their own building to create empty rooms for those wishing to reserve single accommodations. Refusing to move or otherwise not cooperating with the consolidation process may result in single room rates being applied until the next semester.

## **Room Decorating**

Decorations on the walls make your room more like home, but we ask your cooperation in following the procedures below when decorating your room. Failure to follow these guidelines may result in damage charges upon checkout from the residence hall. All pictures, bulletin boards, posters, shelves, and other decorations must be hung in the wall slots or on the borders provided. Do not place decals or adhesive plaques on doors, walls and woodwork or vinyl. Students should

be aware that street signs, traffic signs, construction signs, etc., that have been illegally obtained are NOT permitted in student rooms and will be removed and in some cases charges may also be filed. (See Decorations for further information)

### **Room Inventory**

The condition of your room and its furnishings should not change beyond normal wear and tear during your occupancy. Your RA will help you plan how to personalize your room without violating University policy (i.e. avoiding nails in walls, egress issues). Be sure to review your Inventory Condition Record carefully before you authorize it with your signature. You will be held financially responsible for any damages that occur. Residents are charged if university furniture is moved in or out of a room without prior authorization from the Residence Director or if there are any deficiencies in the room inventory at check out. Please take proper care of your room furnishings. Also, please be aware that if damage occurs in public areas, either the individual (if known) or the group in the immediate living area will be charged. The Hall Council may be held collectively responsible for the damage occurring in the common areas.

### **Room Occupancy and Use**

The residence halls will be available for occupancy no later than 24 hours prior to the start of classes at the beginning of each semester or returning from scheduled breaks. The halls will close no later than 9:00 a.m. the day following class dismissal for scheduled breaks within the semester. The residence halls close and all students should plan to vacate for Thanksgiving Break, Semester Break, and Spring Break.

During finals week, all students must vacate their rooms immediately after their last examination with the exception of those graduating. Graduating seniors will vacate their rooms immediately after graduation exercises. Students withdrawing from school during the semester must vacate their rooms within 24 hours of the date of withdrawal. Special requests will be considered by the Director of Residence Life. Additional housing rates will apply for J-Term, May term and summer housing academic periods.

## **Room Specifications and Furniture**

Corridor style rooms are:

- Floor – 12’10” wide x 12’9” long
- Window – 6’9” wide x 5’4” high

Suite style rooms are:

- Floor – 10’10” wide x 13’4” long
- Window – 4’ wide x 7’2” high

University Commons

- Double Floor – 12’10” wide x 13’ long
- Single Floor – 12’11” wide x 10’ long
- Window – 5 ½’ wide x 4’7” high

Homemade furniture (i.e. loft beds, etc.) is not permitted due to fire safety. Any equipment made of 2”x 4” wood, etc., should not be brought to campus.

Residence hall rooms are designed for double occupancy and are furnished with closets, individual bed, dresser, desk and chair. Students must supply their own blankets, pillow, bedspreads, rugs, fire safe draperies and desk lamps. All furniture that comes with the room must stay in the room, as storage space is limited.

### **Single Rooms**

Single rooms may be requested by seniors only and are not guaranteed due to space constraints. Residents who accept a single accommodation will be assessed a housing charge based on approved rates. Guidelines related to this option are available from the Residence Life Office.

### **Smoking Policy**

SUNY Fredonia’s residence halls are smoke free. Smoking is NOT permitted within the building, hallways, suite rooms, bedrooms, bathrooms, lounges, laundry rooms, or kitchens. This includes smokeless cigarettes. Any smoking outside must be at least 50 feet away from the building entrance.

### **Solicitation and Distribution**

Solicitation and sales by residents and other persons in the residence halls are strictly prohibited.

## **Special Interest Housing**

Special Interest Housing options as well as Living Learning Communities are available. Please make contact with the Residence Life Office to review these options (e.g. substance free, honors, sustainability, cross cultural, health and wellness).

## **Staff Entering Student Rooms**

In the interest of maintaining the residence halls as environments that provide for the health and safety of the residents, it is occasionally necessary for the residence hall staff to exercise its contractual right to room entry. Rooms, suites, bathrooms and kitchens may be entered in order to complete repairs, pest control, or for the annual fire inspection (see Fire Inspections for notification guidelines).

No student room shall be entered without first knocking and allowing the occupants sufficient time to open the door. In the absence of occupants or failure to open the door, the room shall be entered by the residence staff only when evidence exists that the health and welfare of the residents may be endangered or if an alarm is sounding.

## **Storage**

Luggage rooms are minimally available in each residence hall for limited storage during the academic year only. Storage is NOT available during the summer months. Your name, university address and home address should be clearly affixed on all sides of the items you place in storage. Cardboard boxes cannot be stored in luggage areas. The University cannot assume any responsibility for any loss or damage to items left in storage. All items left in storage after the spring semester will be disposed of during the summer months.

## **Substance Free Living Environments**

Substance Free Communities provide students with a living option free of tobacco products, alcoholic beverages and other drugs. All residence halls and on-campus facilities have been designated to accommodate for non-smoking living in comfort. Smokers will please smoke at least 50 feet away from any building entrance on campus.

## **Telephone**

Your residence hall telephone service is provided by the Residence Life Office. It is the only number available to faculty/staff or other members of the University Community and necessary for maintenance requests. You have immediate access to on campus and local telephone calling upon your arrival to your room. Your telephone service comes with a voice mail feature. Please make sure you follow the directions to change the voice mail announcement to indicate the current occupants of the room. For telephone or line repair, please go to [www.fredonia.edu/reslife](http://www.fredonia.edu/reslife) and click on the Telephone Problems icon in the Assistance section.

## **Trash Removal**

This is your “home away from home” so please treat it with the same degree of respect you have for your family home. Whenever large numbers of residents live together, their trash becomes a target for pests. You can help eliminate this problem by keeping your residence hall clean and neat. Use the proper receptacles for disposal of trash and recyclable materials. The residence hall custodial staff will remove trash and clean public lounges, hallways, lobbies, and bathrooms on a regular basis.

## **University Commons**

This facility consists of 124-premium spaces, featuring single and double rooms. Every two rooms share a bathroom. Each room is equipped with heat and air conditioning, which can be controlled in the room, a television and a microfridge unit. Laundry facilities are located on each floor.

The Cranston Marche dining facility, the University Bookstore, a convenience store, Starbucks, as well as FSA offices are also located in this facility.

## **Minimum Standards of Living**

In accordance with the requirements of chapter 416 of the Laws of 1988, the State University Board of Trustees has approved minimum living condition standards, which, along with guidelines developed by the campus, set standards for conditions in residential facilities.

## **Standard I**

The residence halls shall be constructed and maintained to conform to all applicable safety codes and health standards.

### **Guidelines**

1. All furnishings and equipment supplied by the University will meet applicable fire and safety codes and standards promulgated by the State of New York.
2. Each resident's bedroom will have an operational smoke detector.
3. Student residents are required to adhere to all applicable safety codes and health standards in the use of private equipment and appliances, as detailed in the *Housing & License Agreement*, the University Code of Conduct and the Residence Life Policies and Procedures.
4. Inspection and assessment of the physical facility and its components (i.e., water, heating system) is conducted annually by appropriate personnel in Residence Life. The report of this inspection is distributed to appropriate campus personnel.

## **Standard II**

The campus maintenance plan shall provide for regular schedule of cleaning and repair of all common areas in residence halls.

### **Guidelines**

1. Cleaning of lounges, hallways, bathrooms, and other common areas used by all residents will occur on a regular basis.
2. Every reasonable effort will be made by the Residence Life Office to keep residential facilities sanitary and vermin free, and all appliances in good working order or removed from service. Residents will also share in this responsibility.
3. Whenever a question arises about the condition of a particular student bedroom, the RA, in consultation with the RD, will recommend to the Director of Residence Life whether such rooms should be removed from service until conditions are corrected. The Director of Residence Life will make the final determination, and report these spaces as uninhabitable through the annual Utilization Report.

## **Standard III**

### **Guidelines**

1. Each resident will be provided with adequate room/suite and lounge furniture. As a minimum, except in the case of over assignment, each resident will be provided with a bed, a desk, a light source, a dresser and a closet or a wardrobe cabinet. All such equipment will be clean, sturdy, and of acceptable appearance.
2. The Residence Life Office assesses the condition of all bedroom furniture during each academic year, and utilizes the target amount recommended by SUNY Central Administration for replacement furnishings. It is the responsibility of all residents to report any maintenance problems to their RA or RD as soon as problems are identified.

## **Standard IV**

### **Guidelines**

1. All requests for repairs should be reported directly to the appropriate residence hall office, or in the case of an emergency occurring other than during the typical day, through the emergency procedures coordinated through University Police. Should residents have a question about the status of as a service request, they may check on that status by contacting their Residence Director.
2. To the extent possible, major rehabilitation or other capital projects will take place at times when residents are not in occupancy. Major construction projects that are disruptive to ongoing programs will not continue during scheduled examination periods. If this is impossible, arrangements will be made to house residents elsewhere.

## **Standard V**

### **Guidelines**

1. Planned outages that extend for a significant period of time will result in a reduction in the basic housing rate for all affected residents.
2. Should a residential area lose basic service such as heat, hot water, or light, and that loss is an extended period of time, alternate space will be identified, to the extent possible, to accommodate affected residents. Residents will have the option of accepting

an alternate space as either a permanent reassignment or as temporary living space until service is restored in their regularly assigned space. Should an entire residential area be without services for an extended period of time, and sufficient space in other areas to accommodate affected residents does not exist, to the extent possible arrangements will be made to find alternative living accommodations for these residents. If this is not possible a portion of the resident's room charges will be credited to their account.

## **Your Housing Rights and Responsibilities**

In accordance with chapter 416 of the Laws of 1988, the State University Board of Trustees has directed that all campuses operating residence halls adopt policies relating to the rights and responsibilities of residents. The Trustees also directed that such campus policies be published in student handbooks, or similar publications, and be distributed to residents. The following guidelines for rights and responsibilities of campus residents at SUNY Fredonia are intended to supplement principles and policy statements already developed.

1. The Office of Residence Life supports the 1985 Association of College and University Housing Officers – International (ACUHO-I) Standards for College and University Student Housing (revised 2005). The following paragraphs include these rights and responsibilities. However, these rights carry with them reciprocal responsibilities on the part of the individual to insure these same rights for other residents.
2. The University reserves the reasonable right to enter student living quarters to ensure the health and safety of residents. Rooms, suites, bathrooms and apartments may be entered in order to complete repairs, for pest control, or to investigate when there is a reasonable cause to believe that someone may be in danger or in violation of campus or civil regulations. For purposes of health and safety inspections, Residence Life staff will post notices no less than 24 hours prior to the visit. The Office of Residence Life is genuinely concerned about the right of privacy. Residents who believe that their privacy has been compromised may lodge complaints with the Director of Residence Life.

3. Inspections of rooms, suites and kitchens (where appropriate) for damage will be conducted before residents check out. Prior to the time of their departure, residents will be informed to the extent possible of the cost of room, suite, and kitchen damages. Residence Directors will have copies of the Minimum Price Index. At the time damages are identified, residents will be provided a summary of the typical costs for repair of damages. When residents receive bills for damages they will also receive information about appealing the damage bill.
  
4. Residents will be held accountable for damages to residence hall property (buildings, equipment and furnishings). Residents have a responsibility to refrain from causing property damage through vandalism or other intentional or reckless misconduct. It is incumbent upon residents to report to the Residence Life staff any situations involving property damage due to vandalism and the names of those responsible. Residents and non-resident students responsible for property damage will be billed for damage and will also be subject to disciplinary action in accordance with the Student Code of Conduct. All monies collected from residents resulting from damages for which they are responsible will be applied, whenever possible, to the repair of that damage within one semester or during the summer recess.

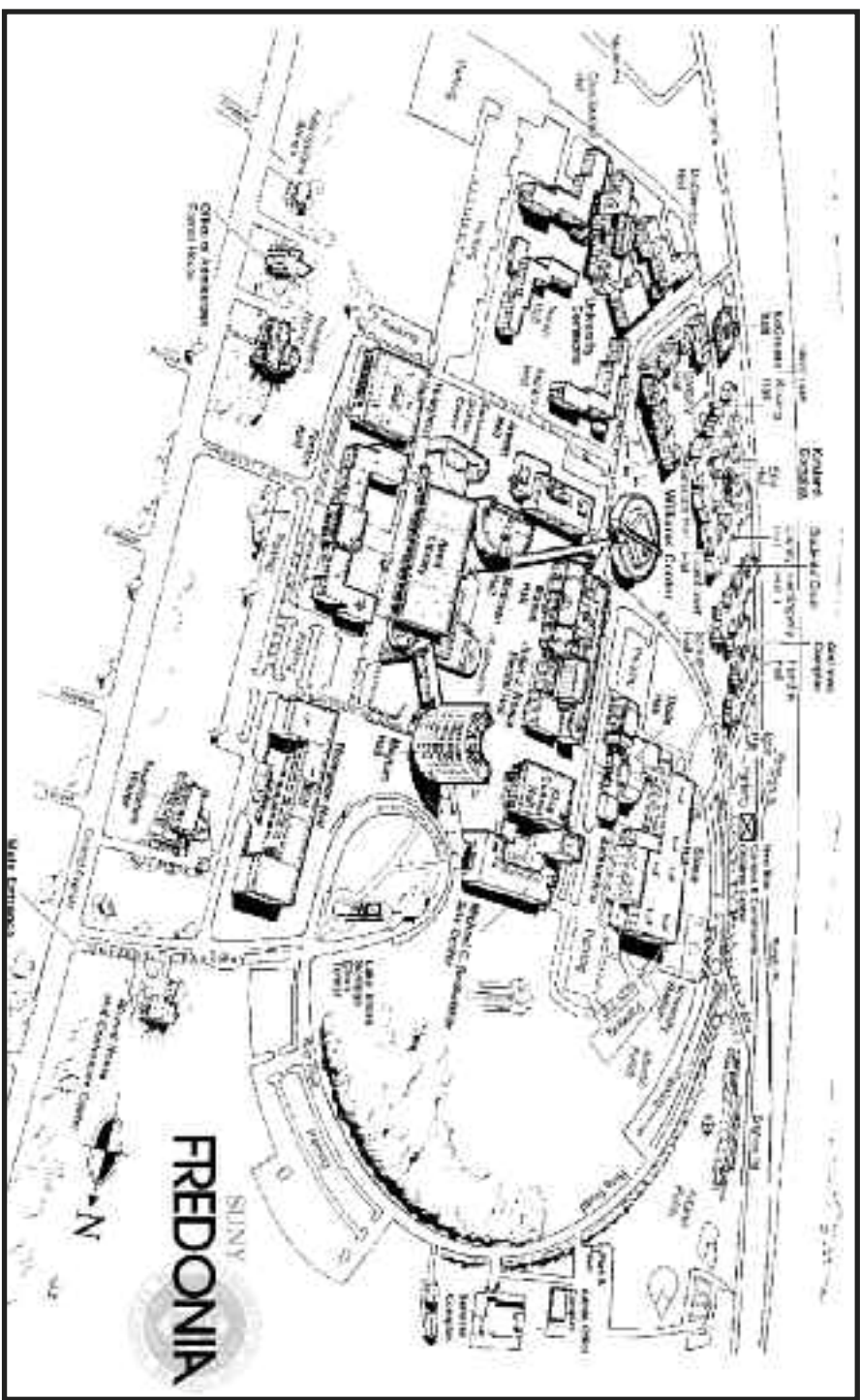
### **Students have the Right**

- To have free access to their living accommodations.
- To expect a regionally competitive price on housing accommodations and food service.
- To written copies of University residence life policies and procedures as well as individual building policies which govern individual and group behavior.
- To respect and safety of personal property.
- To expect safety and security measures be in place for the well being of all.
- To study without interruption or interference, free from unreasonable noise.
- To be free of intimidation or harassment.
- To express themselves creatively within established guidelines either individually or by association with groups.

- To expect enforcement of the *Housing License & Agreement*.
- To direct access of staff who provide assistance, guidance, and support.
- To host guests, within guidelines.
- To equitable treatment when behavior is in question.
- To participate in judicial proceedings to determine appropriate standards of behavior.
- To enjoy individual freedoms without regard to race, gender, national origin, handicap, age, religion, sexual orientation, or political affiliation.
- To participate in student governmental and housing department committees.
- To individual and group educational and developmental opportunities in the living community.
- To participate in self-governance.
- To expect all community members to adhere to the Student Code of Conduct and Residence Life Policies & Procedures.

### **The University has a Right to Expect**

- Official communications or instructions given by phone, email, letter, or other postings to be read and followed.
- Compliance with reasonable requests made by staff or University officials.
- Timely adherence to room and board payment schedules.
- Individuals to accept responsibility for their actions and behavior as well as those of their guests.
- Students to report violations of rules and regulations to appropriate staff.
- All residents to respect the rights of others.
- Students to contribute positively to the community by participating in educational and developmental activities.
- Good citizenship and civility on campus and within the local community.



SUNY  
**FREDONIA**





**Residence Life Office**

SUNY Fredonia

Gregory Hall

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