



**UNDERGRADUATE APPLICATION
REINSTATEMENT/ READMISSION**

Students who have withdrawn from the university and wish to return begin the process by applying for Readmission/Reinstatement through the Office of Student Affairs. Applications are reviewed by the appropriate academic dean, department chairperson, and the Vice President for Student Affairs or designee. **PLEASE RETURN THE FOLLOWING APPLICATION to the Student Affairs Office, 608 MAYTUM HALL, FREDONIA, NY 14063 PHONE (716) 673-3271 FAX (716) 673-3583**

Last Name First Name M.I. Fredonia ID #

Permanent Address City State Zip Code Telephone

Local Address City State Zip Code Telephone

On campus housing required? ____ Yes ____ No Veteran? ____ Yes ____ No

NYS Resident? ____ Yes ____ No Current Email address _____

Date of withdrawal from SUNY Fredonia _____ GPA at time of withdrawal _____

Major(s) at time of departure _____

Reason for withdrawal ____ Academic ____ Medical * ____ Disciplinary ____ Other

***If you withdrew for medical reasons, you must submit a supplemental form for medical release from your health care provider. Forms may be obtained from Student Affairs.**

List all colleges and/or universities attended since your withdrawal from Fredonia and forward official transcripts to the Student Affairs Office, 611 Maytum Hall, SUNY Fredonia, Fredonia, NY, 14063. ***If you do not yet have an official transcript, please attach an unofficial transcript, or a copy of midterm grades for the current semester, if you have not yet completed a full semester at another school. Your application cannot be sent forward for review without this.***

College/University Name	Dates Attended	CUM GPA
_____	_____	_____
_____	_____	_____

If you have not attended another school since your withdrawal from Fredonia, please explain what you have been doing during your absence:

When do you wish to begin studies at Fredonia? Fall 20____ J-Term 20____ Spring 20____ Sum 20____

Re-entry major choice _____

If you are requesting a change in major, please provide a brief rationale for this request:

Please indicate if you are requesting reinstatement or readmission (please check one)

____ REINSTATEMENT

Students who return to the university after an absence of one calendar year or less, and who left the university in good academic standing (defined by a GPA of 2.00 or higher and not on academic probation) are eligible to be reinstated. A student who has been reinstated will keep the same grade point average, major(s), minor(s), and/or concentration he or she had at the time of separation from the university. However, such students may be given a one semester probationary status within the major program, if the major requires a higher level of academic achievement to be considered "in good standing."

____ READMISSION

Students who have left the university either on probation or because of Academic Dismissal, have been absent from the university for more than one calendar year, or who wish to change their major will need to apply for readmission. The student's application for readmission will be reviewed by the appropriate dean and the department chairperson or program director of the major into which the student seeks readmission.

All Students who are returning to the University after at least a one-semester absence will have an opportunity to apply for the Restart Option. Students may apply for this option **after completion of at least 12 additional credit hours at Fredonia, with a minimum 2.00 GPA subsequent to their return.** This option allows a new grade point average to be established from the time of readmission/reinstatement. The student's academic record from the time of initial enrollment at SUNY Fredonia will be reflected on the transcript, but the student will receive credit only for those courses in which the student earned a grade of C- or above (including S grades). In addition, a student electing this option must complete at least 45 credit hours of graded work (excluding pass/fail) at SUNY Fredonia prior to graduation. Information on applying for the Restart Option may be obtained at the SUNY Fredonia website by following the "Registrar" link on the homepage.

It is the student's responsibility to consider and possibly apply for the Restart Option after they have completed at least one additional semester at Fredonia. Students may also wish to discuss this option with their advisor.

Signature of Applicant _____ Date _____