



**Associate Vice President for Graduate Studies and Research
Kevin Kearns.**

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Overview

The offices of Graduate Studies, Sponsored Programs, and Institutional Research report to the associate vice president for Graduate Studies and Research. Dr. Kevin Kearns serves as the associate vice president responsible for the supervision of these three offices. The Office of Graduate Studies focuses on graduate student admissions, enrollment and recruitment, and the development and approval of new graduate courses and programs. The Sponsored Programs office coordinates the application, development and administration of all sponsored programs on campus. The Institutional Research office compiles all institutional data, completes all survey requests and performs various institutional analyses.

Highlights

Significant accomplishment of the Graduate Studies and Research office include the following:

- A new process was initiated this year to convert the graduate admissions process to a paperless system. A successful online admissions pilot for the Speech Pathology and Audiology program was followed by a careful investigation of online admissions services. This process culminated in receiving the budgetary approvals necessary to procure online admissions, recruitment, reference and communication services in Spring 2008. We anticipate that this transition to online student services will vastly improve our ability to process applications and provide an increased level of support for prospective students and for our graduate programs.
- The Office of Graduate Studies is proud of its efforts to support and enhance student research, scholarship and creative activity on campus through the Office of Student Creative Activity and Research (OSCAR). The purpose of this office is to promote and support student scholarly activity and creative

work across the SUNY Fredonia campus.

- The consolidation of staff and offices for Sponsored Research programs has allowed for an even stronger level of support for faculty research, scholarship and creative activity on campus. Total grants exceed \$4,000,000 in the 2006-2007 fiscal year.

Planning Assumptions

Planning assumptions used in the development of the 2008-2009 Graduate Studies and Research office budget include the following:

- Full funding for all existing positions.
- Funding to purchase the online graduate software for admissions, recruitment and communication services.
- An increase in the number of graduate students enrolled next year.
- Increase in the number of grants awarded next academic year.

Operating Budget

Funds for the 2008-09 fiscal year will bolster efforts to offer an increasingly diverse range of graduate programs that will enhance our ability to better serve our expanding graduate student population. In addition, the offices of Sponsored Research and Institutional Research will continue to support faculty and student research and creative activities and solidify our burgeoning relationships with our surrounding communities. The Graduate Studies and Research unit looks forward to breaking ground for the new SUNY Fredonia Technology Incubator building which will be located in the city of Dunkirk.