



2008-2009 Faculty Student Association Operating Budget

Administrative Office Expenses Schedule F-1

	2008-2009 <u>Budget</u>	2007-2008 <u>Budget</u>
<u>Administrative Office Expenses</u>		
Salaries, Wages and Employee Benefits	\$1,241,140	\$1,184,409
Advertising	2,000	3,500
Armored car service	6,000	6,800
Auditing	15,000	14,500
Bad Debts	1,000	1,000
Computer Services & Systems Maintenance	46,297	41,820
Depreciation - Corporate owned	92,819 a	135,653
Depreciation - Leasehold	47,472 a	16,107
Dues & Subscriptions	4,000	4,000
Employee Education and Training	6,000	6,000
Employee Recognition	7,000	4,500
Insurance	118,000	109,000
Interest Expense	309,000 b	121,000
Legal	20,000	30,000
Office Supplies and Expenses	40,000	45,000
Postage	5,000	5,000
Printing	10,000	10,000
Professional Services	50,000	45,200
Repairs and Maintenance (Equipment)	8,760	8,760
Service Charges and Bank Fees	13,000	13,000
SUNY Business Office Reimbursement	0 c	95,000
Tax Return Filing Fees	1,000	1,000
Telephone	10,000	8,400
Travel, Mileage	15,000	12,000
Utilities and Space Use Assessment	5,484 c	27,093
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Total Administrative Office Expenses	\$2,073,972	\$1,948,741
<u>Administrative Expenses Allocated to:</u>		
Food Service	1,327,853	1,247,674
Campus Store	433,720	407,532
Vending	17,931	16,848
D-Summary-Support Services	117,840	99,611
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Total Allocated Administrative Expenses	1,897,344 d	1,771,665
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Unallocated Administrative Office Expense	<u>176,628</u>	<u>177,076</u>

Notes:

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- b Finalized University Commons cost and new depreciation for Williams Center renovation.
- c Williams Center renovation loan.
- d Change in assessment methodology by SUNY Fredonia. Refer to program page for restricted programs.
Administrative Allocation-Method Used: Allocated to cost centers based on a factored percentage method.
There may be slight variances in totals due to rounding