

Student Organizations

Any student group on campus can request an ANGEL Group for SUNY Fredonia-related activities. Every faculty and staff member has the rights to create a group for you, or you can request one via ANGEL Support. If you request a group directly, you will still need to indicate a SUNY Fredonia faculty or staff member who is sponsoring your group. Your sponsor does not need to know how to use ANGEL.

Requesting an ANGEL Group

Login to FredQuest <https://fredquest.fredonia.edu> and enter a support ticket to request a group for your student organization. Choose ANGEL (STU) – New Group Request – Student Organization. Include the following:

- Your association with the group (President, Vice President, etc.)
- Title of the group as it should appear in ANGEL
- Faculty/staff sponsor's full name and department

Adding Content

1. In the group click the Lessons Tab
2. Click the Add Content link in the upper left area, under the Content page title.
3. Choose the type of content you'd like to add (file or link, for example)
4. Complete the required fields and click Save.

Enrolling Members

1. In the group click the Manage Tab and choose Roster in the Group Management Nugget
2. Click Add a User under the Group Editor title
3. Enter the SUNY Fredonia email address of the person to be added and click Search
4. Find the person's name and click Select.
5. Select rights level of Member or Group Editor
6. Check the box to send an email and click Save.

Note: If the person does not have an existing Fredonia account they will need a guest account. Enter a ticket in FredQuest <https://fredquest.fredonia.edu> to request a guest account.

Purging Groups

Groups that have had no activity for an entire year will be purged from the system. Group Editors will be given 10 business days notice. If you receive a group purge notice and would like to keep your group, just login to ANGEL and enter your group. This will remove your group from the purge list.

Other Resources

All students are automatically enrolled in the ANGEL Student Group. In this group, you can find useful reference guides, such as the Quickstart Guide and the ANGEL Email guide.