

Open Enrollment for Groups

To allow for open self enrollments:

1. On the Manage tab click General Group Settings
2. Choose the Enrollment Dates tab
3. Make sure the pin and the checkboxes for the dates are empty
4. To assign a password for enrollment place a PIN in the Enrollment PIN box and tell users what the PIN is.
5. To control the enrollment time period use enrollment dates. This works for both open enrollment and password protected enrollment.

Directions to Send Users for Self Enrollment

1. Login to ANGEL: <https://angel.fredonia.edu>
2. In the **Community Groups** nugget on your ANGEL home page, click the '**Find a Group**' link.
3. Enter a keyword for the group in the Keyword Search box and click the Search button. Your group will appear.
4. Click the **Enroll** link and you will be added to the group and email list. If you click on the link to enter the group, you will not be enrolled, but can view the contents.

For help on setting content to be accessible to different users read the guide on Managing Content Permissions. (<http://www.fredonia.edu/angel/guides/managingcontentpermissions.pdf>)