

# SUNY FREDONIA ACTIVITIES NIGHT

**WEDNESDAY, SEPTEMBER 2, 2009**

BETWEEN THE WILLIAMS CENTER & RES HALLS FROM 7-9PM

## STUDENT CLUB/ORG TABLE RESERVATION FORM

### PLEASE NOTE:

1. Any student club or organization requesting a table must be recognized by and in good standing with the Student Association. New clubs may apply for temporary acknowledgement by contacting the SA Speaker.
2. This event is outdoors and electrical power is extremely limited. Please assume that your org. will NOT have access to it and plan accordingly.
3. A completed reservation form only entitles a group to table space. Spectrum and Campus Life do NOT supply chairs, easels, tape, electrical cords, staples, access to a copier, etc.
4. Also be aware that groups that do not clean up after themselves and leave an excessive mess may be charged a clean up fee.
5. All special requests to locate clubs together will be highly considered but cannot be guaranteed.
6. **All interested groups must fill out this form to guarantee a space by Monday, August 31st and return it to the SPECTRUM in the Campus Life Office in the Williams Center.** (Table confirmations will be distributed via email) After that, if there is additional table space, it will be distributed on a first-come-first-serve basis starting at 6:00pm on 9/2 in the Williams Center.
7. A table map and assignments will be given out starting at 5:00pm in the Williams Center on 9/2. Table set up may begin at 6pm.

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### 2009 Activities Night Table Request

Club/ Organization: \_\_\_\_\_

Club/Org Representative: \_\_\_\_\_

Representative Cell phone: \_\_\_\_\_

Representative email: \_\_\_\_\_

Table request (select one):  HALF  WHOLE

Additional concerns/special requests: