

College of Arts & Sciences Chairs' Meeting Minutes

December 1, 2010

1. Departments Quick Update

- ✓ BIO – hired a physiologist
- ✓ CDS- Nat S/H Asoc. Award
- ✓ MLL – Carmen spent a successful 5 days in Costa Rica
- ✓ HIST- Jacky Swansinger named Campus Assessment Coordinator
- ✓ COMM – Has narrowed their search to top 3 candidates
- ✓ MUS-Mus Ed search is progressing with a pleasing candidate pool; there has been a significant increase in the number of auditions
- ✓ SOC- Involved in search for Criminal Justice faculty
- ✓ PHY – Reports the largest Jr. class in 20 years
- ✓ MATH-
- ✓ VANM – Announced the Exposition for BFA Candidates
- ✓ THEA – is using Google docs for performance series
- ✓ CSI – Beginning their 5 year review preparation; many student activities
- ✓ PSY- Welcomed Russian Visitors this month; Dick announced his retirement
- ✓ POLI SCI- One of their alums named to College Council
- ✓ GEO – Jack Berkley says goodbye
- ✓ CHEM- Received 800,000 in scholarship money from deceased alum
- ✓ PHIL- Faculty/Students participation in Dartmouth Competition
- ✓ ENGL – is revamping their Grad Program
- ✓ SMPES- Received small grant to purchase 20 sets Nutr. Exercise program to track stuff; students presenting strategic analysis at 9:00 a.m. Fri during finals week.

2. Monitoring Report to Middle States by April 2012 (Attachment) Discussion

Our Monitoring Report to Middle States is due by April 2012. Discussed were numerous ways to show evidence of improved assessment of student learning outcomes, such as curriculum maps, websites, and syllabi. The process of collecting syllabi was also discussed as were the uses of google docs vs. Angel. Ingrid will be monitoring compliance early next semester by viewing syllabi.

3. Course/Program Proposals:

- ARTS 255 – approved and forwarded to Academic Affairs Committee
- CDS 605– approved and forwarded to Academic Affairs Committee
- BS in CDS– approved and forwarded to Academic Affairs Committee

Katie Greenwood

Music isn't just learning notes and playing them, You learn notes to play to the music of your soul.

4. Assistant Dean Update

Ingrid has completed her meeting with each department within the college and is compiling a report of assessment practices, problems and recommendations. She found a certain resistance to standardization.

5. Adjourn for Refreshments

Dean Kijinski provided coffee and cake in honor of Jack Berkley's retirement.