

To All EDP Students:

Friday, February 3, 2012

ALL ITEMS (25) ARE IMPORTANT - PLEASE READ CAREFULLY AND THOROUGHLY.

The EDP General Meeting was held Monday, January 30, 5 pm – G24 McEwen. Topics included:

1 – **WELCOME** – Staff office hours are listed at the end of the email for you to clip and save. Please speak clearly and slowly when leaving a voice mail message.

2 - **REVIEW OF F'11 GRADES** - Dean's list flyers have been put up in the office. We have 13 with a 3.3 semester average or higher with 12 credit hours (P and S grades do not count). Congrats to the following students on the Dean's List: **Mandela Avril, Nicholas Bernard, Clive Brown, Keah Brown, Cynthia Chan, Tara Courtney, Kenneth Dawson, Alexis Fores, Julia Gangi, Thani McBride, Brittney Merritt, Amanda Rivera, and Jian Feng Xie.** Utilize all the support services EDP and the university offer you.

3 – **EDP COMPUTER LAB** – The lab is open 8:30 am-4:55 pm. REMINDER: DO NOT DOWNLOAD ANY PROGRAMS ONTO THESE COMPUTERS. NO FOOD AND NO DRINK IN THE LAB. **Please sign in with your name and time in and out.**

4 – **OFFICE HOURS/APPOINTMENTS** - Office hours are 8:30 am to 5 pm/phone number is 673-3317 or 673-3318. *Call ahead or email us to make an appointment. Student appointments will be arranged for mornings, between 9:30 and 11:30, M-F. Walk-in hours are from 2-4, M-F, and on a first-come, first-served basis.* **EMERGENCIES ARE SEEN ANYTIME.**

5 - **CHECK YOUR FREDONIA E-MAIL (NOW GOOGLE)** - If you haven't used your campus account, go to AIT/Help Desk, 2nd floor of Thompson Hall, for information on how to check your account. EDP sends out weekly e-mails with IMPORTANT information. Stay in touch.

6 - **TUTORING SERVICES** - Tutoring started Monday, January 30, in the [Learning Center for drop-in tutoring](#) and in EDP for one-on-one sessions. Tutee applications are available on the bulletin board between E288 and E290 Thompson or [CLICK HERE](#). List **ALL** your free times. Once your assignment has been made, faithfully keep your appointment. "No shows" cost EDP money and do not make for good working relationships with the tutors when the tutees don't show up. Turn in your completed application to your counselor who will email you your assignment.

7 – **ACCENT/EDP'S NEWSLETTER** – The next issue of ACCENT will be out in May.

8 - **EDP AWARDS CEREMONY** – EDP's 30th Annual Awards Ceremony will be Wednesday, March 21, 4 p.m., Horizon Room, Williams Center. We will list all award recipients in an upcoming e-mail. Silver certificates go to students who earned a 2.70-3.29 semester average for the spring and/or fall 2011 semesters. Gold certificates are awarded to 3.30 and above. We encourage student attendance. We will have you sign in and your name will be entered into a raffle. Details about the prize will be forthcoming. Entertainment is needed. [CLICK HERE READ ABOUT THE 2011 CEREMONY](#). Special presentations include:

EXEMPLARY SERVICE AWARD – **President Dennis Hefner**

COMMUNITY SERVICE – **Will be announced later**

TUTOR OF THE YEAR – **Sydney Brunecz, Georgia Fu, Chelsea Haag**

ARTHUR O. EVE SCHOLARSHIP – **Marcus Anderson, Alexander Davis, and James Harris**

GREGORY ANTONIO AWARD – **Amanda Tobin**

DIRECTOR'S AWARD – **Christopher Patrick**

DISTINGUISHED ALUMNI – **Ms. Ida Boyd** – '85/Communications. Native of Brooklyn, currently a Lieutenant Colonel in the US Army, senior human resource officer, working on her doctorate, lives in Maryland.

9 – S’12 BILLS – On-line bills may come throughout the semester from the Student Accounts Office. **Do not ignore them.** If you get a bill and have a question about it, bring it to your EDP counselor.

10 - 2012 FINANCIAL AID UPDATE - Please complete your taxes and, more importantly, have your parents complete their taxes ASAP. File FAFSA renewals **on line** at www.fafsa.ed.gov. Make sure you choose the “renewal” FAFSA and **estimate** the income based on last year’s income. Early applicants will be first in line to receive campus-based aid, such as workstudy. HESC-TAP – there is a link on the FAFSA renewal which will direct you right to the New York State TAP renewal application which in turn will be pre-filled with all the information you have entered on the FAFSA. HOWEVER, this link is easy to miss, so look very carefully as you finish up your FAFSA renewal form. If you miss the link, HESC will send you an email to renew on line, which in turn will cause a delay in finalizing your financial aid packaging for **2012-13**. An extra \$300 was awarded to each student in EDP aid. [IRS Data Retrieval Process](#) - Each student is encouraged to use the IRS data retrieval process to update their FAFSA. If you do not use this process, you will be selected for verification. Once taxes are filed, wait a **minimum of two weeks**, return to www.fafsa.ed.gov, and use this process to update your FAFSA. Please contact your EDP counselor with any questions or concerns.

11 – DEBIT CARD – You should put at least \$400 on your Fredonia [debit card](#) for books. You do not need EDP’s approval to add funds to your debit card; HOWEVER, you can only increase the amount if you have enough financial aid to cover the increase. You should consult with your EDP counselor prior to adding funds to your debit card because this may affect your stipend. You can only increase the debit in increments of \$100. If you have more than \$10 left at the end of the spring semester, you will be sent a check for the remaining amount. If you reduced your bookstore charge, don’t go over it. If you need an advance from your loan refunds, go to FSA, 1st floor Gregory Hall, to complete an application. Funds will be available in 24 hours and include an interest charge. You can only reduce your meal plan during the first week of classes.

12 - PROBATION STATUS - Students need to sign their contract and meet with their counselor. A student will be placed on probation if the cumulative quality point average falls below a 2.00. Some students on probation may have lost their TAP.

13 – FIRST EDP CHECKS - Eligible students may pick up their first EDP stipend on Tuesday, February 21, after 2 p.m., with Barb in the EDP office. Bring your ID. Please make financial adjustments accordingly. Students should get a book store charge for \$400. The expense will be taken from your Stafford Loan refund or other aid refunds. You can transfer any funds remaining on your bookstore charge to your FREDcard to be used for vending machines, campus activities, copying charges, etc. You can then use EDP money to handle your personal (e.g. postage and phone calls) and travel needs. Students should line up additional resources from home or get a job as needed. Students eligible for a **second EDP stipend will get it on March 20 at the 2nd EDP General Meeting, 4 pm, in Horizon Room, Williams Center.**

STIPEND VOUCHER SCHEDULE

VOUCHER #	VOUCHER PREPARED*	DATE VOUCHER GOES TO FAO	DATE CHECK READY AFTER 2 PM
1 st EOP Direct 1	02/10/12	02/13/12	02/21/12
2 nd EOP Direct 1	02/16/12	02/17/12	02/28/12
1 st EOP Direct 2	03/09/12	03/12/12	03/20/12
2 nd EOP Direct 2	03/30/12	04/02/12	04/10/12
1 st EOP Direct 3	04/20/12	04/23/12	05/01/12

**If students are eligible to receive EOP funding, they can receive one Direct 1 check, one Direct 2 check, and one Direct 3 check. If you have any financial concerns, please see Mr. White by the “VOUCHER PREPARED” date. Otherwise, we cannot assist you until the next available date. Please be aware of these dates.*

14 – CORRECT ADDRESS - Make sure the Registrar Office has your correct LOCAL addr if you have moved off campus. If you do not give the Registrar Office your correct LOCAL addr, it defaults to your home address and you won't get any mail at your off-campus address. If you have a new permanent address, notify the Registrar and EDP.

15 - CHI ALPHA EPSILON EOP NATIONAL HONOR SOCIETY - The Alpha Mu chapter of **Chi Alpha Epsilon (XAE) National Honor Society** recognizes and honors Fredonia's EDP students who are excelling academically. Chi Alpha Epsilon National Honor Society was formed to recognize the academic achievement of students admitted to colleges and universities through non-traditional criteria/opportunity programs. There are over 30 chapters in the United States. Eligible students must be full-time students who hold a 3.0 cumulative GPA for two consecutive semesters. The initiation ceremony includes a certificate, cord, key, and ritual materials for each inductee. Six EDP students will be inducted into the Alpha Mu chapter on March 21 in a private function prior to the awards ceremony along with eligible Full Opportunity Program students. This year's inductees are: **Kenneth Dawson, Aiden Perrilloux, Domonick Pitts, Kimberly Reynolds, Amanda Rivera, and Jian Feng Xie.**

16 – DECLARED STUDENTS – Students who have a declared major are asked to bring a copy of your major course check-off sheet to your EDP counselor (or we will make a copy). Get the form from your faculty advisor. Please do this by 2/14/12 if you haven't already done so.

17 – SUPPLEMENTAL INSTRUCTION (SI) LAB & PARENT COURSE FOR S'10 - BIOL 111-01 Introduction to Biology; SPST 101-01 Biology Study Skills-CRN 15848, Tues 2-2:50, with Dr. Tomlinson.

18 – NEXT EDP GENERAL MEETING – The next EDP General Meeting is **Tuesday, March 20, 4 pm, Horizon Room, Williams Center.** Guest speaker will be EDP alum Ida Boyd.

19 - RALPH WILSON BOOK AWARD – February 3-17. Two awards will be presented this semester in the amount of \$275–based on merit and economic need. Student requirements are to submit a 200 word statement (one full page) on why they should receive consideration for this award and a list of accomplishments, community service activities, grades, etc. EDP staff will review the applications. First-semester freshmen are not eligible. Students must apply each semester. Deadline is 12 noon, February 17. [CLICK HERE TO SEE THE GUIDELINES.](#)

20 – FRESHMEN ORIENTATION CLASS –

FR Orientation Class--Knapp--Tuesdays, 12:30-1:20 E-361 Thompson, SPST 147-01, CRN 10005
Skemer--Thursdays, 12:30-1:20 E-361 Thompson, SPST 147-02, CRN 15064

21 – MULTICULTURAL WEEKEND (MCW) HOSTS NEEDED – The Admissions Office needs volunteer hosts for the multicultural weekend April 13-15. See Ms. Erica Arlequin/Admissions Office for details - #3251, Erica.Arlequin@fredonia.edu or MCW intern Mr. Christian Figueroa at cfigueroa@fredonia.edu. Prospective students from NYC, Rochester, and Buffalo will be visiting the campus and hosts are needed. A host shares his/her room for two nights with the visiting student(s).

22 - STUDY HALL – A mandatory study hall for designated EDP students. EDP upperclassmen are study hall monitors. [CLICK HERE FOR THE STUDY HALL SCHEDULE.](#) [CLICK HERE FOR A WEEKLY SCHEDULE GRID.](#)

23 – STUDENT SPEAKERS/ANNOUNCEMENTS – Amanda Tobin and Seth Bush gave students advice on what they have learned about managing academics and extra-curricular life on campus. Announcements were made about activities on campus. Check out the [campus's daily calendar for activities.](#)

24 – EOP ADVOCACY – Wednesday, February 29, is EOP/EOC Advocacy Day in Albany. If you are interested in traveling to Albany to lobby, please see Mr. White.

25 - EDP PRE-GAME RECEPTION – All EDP students are invited to the pre-game and half-time reception sponsored by EDP at the 2/11 men's basketball game. Pre-game reception will go from 3 pm until the game against SUNY Geneseo starts at 4 pm. Half-time reception will start at approximately 4:40 and run for 15 minutes. Reception will be in the Robert Steele multi-purpose room/111 Steele Hall. Students with an EDP t-shirt are encouraged to wear it to the game to show our program unity. Those who don't have a t-shirt and come to the pre-game reception will get a t-shirt. Refreshments will be served.

----- **CLIP & SAVE THE FOLLOWING** -----

26 - DATES:

February 3-17 – Ralph Wilson Book Award applications available – Due noon 2/17

February 3 – Final Day to Elect PASS/FAIL

February 6 – EDP Evening Study Hall Hours Start - Schedule

February 6 – Final Day to Apply for May Graduation

February 11 – EDP at basketball game, 3 pm, pre-game and half-time reception – WEAR YOUR EDP T-SHIRT

February 17 – Ralph Wilson Book Award applications – Due noon

February 29, - EOP Advocacy Day

March 12-16—NO CLASSES - Sp. Break

March 20 —EDP General Meeting – 4 pm, Horizon Room/Wms Center – Guest alumni speaker Ida Boyd '85/Communication, Lieutenant Colonel US Army

March 21 —Chi Alpha Epsilon Induction and EDP Awards Ceremony, Horizon Room/Williams Center, 4 pm

March 21—Mid-semester Grades Due

March 26-30 – Advising Week for F'12

March 30 – Final Day to Withdraw from Courses

March 30 – Final Day for First Semester Freshmen to DROP Courses

April 2 –Undergraduate Registration for F'12 Begins

April 9 – NO CLASSES – Travel Day

April 24 – Last Day to Completely WITHDRAW from the University

May 4 - Last Day of Classes

May 7-11—Final Exams

May 12 – Commencement

May 16 – Final Grades Due

Office hours are 8:30 am to 5 pm/phone number is 673-3317 or 673-3318.

Computer lab is open 8:30 am to 4:45 pm. We have an answering machine on after 5 pm.

Staff members generally take lunch sometime between 12 and 2.

Call ahead or email us to make an appointment. Student appointments will be arranged for mornings, between 9:30 and 11:30, M-F. Walk-in hours are from 2-4, M-F, and on a first-come, first-served basis.

EDP's website – www.fredonia.edu/edp

EDP staff member / title / room number / e-mail include:

David M. White, Director, E284 Thompson, David.White@fredonia.edu

Janet Knapp, Senior Counselor, E290 Thompson, Janet.Knapp@fredonia.edu

Rachel Skemer, Counselor, E288 Thompson, Rachel.Skemer@fredonia.edu

Barbara M. Yochym, Secretary/Notary Public, E286 Thompson, Barbara.Yochym@fredonia.edu