

Fredonia School of Music

# Performance Recording Request Form

Please use this form to order recordings of any School of Music event. If for a student recital, the form must be completed and applicable charges paid when scheduling the recital.

Submit the form to the School of Music office for processing. If payment is needed, take the form first to the Cashier's Office, 3rd floor, Maytum Hall so that it can be stamped "paid" in the lower right corner before submitting.

CD/DVD copies will be available within 14 days after the event. All recordings will be distributed by Studio Manager John Caruso in Mason 1060 (Studio "Jaco") on Mondays from 3 pm to 5 pm and Tuesdays from 1 pm to 3 pm ONLY, or delivered to your student mailbox if requested below.

*Recordings are intended for study or archival purposes only. Any other use is prohibited.*

Name _____		Today's Date _____			
E-mail address _____	Fredonia ID number _____	Telephone _____			
Name of Performer or Ensemble _____		Performance Date _____			
Performance Location _____		<input type="checkbox"/> Please deliver recording(s) to my student mailbox			
If this is your own required recital, circle type:					
Graduate	Graduation	Honors	Senior Performance	Performer's Certificate	Junior Performance
		<b>Quantity</b>		<b>Price</b>	<b>Total</b>
Performer's/conductor's CD*		1		no cost	\$ 0.00
Other CD orders, including additional CD(s) of the above		_____		@ \$20 each	\$ _____
DVD(s)**		_____		@ \$20 each	\$ _____
				Grand Total	\$ _____

\* Students may receive one complimentary CD of their own personal recital that is required by their curriculum. One complimentary CD is available to the principal faculty recitalist on a faculty recital or to the principal director of a curricular ensemble. Non-curricular recitals and ensembles do not receive a complimentary CD and are not assured to be recorded.

\*\* DVD recording is not available in King Concert Hall. Due to equipment allocation, if two events are scheduled simultaneously in different venues, only ONE of them can be video recorded.

Cashier's Office  
IFR #900068.00

CD(s)/DVD(s) Received \_\_\_\_\_

Date \_\_\_\_\_