

PDC Board Meeting
October 2, 2009
Tower Lounge, 11am to

Present: Eckenrode, Mahoney, Johnson, Spangler, Theis, Turner, McCune, Mokovak, Hillman, Schell, Titus, Rzepka, Woolson

Eckenrode: Introduced new Board members, Jessica Hillman-McCord & Jon Titus

- *Introductions of other Board members*
- *Lisa M. is back from maternity leave*
- *On behalf of the Board, we purchased a catalog to be put in the library in Ivani's husband's name*

Approval of minutes (4-22-09) – Spangler moved to approve; all in favor

Review of Board accomplishments from previous year (went around table and shared their comments):

- *Reviewed the grant applications*
- *Has heard talk in hallway*
- *Bringing Chancellor here*
- *Least stressful committee to be on*
- *Process of the grant applications was collegial and great dialogue around the applications*
- *Conference was well planned and all the help – topic emerged was great*

Handout of PDC goals and outcomes:

- *Eckenrode reviewed chart with outcomes & goals (last year and this year)*

Review of bylaws and mission

- *Election of Board chair this year to serve next year to help expedite the process*
- *Reviewed the rotation of the Board (who comes on/off and at what time)*
- *Librarian role on the Board? It's a different structure and working relationship. Library seat as ex officio to serve as liaison to the Director and the Library? We did same thing with Ed Tech so Lisa went ex officio.*
- *Rzepka: What to do with new School of Business?*
 - *Rzepka moved to approve this seat and Woolson 2nd it – all in favor;*
 - *Eckenrode moved to make Library ex officio, Spangler 2nd all approved;*

- *Woolson moved to change bylaws to reflect these changes and Mokovak 2nd it – all approved.*
- *Nomination for next year chair – Melohusky nominated Spangler and she was willing; Eckenrode moved to have Spangler serve as Chair – Rzepka 2nd it and all approved.*
 - *Discussion of how we reviewed grants; giving feedback to those who did not get funding*
 - *Turner mentioned Sponsored Programs having a template to give feedback – we will contact them to get this form and some input to help with next year*

Restructuring of the Foundation & Incentive Award – discussion and brainstorming:

- *Fuzziness between the two awards; we have the chance to make them more different and more useful & better ways of constructive feedback*
- *Move the Instructional Incentive to the Fall semester*
- *Provide better feedback*
- *Rename and refocus both awards*
- *Consumables (construction paper, paint, etc)*
- *Include cleaning/hygiene information for certain products*
- *Open award to “all” who “teach” (career center who teach in that setting)?*
- *Do survey monkey – have awards and need help creating the needs/wants of the awards*
- *Less \$\$, more people; More \$, fewer people?*
- *Add minimal/partial funding on award (will you do the project if*
- *If not followed instructions clearly then they get tossed out (and get feedback about what is/was missing)*
- *One as travel only and other as equipment only?*
- *Course renewal or new course?*
- *Include as a stipend? Do we care how it’s used? Perhaps restrict stipend so we can have more \$\$ for more? Travel cost vs. travel stipend*
- *Stipend for course release? Pay for adjunct? Detailed justification included if you look for release time. Maybe more for summer time release. Honorarium?*

- *Emphasis on a greater impact (on students, department, university)?*
- *Specific avenue at T&L to present the project;*
- *Ask Sponsored Programs for definitions of stipend, etc.*

Series of “themed” programs as Board Sponsored:

- *Do we even want to do this? Something we are interested in doing?*
- *Bring a speaker in? Lots of things going on here could be sponsored by PDC Board with PDC*
- *Anything to offer as a whole board?*
- *PDC workshops*
 - o *Maybe not challenging enough*
 - o *Promote better/marketing technique*
 - o *Do better write-ups on the successes and create that ‘need’*
 - o *Identify the most common concerns of the faculty and try to target those issues (departmental specific)*
 - o *List of what worked/did not work and target it*
 - o *One-hit-wonder workshop don’t work*
 - o *Populations appealing to some populations more than others? Perhaps be specific this way.*
 - o *Tough to manage everyone’s need across campus with clerical, faculty, professional staff, etc.*
 - o *Fredtime is a non-issue*

T&L Conference:

- *Conference people and theme? Need to know this semester*
- *Parker Palmer, Howard Gardner (multiple intelligences), ‘Uncommon Sense’*
- *“Courage to Teach” – Milt Cox – Ken Bain (SoTL) – John s. Mayher - Peter Cochrane – Department of Ed guy; Spitzer; David Allen (Getting Things Done); David Pogue (technology)*
- *Maybe an alum who is now teaching (career development office; alumni)*

Work with Associates:

- *Who is working with each associate?*
- *McCune's technologies and online learning group will do a Doodle*
- *Dawn touch base with Renga*
- *Jen - - will be having a baby so*
- *SoTL and Research group –*
 - o *Titus and Hillman will be e-mailed to get on a group*

This year workshops:

- *McCune offering iTunesU – October 19th WNYMUG*
- *Melohusky – ANGEL, technology stuff, etc.*
- *Eckenrode – on Zotero (citation program)*

Physical Space

- *Book shelf outside of Lisa's office; pull from general collection and put on this shelf*

For next meeting:

- *Grant review*
- *T&L Conference*