

# Professional Development Center Advisory Board Meeting Minutes

meeting date: Thursday, Nov. 11, 2010 2pm  
location: Tower Lounge

## **I. Meeting Called to Order**

- a. Official time 2pm

## **II. Roll Call**

- a. In attendance, Susan Spangler, Lisa Melohusky, T. John McCune, Jessica Hillman-McCord, , Cheryl Dearth, Ivani Vassoler, Tracy Collingwood, Jodi Rzepka, Katie Thies, & Paul Mockovak.

## **III. Review and Approval of Previous Meeting Minutes**

- a. Sept. 9<sup>th</sup> minutes were reviewed. Motion to accept the minutes by John; Second by Jessica; All approved; Zero Nay

## **IV. Review of Instructional Incentive Award**

- a. A request was made by Lisa that for those that were approved and ordering flip cameras, that they be purchased all together through Lisa, hoping to get a better price.
- b. Proposal #4, if it cannot be supported by the server, then the money would be split and awarded to proposals #3 & #7.
- c. It was suggested that maybe at the Teaching and Learning Conference all the awardees could present what they were awarded and what they are doing with it. Maybe the last two years' awardees.
- d. It was also suggested that maybe a promotional video/commercial be made for Fredonia using the awardees.
- e. 15 proposals were funded totaling \$10,000  
Motion to approve the awardees and the amount of the awards by Jodi; Second by John; All approved; Zero nay

## **V. Associates Reconfiguration**

- a. Stipend to go to PDC event or something in their field. Also can be used for books, webinars, (but no equipment).
- b. They need to present 2 workshops each semester.
- c. We will post openings for specific positions/topics and faculty and staff can "apply".
- d. We are looking for 4 new associates.
- e. Appointments would start for Spring semester. We will post, applications due, reviewed and announced before winter break.
- f. May want to look at alumni and retirees

## **VI. Teaching and Learning Conference**

- a. Some ideas that were expressed were Stephen Wolfram-Wolfram Alpha, Red Balloon series
- b. What is the budget? Need to look into Fact2. They may award us again.
- c. More exploration in to topics needed. Tabled until Dec. meeting.

## **VIII. Meeting adjourned @ 3:10pm**