

Professional Development Center Advisory Board Meeting Minutes

meeting date:	Tuesday, November 1, 2011
location:	English Reading Room

I. Meeting Called to Order

- a. Official time 2pm

II. Roll Call

- a. In attendance, Lisa Melohusky, T. John McCune, Jessica Hillman-McCord, Cheryl Dearth, Susan Spangler, Mike Barone, Jodi Rzepka, Teddi Cox, Dawn Eckenrode, Donald Barnes and Lori Johnson. Absent, Tracy Collingwood, Bob Dalhgren, Ivani Vassoler and Paul Mockovak.

III. Review and Approval of Previous Meeting Minutes

- a. No minutes were reviewed. Will review at next meeting.

IV. Overview of Fall schedule

- a. VPAA Horvath added \$10,000 to the Instructional Incentive Award this year.
- b. The PDC is still looking for associates. If anyone knows of someone who would like to become an associate, please have them fill out the application and send the PDC their CV.
- c. The PDC is also still looking for a Teaching & Learning Conference Chair. Would be for summer of 2012 and is paid a \$1,000 stipend.
- d. The mentoring program had 9 matches this semester.
- e. In the Spring, we are hoping to add a new Renga, Blended Learning.
- f. Also, the PDC would like to have a faculty research/publishing series.
- g. The PDC website has been updated to make it more user friendly. Please browse the site and give feedback at the next PDC meeting.
 1. Would like to add some pictures or graphics to the web pages.
- h. Planning for an end of the semester get-together. Possibly the week of Dec. 5th. It is a study week.
- i. Jessica will be out on maternity leave for spring semester. Looking for someone to fill her spot while she is out. It was suggested that Bob Dalhgren would serve as interim Co-chair.
Motion for Bob Dalhgren to be interim co-chair was made by Jessica; Second by Teddi; All Approved; Zero Nay.

V. Review of Instructional Incentive Award Proposals

- a. There was a total of 24 proposals
- b. 19 proposals were funded totaling \$19,716.40
Motion to approve the awardees and the amount of the awards by was made by Mike Barone; Second by Dawn; All approved; Zero nay

VI. Meeting adjourned @ 4:00pm