

Application for Academic Bankruptcy

Form approved by Senate AAC and VPAA Council August, 2009

Academic Bankruptcy is designed for students who normally maintain satisfactory academic standards, but whose grades suffer for one semester due to unusual or unfortunate circumstances. To apply for this option, the student must be in good academic standing (excluding the semester for which bankruptcy is sought) and must have reestablished the pattern of satisfactory academic progress that existed prior to the semester for which bankruptcy is sought. If the application to bankrupt a semester is approved, the student's grades for that semester will be excluded when calculating the student's GPA, but the student will receive credit only for those courses in which the student earned a grade of C- or above (including S grades). This application should be completed with the help of the student's academic advisor or department chair.

1. (a) Applicant's Name:
- (b) Applicant's SUNY Fredonia ID:
- (c) Applicant's Major:
- (d) Applicant's Academic Advisor:
- (e) Advisor's Department:
- (f) Applicant's Telephone:
- (g) Applicant's E-mail:
- (h) Date:

Again, a student approved for Academic Bankruptcy will lose credit (including CCC credit) for those courses in which a grade of D+, D, or D- was earned.

2. Include a copy of your transcript with this application, highlighting the semester for which academic bankruptcy is sought, and highlighting those courses that you passed with a grade of D+, D, or D-.
3. Provide a brief rationale for the request. Then attach a separate file with a detailed explanation of the circumstances surrounding the semester in question.

Once the above part of the application has been completed, the application should be saved, printed, and then sent via email to:

Dr. Joseph Straight, Chair
Academic Affairs Committee
joseph.straight@fredonia.edu

The printed copy of the application, including the original signatures of the applicant and the advisor or department chair, along with the transcript, should be delivered to the Office of Academic Affairs, Maytum 8, or sent via campus mail.

Signature Page

4. *Applicant*: I have completed this application for Academic Bankruptcy with the help of my academic advisor or department chair. I understand that:
- (1) I may not apply for this option if I was previously awarded First-Year Forgiveness or the Restart Option. Furthermore, if my application for Academic Bankruptcy is approved, then I may not later apply for First-Year Forgiveness or the Restart Option.
 - (2) If my application for Academic Bankruptcy is approved, then I will lose credit, including CCC credit, for any course I passed in the designated semester with a grade of D-, D, or D+.

Signature _____ Date _____

5. *Academic Advisor or Department Chair*: I have reviewed this application for Academic Bankruptcy.
- I endorse the application.

Signature _____ Date _____

6. *Dean*: I have reviewed this application for Academic Bankruptcy.
- I endorse the application.

Signature _____ Date _____

7. *Recommendation of the Academic Forgiveness Committee*:
- Approve
 - Do Not Approve
- Comments:

Signature _____ Date _____

8. *Decision by the Vice President for Academic Affairs*:
- Approve
 - Do Not Approve
- Comments:

Signature _____ Date _____