

This license between the **STATE UNIVERSITY OF NEW YORK AT FREDONIA, NEW YORK**, hereinafter referred to as the “university,” and \_\_\_\_\_, residing at  
(Student’s Name - Please Print)

\_\_\_\_\_  
(Home Address)

Party of the second part, hereinafter referred to as the “Student.”

For the purpose of stating the understanding between the parties with respect to the charges and responsibilities for a room at the university operated housing facilities for the academic year 2011-2012 for occupancy by the student.

Basic information upon which this license is based as follows:

**Deposit Required\***

\$50.00 to be paid upon acceptance or at the time of return of signed Housing Application & License.

**Refund of Deposit for Either Semester:**

Only on written request on or before July 1, 2011, or within 30 days of acceptance, whichever is later.

**Basic Room Rates:**

Standard Room (double occupancy)	\$3,125 per semester (\$6,250 per year)**
Single Occupancy in Double Room	\$4,150 per semester (\$8,300 per year)**
Kitchen Suite (double occupancy)	\$3,475 per semester (\$6,950 per year)**
University Commons Double	\$3,350 per semester (\$6,700 per year)**
University Commons Single	\$4,450 per semester (\$8,900 per year)**

**Schedule of Payments:**

In advance in two equal installments: the first due at the time of registration in August, less deposit; and at January registration. Students will receive additional financial charges or refund if the status of the room changes (i.e. from double to single or single to double occupancy). Temporary rooms are regarded as substandard and eliminated when vacancies occur. Any change in room rates due to a change in the status will be done on a per diem basis. Students will receive information concerning billing and payment dates. All payments should be sent directly to the **Office of Student Accounts**. The deposit should be deducted from the base room rate prior to forwarding payment. The term of occupancy and financial obligation to the university is for the entire 2011-2012 academic year. Cancellation automatically follows graduation, withdrawal or dismissal.

Submission of the *Housing Application & License* online or in-person indicates agreement with the policies and procedures outlined in the license as well as the student handbook. This license is for the entire academic year and cannot be cancelled during this period as long as the student is registered, regardless of class standing. Freshmen and sophomores (first two years post high school) are required to live on campus.

**Note:** There is a fee of \$350.00 only for an approved termination of this license.

**Refunds:**

Occupancy of a room for a portion of an academic semester obligates the student to payment for the entire semester, except when withdrawal occurs for reasons beyond a student’s control. Rooms are licensed for the 2011-2012 academic year and the refund policy stated above pertains only to withdrawal from university, not requests to leave university housing. **IT IS UNDERSTOOD AND AGREED** that the student accepts and agrees to the following policies and the university will provide a room to the student for the academic year 2011-2012 in residence halls operated by the university subject to the foregoing terms, and subject to the general rules and regulations of the university with respect to its students. (REFER TO SCHEDULE IN “ON CAMPUS LIVING GUIDE.”)

**Alcohol** — Alcoholic beverages may be consumed by individuals of legal age only in their rooms. Alcohol consumption in public areas is forbidden. University policy prohibits *possession and consumption* of alcoholic beverages on-campus of persons under 21 years of age.

**Charge for Single** — In the event of vacancies, the university will require the lone student in a room to find a roommate of his/her own choosing, to accept another student who is on a waiting list or in a temporary situation, or to move into another space to consolidate openings. If space permits and the lone student wishes to remain in the room as the lone occupant, he/she must pay for single occupancy.

**Intervisitation** — All Residence Halls are locked on a 24 hours basis. Visitors must be escorted and register at the main desk between 9:00 p.m. and 7:00 a.m. Electronic access control is in effect in all residence halls. Guests under the age of 17 are not permitted unless special circumstances exist.

**License** — All students living on campus sign a *Housing Application & License* for a space, not a specified room. Students will be released from the license upon withdrawal from the university, marriage, or situations beyond a student’s control. Special cases shall be considered upon application at the Residence Life Office. Freshmen and sophomores (first two years post high school) are required to live on campus.

**Damage** — Students are held responsible for damage beyond normal wear to the room, public areas of the residence hall and university-provided furnishings. Pre-announced inspections are made during the academic year for the purpose of checking on cleanliness, safety and use of university property. Appropriate charges will be assessed based on conditions found at the time of inspections. If damage occurs in public areas, either the individual, if known, or the group in the immediate living area will be charged. Students should be aware that the use of tape, thumbtacks, or removal of screens may incur charges. The Residence Hall Council may be held collectively responsible for damage occurring in common areas.

**Documents** — In addition to the *Housing Application & License*, students should be aware of other documents which further define their relationships with the university. These include the Rules and Regulations for Maintenance of Public Order on Premises of State-Operated Institutions of the State University of New York, and residence hall information found in the “*On-Campus Living Guide*.”\

\*Entering student housing deposit paid with acceptance fee.

\*\*Rate subject to change by action of the Board of Trustees of the State University of New York. (License is for both Fall and Spring semesters.)

**HOUSING LICENSE**  
**Retain for your records**

**Drugs** — All students should be aware that, “Pursuant to the order of the Chancellor of the S.U.N.Y., the illegal use of narcotics and/or dangerous drugs on campus is expressly forbidden.”

**Electrical Appliances** — Since the residence halls are not wired for large heating appliances, (ex: hot plates, small stoves, toasters, space heaters, etc.) they are prohibited and will be removed from student rooms. *Multi-armed lamps with plastic shades are prohibited.* Use of electrical equipment (e.g. stereos) to the serious detriment of other residents may result in withdrawal of the privilege of using such equipment. *All appliances must be U.L. approved.*

**Fire Safety** — Tampering with fire safety equipment is a criminal offense. Persons apprehended may be prosecuted in the criminal court. Caution: candles, incense and other open flames are a fire hazard and are prohibited. Damage caused is the responsibility of the student. Failure to cooperate in fire procedures is punishable under criminal law. *Loft beds are not permitted.*

**Firearms** — No student may keep any hunting equipment such as bows and arrows, rifles, shotguns, pistols or other firearms in his/her residence hall room.

**Gambling** — Gambling of any kind is not permitted in the residence halls.

**Guests** — Must adhere to guest policy. Parents and guests under age 17 may visit, but cannot stay overnight in student rooms.

**Inspection** — Duly authorized representatives of the university may enter student rooms for the purpose of inspection or maintenance. If a room is entered for the above mentioned reasons, 24 hours advance notification will be provided. University officials entering for the purpose of search will require that the occupant(s) be present. Suite areas are considered common and are open to inspection at all times. When in the interest of the resident or residents, duly authorized staff will enter the student rooms whether or not occupied.

**Keys** — Upon registration at the residence hall, each resident is issued a room key and depending on the hall, a mailbox key. The replacement fee is \$20.00 for each key (room or mailbox key). Any resident who fails to turn in his/her key when he/she withdraws from the hall will be billed \$20.00 for each key. Unauthorized possession or use of a master key is considered a serious offense and can result in disciplinary action.

**Liability** — The university is not liable for loss or damage from any cause to the personal property of the student. Students concerned over personal property or in possession of expensive items are encouraged to obtain liability insurance to cover any losses. The university *does not* carry insurance on residents or on their property.

**Lounge Furniture** — University furniture or equipment that is provided in common recreational and lounge areas is for public use and should not be removed from these areas. Any student with such furniture or equipment is subject to disciplinary action.

**Musical Instruments** — Practice of musical instruments and the use of amplifiers is prohibited in the residence halls. Practice rooms are available in Mason Hall.

**Occupancy** — At the opening of school in the Fall and after school vacations the residence hall will be available for occupancy no earlier than 24 hours prior to the student’s first university commitment. Prior to vacations, the halls will be closed no later than 9:00 a.m. the day after classes are dismissed. All students with the exception of those graduating must vacate their rooms immediately after their last examination. Students graduating will vacate their rooms immediately after graduation exercises. Students withdrawing from the university during the year must vacate their rooms within 24 hours of the date of withdrawal. Special requests will be considered by the Director of Residence Life. Room rates do not cover room rental during recess periods.

**Pets** — Animals are not allowed in the residence hall. Fish in tanks less than 10 gallons are the only acceptable pets.

**Room Changes** — If a student desires any room change, he/she must receive permission from the Residence Director before any change is made. The university reserves the right to change assignments with consideration given to the student’s desire when practical.

**Sales** — Door-to-door selling of products, tickets, etc. is prohibited by State University of New York regulations.

**Withdrawal from the university** — The student wishing to withdraw from the university must contact the Student Affairs Office to discuss reasons for withdrawal and process official forms. They must also check out of the residence hall by contacting the Residence Director. Housing accommodations are reserved for full-time matriculated students. If a student drops below 12 hours, contact must be made with the Residence Life Office for review of his/her license status.

**University Housing Policy** — Although the university tries to provide a total experience for the student by maintaining residences, and this experience is recognized as important, a university education does not depend on one remaining a resident. Students may be asked, therefore, to leave the residence halls if they cannot uphold their responsibilities as set down in the *Housing Application & License* and the University Code of Conduct. Of the highest priority at all times, is the right of a student to sleep and study in his/her room. It should be understood that the Director of Residence Life may terminate the housing license of a student for violations of the above conditions or relocate a student to a different location.

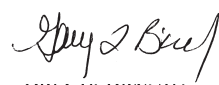
**IT IS UNDERSTOOD AND AGREED** that the student agrees to and does hereby assume the financial responsibility of the payments of the room rates.

**IN WITNESS WHEREOF**, the parties have hereunto signed their names, either individually or by authorized agent.

**Retain this license  
for your records.**

[www.fredonia.edu/reslife/](http://www.fredonia.edu/reslife/)

STATE UNIVERSITY OF NEW YORK AT FREDONIA

  
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Director of Residence Life