**Minutes of the General Education Committee**

**Friday, September 9th, 2011, 12:00-12:50**

**Department of History Reading Room**

Present: Andrea Zevenbergen (Chair), Steven Fabian (Secretary), Dawn Eckenrode, Ingrid Johnston-Robledo, Laura Koepke, Todd Proffitt, Guangyu Tan, Taihyeup Yi

Absent: Sherri Mason

1. **Welcome**
	* Chair welcomed everyone at noon.
	* Chair stated that a new sub-heading should be added for this agenda: announcements.
2. **Approval of Agenda**
	* Hearing no objections, the agenda for September 8th was approved.
3. **Approval of Minutes from Sept. 2nd, 2011**
* Hearing no objections, the minutes for September 2nd were approved.
1. **Announcements**
* Fenton 2157 (Philosophy) will now be the new location for the General Education Committee weekly meetings beginning with next Friday.
* Ingrid Johnston-Robledo was introduced as the new Assessment Committee Representative to the GenEd meetings.
* Several faculty have volunteered for the GenEd Task Force, but this won’t be decided until Sept. 20th
1. **Document to University Senate regarding Oral Communication Category**
* With regards to zero credit courses, how do we assess oral compentency? Take it on a case by case basis (proposal by proposal), but do we issue a caveat saying that if students fail to achieve this, do they fail the course overall?
1. **Assessment of GenEd Categories**
* The 2010-2011 cycle assessment reports for Social Sciences, Arts, and Speaking Intensive are now complete and available online.
* The 2010-2011 cycle assessment reports for Humanities and Natural Sciences have been completed and will be available soon online.
* Given the tremendous amount of committee work Kerrie Wilkes undertook last year and the shortage of library faculty, the assessment report for Information Management will be late.
* Committee discussed revisiting the template for General Education assessment regarding how to make assessment more meaningful to the faculty. The 20% sample is problematic in that a small cross-section of classes are used in which some departments are even neglected. How do we create our sample? Do we break down the general report into more meaningful sections addressing individual departments? How do we take into account discrepancies between professors re: assessing their courses addressing learning outcomes? What do we want as a standard for assessing GenEd?
* Regarding volunteers to serve as GenEd liaisons for the 2011-2012 cycle of GenEd category assessment: Fabian for Western Civilization; Eckenrode for Basic Written Communication; Yi for American History; and Zevenbergen for Critical Thinking.
* Ingrid will liaise with Critical Thinking & American History; Cope will do Western Civ and Basic Written.
* For next week, committee members need to review the policies and procedures for General Education assessment to clarify strategy on what to revise.
1. **New Business**
* none
1. **Adjourn**
* Committee adjourned at 12:45pm