



**ADDENDUM TO:**

(To be submitted if additional candidates are being considered for an interview after submission of the pre-interview and/or selection process report. Interviews of additional candidates cannot be conducted until the Addendum report has been fully approved.)

Department/Office: \_\_\_\_\_ Department Chair: \_\_\_\_\_

Prof title: \_\_\_\_\_ Grade: \_\_\_\_\_

Search Committee Chair: \_\_\_\_\_ Office: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**I. Reason for Addendum:**

**II. Changed or added information:** *(Attach a copy of the vitae of each new person being recommended for interview and for protected class individuals not being considered further.)*

**A. Pre-Interview Section IV**

**B. Pre-Interview Section V**

**C. Pre-Interview Section VI**

Send TWO copies of this form and all attachments to the dean/director for forwarding to the affirmative action office.

Department/Office \_\_\_\_\_ Grade: \_\_\_\_\_

**Signatures Required for Approval**

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Search Committee Chair

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Date

Comments:

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Project Director

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Date

Comments:

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Dean (if required)

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Date

Comments:

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Sandra Lewis, Director of Affirmative Action

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Date

Comments:

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Tracy S. Bennett, CPA, Operations Manager

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Date

Comments: