

## **FACILITIES SERVICES MEETING MINUTES**

Facilities Services Conference Room

Monday June 16, 2025

Camryn Collins, Director Tim Bentham, Assistant Director Rodney Hayes, Electrical Supervisor	Randy Grant, PUE I Rich Newton, Grounds Supervisor Jim Kuras, Structural Supervisor
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### **Camryn Collins**

- Mandatory all hands meeting Wednesday June 18<sup>th</sup>, there are 2 sessions to allow for first shift and second shift. Your attendance is appreciated!
- ARCR inspections complete and work orders are submitted, thank you for your continued efforts.
- Budget review with supervisors will be scheduled for the last week of June & first week of July.
- The following positions are in the interview stage
  - Heating and Cooling Supervisor
  - Cleaner (s)
- The following positions are in the posting stage
  - Electrician
  - Plumber
  - Grounds
  - Heating and cooling

### **Tim Bentham**

- JCI/TYCO completed the replacement of the camera at the Lanford House.
- Working with JCI/TYCO on the installation of cameras on the 2nd floor of Thompson Hall.
- Working on the VALT Phase II project in Thompson Hall.
- Working on Maytum/Thompson Hall relocations.
- Allstate fire is on campus working on the annual sprinkler system inspections. We are scheduled to flush the fire hydrants June 18<sup>th</sup> & 19<sup>th</sup>.
- The Village of Fredonia called today stating they are using an unusual amount of water. They asked us to keep our eyes open for any signs of water leaks on campus.
- Aggie May is scheduled to inspect/clean the Lanford House fireplace chimneys on June 18<sup>th</sup>.
- Working on end of fiscal year PO's and new fiscal year PO's.
- Working with Facilities Planning, the construction fund and the engineers on the emergency generator replacement project, RAC Air handler replacement project and the Turf & Track project.
- Continue working on several MCM projects on campus

### Rodney Hayes

- Working on ARCR work orders.
- Working on food pantry in the Williams Center.
- Working on Vault project phase 2 in Thompson.

### Jim O'Connor

- Retirement is on the way! **Thank you, Jim for all that you do and have given to Fredonia!**

### Randy Grant

- There were server issues in Science Center recently, which was able to be resolved.

### Rich Newton

- Individual work zones for mowing, weed eating, trash removal, clean up, weeding, etc.
- Making sure that areas around RAC are looking good for the high school commencements this weekend.
- All facilities 1st shift meeting Wed afternoon.
- All staff will be off on Thursday, June 19th
- There will be some staff taking off on Friday, June 20th.

### Jim Kuras

- Working on ARCR work orders.
- Working on Maytum relocations.

Click here to view upcoming events: <https://events.fredonia.edu/>

Campus Calendar 2025	
8/21-8/22	New Student Orientation
8/25	First Day of Classes
9/1	Labor Day-No Classes
10/2-10/3	Fall Break
11/24-11/28	November Break
12/12	Last Day of Classes
12/15-12/19	Final Exams

Custodial Supervisor Schedule for 6/16-6/22								
	#	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Tim Lillie	65	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-12 p	Off	Off
VACANT	51	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	Off	Off
Art Franklin	43	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30p	Off	Off
Nick Valentine	32	Off	Off	Off	Off	Off	Off	Off
Rich Logan	62	3 p-11:30 p	3 p-11:30 p	3 p-11:30 p	3 p-11:30 p	3 p-11:30 p	Off	Off

Custodial Weekend Coverage Saturday, 5/10-Sunday, 5/11				
Academic Buildings				
<b>Saturday</b>	Athletics Mason	6 am-2:30 pm 6 am-2:30 pm	Mike McNaughton Aaron Milks	17-01 02-04
<b>Sunday</b>	Science Center & Mason	6 am-2:30 pm	Chris Fenton	17-03

Residence Director Staff			
Residence Hall	RD	Office	Apt.
Alumni	Kassidy Kovac	4056	4057
Chautauqua	Donna Good-West	4058	4059
Disney	Aidan Ricotta	4060	4061
Eisenhower	Christian Taber	4062	4063
Gregory	Jacob Steinhoff	None	None
Grissom	Kyle Piscitelli	4065	4066
Kasling	Sabrina Sosa	4073	4074
McGinnies	Ronny Nissen	4054	4055
Nixon	Heather Williams	4075	4076
University Commons	Jacob Steinhoff	4081	4082
University Village	Jill Swanson	4083	4084

Heating Services Schedule for 6/16-6/22							
Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<b>1st</b> <b>7 am-3:30 pm</b>	G. Tucker C. Ackendorf R. Linnecke	G. Tucker H. Farner C. Ackendorf R. Linnecke	G. Tucker H. Farner C. Ackendorf R. Linnecke	G. Tucker H. Farner C. Ackendorf R. Linnecke	H. Farner C. Ackendorf R. Linnecke	H. Farner	G. Tucker
<b>2nd</b> <b>3 pm-11:30 pm</b>	D. Halas	D. Halas	D. Halas	D. Halas	NO COVERAGE	NO COVERAGE	D. Halas
<b>3rd</b> <b>11 pm-7:30 am</b>	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE

cc:  
Facilities Services Staff  
Gordon Carpenter  
Wayne Lynch

Kathy Forster  
Eric Hadley  
Scott Martin

Markus Kessler  
Marc Levy

Sarah Laurie  
Don Scott  
Mark Suida