

FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Monday June 6, 2025

Camryn Collins, Director
Tim Bentham, Assistant Director
Mark Delcamp, Assistant Director
Rodney Hayes, Electrical Supervisor

Camryn Collins

- Thank you all for your hard work in preparing the campus for Commencement! It was a great success, and every team member's effort played a valuable role in making it happen.
- ARCR inspections continue and will be completed this Friday. Reconciliation/consolidation pending completed reports.
- **Please avoid parking or driving on sidewalks or in front of buildings. Prospective students have noted that it creates safety hazards and leaves a negative impression!**
- Mandatory all hands meeting Wednesday June 18th, there will be 2 sessions to allow for first shift and second shift. Meeting invite coming soon.
- Friendly reminder: I often work different hours than most in the department. Please do not feel obligated to respond to my emails outside of your normal working hours—unless a response is specifically requested. If a matter is urgent (ie: weather-related, or an emergency) I will reach out via phone or text. As always, if there is an emergency or urgent need on campus, please follow established protocols.
- The following positions are in the interview stage
 - Central Stores -part time
 - Heating and Cooling Supervisor
 - Cleaner
- The following positions are in the posting stage
 - Electrician
 - Plumber
 - Grounds
 - Heating and cooling PUE1
- Follow up question from team: Can we send out a department/campus notification when jobs are posted. Camryn will follow up with HR.
- We are actively budget planning for the 25-26 fiscal year – Meetings to review budgets with supervisors will be scheduled soon.
- Summer projects: Maytum relocations, Freddie's Locker,

Tim Bentham

- Thank you to all of our staff that made 2025 commencement a success.
- JCI/TYCO is scheduled for 6/4 to repair the camera at the Lanford House.
- Working with JCI/TYCO on the installation of cameras on the 2nd floor of Thompson Hall.
- Working on the VALT Phase II project in Thompson Hall.
- Working on Maytum/Thompson Hall relocations.
- Working on end of fiscal year PO's and new fiscal year PO's.
- Working with Facilities Planning, the construction fund and the engineers on the emergency generator replacement project, RAC Air handler replacement project and the Turf & Track project.
- There will be a power outage to the MCC in the penthouse of CJC tomorrow.
- Continue working on several MCM projects on campus.

Mark Delcamp

- 50th Anniversary celebration at the Daycare on June 11th, will include 2 bounce houses and some other activities
- Working on the Maytum Hall relocation
- Casella has removed all of the move out dumpsters with the exception on the two at the townhouse, those are being moved this week by Wednesday
- Rural Ministries has pulled all of their bins from the residence halls
- Working on Mason Hall Rosche stage project, contractors are on site and beginning to set up plastic barriers
- Working on Reed/CJ relocation project
- Looking for an update on the Gregory Hall window screen repairs/replacement

John Schmidt

- John is out of the office for a little while, if you need anything vehicle or equipment related please reach out directly to the garage or Camyrn. Thanks.

Rodney Hayes

- No new updates

Jim O'Connor

- No new updates

Randy Grant

- No new updates

Rich Newton

- No new updates

Tim Lillie

- Staff are working hard to prepare buildings for the upcoming camps. Primary focus at the moment on Kasling, UC, Chautauqua and Nixon.
- ARCR are mostly completed. UC, Gregory and the townhouses are left to complete
- Art continues to be off

Jim Kuras

- No new updates

Click here to view upcoming events: <https://events.fredonia.edu/>

Campus Calendar 2025	
8/21-8/22	New Student Orientation
8/25	First Day of Classes
9/1	Labor Day-No Classes
10/2-10/3	Fall Break
11/24-11/28	November Break
12/12	Last Day of Classes
12/15-12/19	Final Exams

Heating Services Schedule for 6/2-6/8

Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1st 7 am-3:30 pm	G. Tucker M. Hill C. Ackendorf R. Linnecke	G. Tucker H. Farner M. Hill C. Ackendorf R. Linnecke	G. Tucker H. Farner M. Hill C. Ackendorf R. Linnecke	G. Tucker H. Farner M. Hill C. Ackendorf R. Linnecke	H. Farner M. Hill C. Ackendorf R. Linnecke	H. Farner	G. Tucker
2nd 3 pm-11:30 pm	D. Halas	D. Halas	D. Halas	D. Halas	NO COVERAGE	NO COVERAGE	D. Halas
3rd 11 pm-7:30 am	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE

Custodial Supervisor Schedule for 5/5-5/11

	#	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Tim Lillie	65	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	Off	Off
VACANT	51	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	Off	Off
Art Franklin	43	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30p	Off	Off
Nick Valentine	32	Off	3:30 p-12 a	Off	3:30 p-12 a	Off	Off	Off
Rich Logan	62	3 p-11:30 p	3 p-11:30 p	3 p-11:30 p	3 p-11:30 p	3 p-11:30 p	Off	Off

Custodial Weekend Coverage Saturday, 5/10-Sunday, 5/11				
Academic Buildings				
Saturday	Athletics	6 am-2:30 pm	Mike McNaughton	17-01
	Mason	6 am-2:30 pm	Aaron Milks	02-04
	RAC	6 am-2:30 pm	Rachel Bialaszewski	04-04
	WC & Maytum	6 am-2:30 pm	Rob Rivera	05-01
	UC & WC	3:30 pm-12 am	Dan Schrader	74-03
	RAC	5 pm-11 pm	TBD	
Sunday	Athletics	6 am-2:30 pm	Chris Fenton	17-03
	Mason	6 am-2:30 pm	Melanie Mazur	02-01
	RAC & WC	6 am-2:30 pm	Richelle Steward	17-02
Residence Halls				
Sunday	Alumni	7 am-3:30 pm	Kristin Austin	20-02
	Chautauqua	7 am-3:30 pm	Elizabeth Meadows	08-02
	Disney	7 am-3:30 pm	Wade Austin	24-03
	Eisenhower	7 am-3:30 pm	Carmen Vazquez-Ruiz	24-02
	Gregory	7 am-1 pm		
	Grissom & Kasling	7 am-3:30 pm	Fred Babar	21-01
	McGinnies	7 am-3:30 pm	Zach Schober	08-02
	Nixon & UC	7 am-1 pm		

Residence Director Staff			
Residence Hall	RD	Office	Apt.
Alumni	Kassidy Kovac	4056	4057
Chautauqua	Donna Good-West	4058	4059
Disney	Aidan Ricotta	4060	4061
Eisenhower	Christian Taber	4062	4063
Gregory	Jacob Steinhoff	None	None
Grissom	Kyle Piscitelli	4065	4066
Kasling	Sabrina Sosa	4073	4074
McGinnies	Ronny Nissen	4054	4055
Nixon	Heather Williams	4075	4076
University Commons	Jacob Steinhoff	4081	4082
University Village	Jill Swanson	4083	4084

cc:
Facilities Services Staff
Gordon Carpenter
Wayne Lynch

Kathy Forster
Eric Hadley
Scott Martin

Markus Kessler
Marc Levy

Sarah Laurie
Don Scott
Mark Suida