

FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Monday June 30, 2025

Camryn Collins, Director Tim Bentham, Assistant Director Rodney Hayes, Electrical Supervisor	Tim Lillie, Head Janitor Jim Kuras, Structural Supervisor
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Camryn Collins

- A big thank you to the team, especially Custodial and Structural, for the work on the Maytum relocations. Appreciation for your hard work, professionalism has been shared by many!
- ARCR's thank you and please continue to work on completion of those work orders.
- Budget review with supervisors are scheduled for tomorrow (July 1)
- The following positions are in the interview stage
 - Cleaner (s)
- The following divisions have positions that are posted
 - Electrical
 - Plumbing
 - Grounds
 - Heating and cooling
- FRED ready: Next week on July 7, 9, and 11 Fredonia will be hosting ½ day pre-orientation sessions for incoming students and their parents. We expect between 110-175 people visiting us each one of those days. The program starts at 11am and concludes at 4:30pm.

Tim Bentham

- Working on chiller/Air conditioner repairs in University commons, Science center and Rockefeller Arts Center.
- The annual elevator inspections have started today.
- Preparing for more office relocations.
- Working with JCI/TYCO on the installation of cameras on the 2nd floor of Thompson Hall.
- Working on the VALT Phase II project in Thompson Hall.
- Working on Maytum/Thompson Hall relocations.
- Allstate fire completed the annual sprinkler system inspections.
- Working on end of fiscal year PO's and new fiscal year PO's.
- Working with Facilities Planning, the construction fund and the engineers on the emergency generator replacement project, RAC Air handler replacement project and the Turf &Track project.
- Continue working on several MCM projects on campus.

Rodney Hayes

- Working on dorm closet lighting upgrade project.
- Completed the printer initiative work orders requests.
- Working on Simplex fire alarm deficiencies.

Randy Grant

- No new updates.

Rich Newton

- No new updates.

Tim Lillie

- Staff continue to work on the Maytum and Kendrix moves
- Staff completed the washing of windows at UC main entrance. They will continue washing windows at Gregory tomorrow. They will be on the middle section next.
- Staff continue to detail clean at the Natatorium
- We completed preparation for NYSSSA at RAC and will move any items as needed after the meeting tomorrow.
- Staff continue to prep buildings for the upcoming camps

Jim Kuras

- Maytum Hall moves
- Lock shop key requests and other issues

Click here to view upcoming events: <https://events.fredonia.edu/>

Campus Calendar 2025	
8/21-8/22	New Student Orientation
8/25	First Day of Classes
9/1	Labor Day-No Classes
10/2-10/3	Fall Break
11/24-11/28	November Break
12/12	Last Day of Classes
12/15-12/19	Final Exams

Custodial Supervisor Schedule for 6/16-6/22								
	#	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Tim Lillie	65	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-12 p	Off	Off
VACANT	51	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	Off	Off
Art Franklin	43	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30p	Off	Off
Nick Valentine	32	Off	Off	Off	Off	Off	Off	Off
Rich Logan	62	3 p-11:30 p	3 p-11:30 p	3 p-11:30 p	3 p-11:30 p	3 p-11:30 p	Off	Off

Custodial Weekend Coverage Saturday, 5/10-Sunday, 5/11				
Academic Buildings				
Saturday	Athletics Mason	6 am-2:30 pm 6 am-2:30 pm	Mike McNaughton Aaron Milks	17-01 02-04
Sunday	Science Center & Mason	6 am-2:30 pm	Chris Fenton	17-03

Residence Director Staff			
Residence Hall	RD	Office	Apt.
Alumni	Kassidy Kovac	4056	4057
Chautauqua	Donna Good-West	4058	4059
Disney	Aidan Ricotta	4060	4061
Eisenhower	Christian Taber	4062	4063
Gregory	Jacob Steinhoff	None	None
Grissom	Kyle Piscitelli	4065	4066
Kasling	Sabrina Sosa	4073	4074
McGinnies	Ronny Nissen	4054	4055
Nixon	Heather Williams	4075	4076
University Commons	Jacob Steinhoff	4081	4082
University Village	Jill Swanson	4083	4084

Heating Services Schedule for 6/16-6/22							
Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1st 7 am-3:30 pm	G. Tucker C. Ackendorf R. Linnecke	G. Tucker H. Farner C. Ackendorf R. Linnecke	G. Tucker H. Farner C. Ackendorf R. Linnecke	G. Tucker H. Farner C. Ackendorf R. Linnecke	H. Farner C. Ackendorf R. Linnecke	H. Farner	G. Tucker
2nd 3 pm-11:30 pm	D. Halas	D. Halas	D. Halas	D. Halas	NO COVERAGE	NO COVERAGE	D. Halas
3rd 11 pm-7:30 am	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE

cc:
Facilities Services Staff
Gordon Carpenter
Wayne Lynch

Kathy Forster
Eric Hadley
Scott Martin

Markus Kessler
Marc Levy

Sarah Laurie
Don Scott
Mark Suida