

# Assessment Report Feedback Form

SUNY Fredonia College of Arts & Sciences

Department: **INSERT** Year: **INSERT**

## Mission Statement

- Mission statement is included
- Mission statement is posted on department website and clearly labeled as such
- Mission statement adequately describes the purpose of the department

## Department Goals and Objectives

- Department goals are included
- Source of goals (e.g., 5-year review, accrediting body) is identified
- Specific information related to the progress made on each goal is included

Questions/comments:

## Student Learning Outcomes and Curriculum Map

- Student learning outcomes are posted on the department website and clearly labeled as such
- Student learning outcomes are consistent across documents/locations
- Curriculum map (including student learning outcomes) is included/attached
- Curriculum map identifies appropriate connections between outcomes and the experience (e.g., a course) that is intended to facilitate the learning

The student learning outcomes are:

- Focused on what students will learn (not the activities they will do)
- Concise (do not include more than one outcome area or skill per statement)
- Measurable

Questions/comments:

## Learning Outcomes Assessment: Methods

- Methods are included for all student learning outcomes
- Methods chosen were appropriate for the corresponding outcomes
- A variety of methods were utilized to assess outcomes
- Direct methods were utilized
- Indirect methods were utilized

Questions/comments:

## Learning Outcomes Assessment: Data Sources

- Data source(s) is/are listed for all student learning outcomes

The following is included for each outcome:

- When data was collected
- Tools used for data collection
- From whom data was collected
- Sampling procedures and size (if applicable)

Questions/comments:

**Learning Outcomes Assessment: Assessment Results**

- Data was evaluated with appropriate statistical methods or analyses
- Results are included for all student learning outcomes
- Results for each outcome are specific to the outcome being assessed
- Results provide evidence as to the extent to which the outcome was achieved
- Supporting documentation (e.g., rubrics, surveys, more complete reports) is included
- Supporting documentation does not include identifiable student information

Questions/comments:

**Conclusions/Dissemination and Use of Assessment Findings**

- Conclusions related to the assessment of student learning are included
- There is evidence of reflective consideration of what has been learned through the assessment process overall
- Findings have been shared with other faculty, staff, administration, and students
- Findings will be shared with other faculty, staff, administration, and students
- The department has specifically identified how the findings will be used moving forward  
The following types of changes have been identified:
  - Changes to assessment plan or process
  - Changes to curriculum
  - Changes to academic process
- The department has identified next steps in response to the findings and intended changes

Questions/comments:

**Closing the Loop**

- Department has identified one change implemented recently as a result of assessment data
- Description of the change implementation process is included
- Information related to how the change has been assessed is included
- Findings of the assessment(s) are included
- Plans for moving forward with this information are included

Questions/comments:

**Overall Summary/Conclusions**