

Statement of Personal Automobile Travel

STATE OF NEW YORK FORM AC 160

(Submit with Travel Voucher & State Travel Card Reconciliation Form)

Traveler's Name:

Date	Between What Points?		Departure Time (AM or PM)	Arrival Time (AM or PM)	Miles Traveled
	From <small>(If Residence, write "Residence" or include Street, City, State & ZIP)</small>	To <small>(If Residence, write "Residence" or include Street, City, State & ZIP)</small>			

I hereby certify that the travel indicated was necessary and for official business. My "normal commute" to work miles are not included in this travel.

Signature of Traveler:

Total Miles