

Looking for an internship to gain hands-on experience in your field?

The Incubator is seeking motivated interns to work in an exciting and collaborative environment while working flexible hours to accommodate coursework!

Marketing

- Interns will focus on drafting flyers and letters, updating the website, monitoring and posting to social media accounts, developing business cards, and much more!

Communications or Journalism

- Interns will draft Press Releases, Newsletters, and emails to stakeholders and more!

The ideal candidate will:

- Possess strong work ethic and time management skills
- Be trustworthy and efficient
- Have the ability to work in an exciting and fast-paced environment

Business Administration

- Interns will work with Quickbooks, our CRM, on business documents, client projects, and the Student Business Competition

Accounting or Finance

- Interns will focus on the budgeting and accounting aspects of the Incubator, and processing and documenting expenditures.

Email resume & cover letter to lauri.gawronski@fredonia.edu

Visit our website: www.fredonia.edu/incubator