
Notice to Bidders and Newspaper Advertisement

SUNY Fredonia will receive sealed bids for project number **051040** titled **Maytum Hall Lower Roof Replacement** until **1:00 p.m.** local time on **November 29, 2023** at the Office of Facilities Planning, located at 140 Hendrix Hall on the SUNY Fredonia campus, where such proposals will be publicly opened and read aloud in the conference room. If mailing a bid, please use the following address (*do not use 140 Hendrix Hall, as it may be delivered to the dormitory side of the building and delivery unnecessarily delayed*): SUNY Fredonia, Office of Facilities Planning, 280 Central Avenue, Fredonia, NY 14063.

All work on this Contract is to be completed by **August 16, 2024**.

Bidding and Contract Documents may be examined free of charge at the campus and at the following locations:

SUNY Fredonia, Facilities Planning Department; 140 Hendrix Hall

Consultant's Office: Bell & Spina Architects, 215 Wyoming Street, Syracuse, NY 13204

Plan Room: Southern Tier Builders Association, Inc., 65 East Main Street, Falconer, NY 14733-1397

FREE online viewing available at: Login Page: <http://login.onlineplanservice.com/SP/code.aspx>

Password: NYBX23-04526-051040

Plan Room: Dodge Data & Analytics – Subscribers Only: Online viewing available at: www.construction.com

Plan Room: Construction Market Data (CMD Group) – Subscribers Only: Online viewing available at: www.cmdgroup.com

Complete sets of Contract Documents for bidding may be obtained from: Gretchen Fronczak, Capital Project Assistant at Facilities Planning, located at 140 Hendrix Hall on the Fredonia campus. If mailing a deposit check, please use the following address: SUNY Fredonia, Office of Facilities Planning, 280 Central Avenue, Fredonia, NY 14063.

Section 143 of the State Finance Law requires payment of a deposit to receive these documents.

Accordingly, a deposit check (**\$49 for printed set OR \$25 for electronic copy**) made payable to SUNY Fredonia is required. Bid documents can also be purchased electronically using a credit card or bank account – Contact campus for details. Deposits less than \$50.⁰⁰ are nonrefundable. Deposits will be waived for certified Minority and Women Owned and Service-Disabled Veteran Owned Businesses.

All prospective bidders must obtain official bid documents from SUNY Fredonia pursuant to SFL §143 above. This will also allow for inclusion on the project's Plan Holders List and direct receipt of any Addenda and/or Clarifications that may be issued. Bids submitted by contractors who have obtained bid forms in any other manner will be considered informal.

A pre-bid meeting and project walk-through will be held on **November 13, 2023** at **10:00 AM** with all contractors assembled in the **Maytum Hall 3rd Floor Conference Room (Room #301) located in the Maytum Hall building on the SUNY Fredonia campus**. Please note that attendance at a pre-bid meeting and project walk-through **is not mandatory** for bidders on this project. Failure to attend a walk-through shall not be the cause for extra payment. Note that the deadline for all RFIs is 2:00 PM on November 20, 2023.

Bids must be submitted in duplicate in accordance with the instructions contained in the Information for Bidders. Security will be required for each bid in an amount not less than five (5) percent of the Total Bid.

It is the policy of the State of New York and the State University of New York to encourage minority business enterprise participation in this project by contractors, subcontractors and suppliers, and all bidders are expected to cooperate in implementing this policy. For inquiries related specifically to Minority Women-Owned Business Enterprises (MWBE) & Service-Disabled Veteran-Owned Business (SDVOB) provisions of this procurement solicitation, the designated contact is: Gretchen Fronczak, Capital Project Assistant at Facilities Planning; Phone: (716) 673-3722; Email: Gretchen.Fronczak@fredonia.edu. The MWBE Goals for this project are 4.15% for Certified Minority-Owned Business Enterprises (MBE) and 17.05% for Certified Women-Owned Business Enterprises (WBE) for an overall MWBE Goal of 21.20%. The Service-Disabled Veteran-Owned Business (SDVOB) Goal for this project is 6%.

State Finance Law §§139-j and 139-k imposes certain restrictions on communications between a Governmental Entity and a Bidder during the procurement process. During the restricted period the Bidder is restricted from making contacts to other than designated contact unless it is a contact that is included among certain statutory exceptions set forth in State Finance Law §139-j(3)(a). The restricted period is from the earliest notice of intent to solicit offers through final award and approval of the Contract. Designated Staff is identified as follows:

Solicitation & Contractual Questions: Gretchen Fronczak, Capital Project Assistant at Facilities Planning; Phone: (716) 673-3722; Email: Gretchen.Fronczak@fredonia.edu

Technical Questions (Project Manager): Ken Schmitz, Capital Project Manager at Facilities Planning; Phone: (716) 673-3722; Email: Kenneth.Schmitz@fredonia.edu

University employees and their designated representatives are also required to obtain certain information when contacted during the restricted period and make a determination of the responsibility of the Bidder pursuant to these two statutes. Certain findings of non-responsibility can result in rejection for contract award and in the event of two findings within a 4-year period the Bidder is debarred from obtaining government procurement contracts.

The State University of New York reserves the right to reject any or all bids.