

Notice to Bidders and Newspaper Advertisement

The State University of New York at Fredonia (“Fredonia”) will receive sealed bids for project number **M05570** titled **Campus Safety Site Lighting Improvements – Phase II** until **10:00 AM** local time on **June 8, 2021** at the Office of Facilities Planning, located at 140 Hendrix Hall on the Fredonia campus, where such proposals will be publicly opened and read aloud in the conference room. If mailing a bid, please use the following address (*do not use 140 Hendrix Hall, as it may be delivered to the dormitory side of the building and delivery unnecessarily delayed*): The State University of New York at Fredonia, Office of Facilities Planning, 280 Central Avenue, Fredonia, NY 14063.

All work on this Contract is to be completed by **September 30, 2021**, starting ten (10) calendar days after the contract approval date of the New York State Comptroller or authorized signatory.

Bidding and Contract Documents may be examined free of charge at the campus (Office of Facilities Planning; 140 Hendrix Hall) and at the following locations:

Consultant’s Office: LaBella Associates, Olympic Towers, 300 Pearl Street, Suite 130, Buffalo, NY 14202

Plan Room: Southern Tier Builders Association, Inc., 65 East Main Street, Falconer, NY 14733-1397
FREE online viewing available at: <http://login.onlineplanservice.com/SP/code.aspx>
Password: NYBX21-02253-5570

Plan Room: Dodge Data & Analytics – Subscribers Only: Online viewing available at:
www.construction.com

Plan Room: Construction Market Data (CMD Group) – Subscribers Only: Online viewing available at:
www.cmdgroup.com

Complete sets of Contract Documents for bidding may be obtained from the campus: Gretchen Fronczak, Capital Project Assistant at the Office of Facilities Planning, located at 140 Hendrix Hall on the Fredonia campus. If mailing a deposit check, please use the following address (*do not use 140 Hendrix Hall, as it may be delivered to the dormitory side of the building and delivery unnecessarily delayed*): SUNY Fredonia, Office of Facilities Planning, 280 Central Avenue, Fredonia, NY 14063.

Section 143 of the State Finance Law requires payment of a deposit to receive these documents. Accordingly, a deposit check of **\$40 for printed copies OR \$20 for electronic copies**, made payable to **SUNY Fredonia**, is required. Deposits less than \$50.00 are nonrefundable.

All prospective bidders must obtain official bid documents from The State University of New York Fredonia pursuant to SFL §143 above. This will also allow for inclusion on the project’s Plan Holders List and direct receipt of any Addenda and/or Clarifications that may be issued. Bids submitted by contractors who have obtained bid forms in any other manner will be considered informal.

A pre-bid conference meeting and project walk-through will be held on **Thursday, May 27, 2021 at 10:00 AM** with all contractors assembled in the **Facilities Services Conference Room located in the Services Complex building on the Fredonia campus**. If attendance at the above meeting is impossible, an alternate visit may be arranged by prior contact with Tim Bentham at (716) 673-3452;

said alternate site visit must be completed no later than **June 4, 2021**; therefore, contractors must plan accordingly and allow sufficient time when scheduling the visit since all alternate visits will be accommodated as the project manager's schedule will allow and cannot be guaranteed. **Please note that attendance at a pre-bid conference meeting and project walk-through has been deemed mandatory for all potential bidders on this project.** All potential bidders are advised that they must sign a "Site Visit Sign-In Sheet" to verify that they have complied with this requirement. Failure to fulfill this requirement will disqualify the contractor's bid. Failure to attend a walk-through shall not be the cause for extra payment.

Bids must be submitted in duplicate in accordance with the instructions contained in the Information for Bidders. Security will be required for each bid in an amount not less than five (5) percent of the Total Bid.

It is the policy of the State of New York and the State University of New York to encourage minority business enterprise participation in this project by contractors, subcontractors and suppliers, and all bidders are expected to cooperate in implementing this policy. For inquiries related specifically to Minority Women-Owned Business Enterprises (MWBE) & Service-Disabled Veteran-Owned Business (SDVOB) provisions of this procurement solicitation, the designated contact is: Gretchen Fronczak, Capital Project Assistant at Facilities Planning; Phone: (716) 673-3722; Email: Gretchen.Fronczak@fredonia.edu. The MWBE Goals for this project are 14% for Certified Minority-Owned Business Enterprises (MBE) and 16% for Certified Women-Owned Business Enterprises (WBE) for an overall MWBE Goal of 30%. The Service-Disabled Veteran-Owned Business (SDVOB) Goal for this project is 6%.

The State University of New York reserves the right to reject any or all bids.

State Finance Law §§139-j and 139-k imposes certain restrictions on communications between a Governmental Entity and a Bidder during the procurement process. During the restricted period the Bidder is restricted from making contacts to other than designated contact unless it is a contact that is included among certain statutory exceptions set forth in State Finance Law §139-j(3)(a). The restricted period is from the earliest notice of intent to solicit offers through final award and approval of the Contract. Designated Staff is identified as follows:

Solicitation & Contractual Questions: Gretchen Fronczak, Capital Project Assistant at Facilities Planning; Phone: (716) 673-3722; Email: Gretchen.Fronczak@fredonia.edu

Technical Questions (Project Manager): Tim Bentham; Assistant Director of Facilities Services; P: (716) 673-3452; Email: Timothy.Bentham@fredonia.edu

University employees and their designated representatives are also required to obtain certain information when contacted during the restricted period and make a determination of the responsibility of the Bidder pursuant to these two statutes. Certain findings of non-responsibility can result in rejection for contract award and in the event of two findings within a 4-year period the Bidder is debarred from obtaining government procurement contracts.