

FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Monday, January 23, 2023

****Meeting not held****

Kevin Cloos

- Please ensure all fire doors are closed and not propped open
- Thank you to everyone for the great work during the winter break and for preparing the campus for the spring semester
- I will be out of the office on Thursday, 1/26

Mark Delcamp

- Pucci's completed the carpet installation for the ITS office at Thompson Hall and the Honors Suite in Fenton Hall
- Working with Health Services/Debbie Dibble, Campus Life, SA to begin planning the relocation of Health Services items from LoGrasso in preparation of HVAC upgrades this summer. Some items are being moved into surplus, others being moved to new locations within the building
- Working with Natalie Gerber to remove and repurpose surplus furniture to and from Jewett for the Honors Suite in Fenton Hall. Things are just about complete
- We are beginning to work on the search for several Custodial positions and one Grade 6 FOA in the Grounds Dept.
- Dan's Moving and Storage successfully relocated the ITS staff from Maytum to Thompson on Friday, 1/20
- Staff is working on removing metal recyclables from Jewett Hall this week. A roll-off will be placed at the dock until completed

Rodney Hayes

- The 2164 Fenton Smart Classroom update has been completed
- Work on 323 RAC Smart Classroom upgrades has been completed
- Completed the track lighting in the Art Gallery
- Working on work orders
- Started work in E216 Thompson

Tim Lillie

- Staff is working on the Jewett Hall clean out
- Staff is working to cover several vacancies
- Staff is cleaning up after the ITS relocation
- We continue to move furniture for the Honors Suite at Fenton

Randy Grant

- No new updates

Tim Bentham

- Working with Facilities Planning on capital projects
- Working with JCI/Tyco on cameras and card access projects on campus
- Ahlstrom Schaeffer completed the A/V wiring in RAC Room 323 and Fenton 2164
- Ahlstrom Schaeffer is scheduled on 1/24 to complete the new DATA/Network system in the Lanford House
- Working on future DIFR and MCM projects

Nelson White

- The dry fire system in the pottery shop/outdoor kiln at RAC has been repaired and is back in service
- Working with All State Fire to correct deficiencies on the sprinkler systems throughout campus. We are also working with them to finish repairing and testing backflow devices
- Working on PM's and work orders as they come in

Rich Newton

- We will be working on taking care of whatever the weather throws at us and responding to occasional work orders
- It looks like we might be having some small amounts of snow a few days this week so plowing and salting will be the routine

Jim Kuras

- Finishing work in ITS
- Addressing lock and key issues
- Working on work orders
- Various work orders in Fenton, Incubator and Williams Center
- Working on door issues at the townhouses

Gary Hardy

- Working on PM's and work orders as they come in

Campus Calendar 2023	
3/13-3/17	Spring Break
5/12	Last Day of Classes
5/15-5/19	Final Exams
5/20	Commencement

Custodial Supervisor Schedule for 1/23-1/29								
	#	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Tim Lillie	65	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	Off	Off
Darlene Miller	51	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	Off	Off
Art Franklin	43	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	Off	Off
Nick Valentine	32	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	Off	Off
Rich Logan	62	3 p-11:30 p	3 p-11:30 p	3 p-11:30 p	3 p-11:30 p	3 p-11:30 p	Off	Off

Heating Services Schedule for 1/23-1/29							
Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1st 7 am-3:30 pm	G. Hardy G. Tucker	G. Hardy G. Tucker H. Farner M. Hill	G. Hardy G. Tucker H. Farner M. Hill	G. Hardy G. Tucker H. Farner M. Hill	G. Hardy H. Farner M. Hill	H. Farner M. Hill	G. Tucker
2nd 3 pm-11:30 pm	D. Halas	D. Halas R. Linnechke	D. Halas R. Linnechke	D. Halas R. Linnechke	R. Linnechke	R. Linnechke	D. Halas
3rd 11 pm-7:30 am	K. Szklenski	K. Szklenski	K. Szklenski	K. Szklenski	K. Szklenski		

Custodial Weekend Coverage Friday, 1/27-Sunday, 1/29				
Friday	Athletics	6 pm-2:30 am	Derek Case	16-03
Saturday	Athletics	6 am-2:30 pm	Nick Stolinski	16-06
	Mason	6 am-2:30 pm	Matt Romanik	02-04
	Maytum & Athletics	6 am-2:30 pm	Bryan Miller	05-01
	Athletics	1 pm-6 pm	Hailey Rivera	04-04
	UC, WC & McEwen	3:30 pm-12 am	Dan Schrader	74-03
	Mason	4 pm-10 pm	Elizabeth Goblirsch	09-04
Sunday	Athletics	6 pm-2:30 am	Derek Case	16-03
	Athletics & RAC	6 am-2:30 pm	Candy Nolan	17-02
	Mason, WC & Reed	6 am-2:30 pm	Richelle Steward	17-03
	Mason	2 pm-8 pm	Nick Stolinski	16-06
Residence Halls				
Sunday	Alumni	7 am-3:30 pm	Jackie Hill	08-02
	Nixon	7 am-1 pm	Darlene Miller	51
	Disney	7 am-3:30 pm	Elly Irizarry	24-02
	Eisenhower	7 am-3:30 pm	Carmen Vazquez-Ruiz	24-03
	Gregory	7 am-3:30 pm	Jessica Brown	06-02
	Chautauqua	7 am-3:30 pm	Elizabeth Meadows	08-02
	Schulz	7 am-3:30 pm	Trisha Stoll	33-02
	Hendrix/Floater	7 am-3:30 pm	Fred Babar	35-01

Residence Director Staff			
Residence Hall	RD	Office	Apt.
Alumni	Kayla Makosiej	4056	4057
Chautauqua	Donna Good	4058	4059
Disney	Luca Vukelic	4060	4061
Eisenhower	Autumn Hobel-Furrer	4062	4063
Gregory	Jacob Steinhoff	None	None
Grissom	Kyle Piscitelli	4065	4066
Hemingway	Adrian Vega Bautista	4067	4068
Kasling	Natalie Rivera	4073	4074
McGinnies	Ronny Nissen	4054	4055
Nixon	Heather Williams	4075	4076
Schulz	Grace Breen	4077	4078
University Commons	Jacob Steinhoff	4081	4082
University Village	Jill Swanson	4981	4084

cc:

Facilities Services Staff
 Judy Langworthy
 Katharine Bixby
 Brent Isaacson
 Ken Schmitz

Geoffrey Braun
 Kathy Forster
 Eric Hadley
 Scott Martin
 Brian Studley

Naomi Baldwin
 Markus Kessler
 Marc Levy
 Jerry Fisk

Sarah Laurie
 Betty Gossett
 Ben Miller
 Don Scott

Kevin Hahn
 Michael Metzger
 Mark Suida
 David Starrett