

FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Tuesday, January 3, 2023

No meeting

Kevin Cloos

- ASI will install new wayfinding signage at Houghton Hall
- Bob Wise continues to paint walls at Fenton for the new Honors Program space
- The Gallery will remove cabinets at Thompson W203D and E216A
- Plyler Systems will replace a broken spring at one of the overhead doors at the loading dock at University Commons
- Facilities Services office hours are 8:00 am to 4:00 pm until 1/23/23

Mark Delcamp

- Pucci's will be here Thursday to install blinds in the Campus Life office suite
- WNY Flooring arrived today to begin work on the King Concert Hall stage
- Updated pricing was received and a PO was issued for new carpet/installation for ITS in Thompson Hall
- Working to get a quote/vendor lined up to relocate the extensometer from Jewett to Houghton Hall. Waiting to hear back from the vendor
- Working with Health Services/Debbie Dibble, Campus Life, SA to begin planning the relocation of Health Services items from LoGrasso in preparation of HVAC upgrades this summer. Some items being moved into surplus, others being moved to new locations within the building
- Working with Natalie Gerber to remove and repurpose surplus furniture to and from Jewett for the soon to be Honors Suite in Fenton Hall
- Sending 3 floor scrubbers out to Dobmeier for repair this week
- Reviewing carpet repair options for the Honors Suite in Fenton Hall
- At the conclusion of our recent search, Kevin Pacos has been hired and will be starting his new HEO Position on 12/22 /22. Kevin was a former student employee for the grounds dept. After graduation he went on to further his grounds and maintenance experience while working for S ST. George Enterprises, NYS DOT and most recently the Village of Fredonia Dept. of Public Works

Tim Lillie

- Staff continue to work on detailing throughout the buildings
- Staff continue stripping and waxing the Old Mason 2 and 3 floors this week
- Staff is working on carpet cleaning at Reed this week and next

Randy Grant

- No new updates

Tim Bentham

- Working with Facilities Planning on capital projects
- Working with JCI/Tyco on cameras and card access projects on campus
- Working on cost estimates for a new fiber cable to the Lanford House
- AW Farrell Roofing continues the installation of the new ductwork for ITS offices in Thompson Hall
- RP Mechanical is scheduled for 1/3/23 to start the installation of the new domestic hot water boilers in Chautauqua Hall
- JCI/Simplex completed the audio quality at the Townhouses
- JCI/Simplex completed the test of the fire alarm in the Child Care Center. They are also scheduled to be onsite 1/5/23 to repair routine fire alarm issues
- Ahlstrom Schaeffer continues the installation of the electrical power for the machine shop in Houghton Hall basement
- Ahlstrom Schaeffer is scheduled 12/29/22 to start the installation of the A/V equipment and wiring in Houghton Hall
- Working on future DIFR and MCM projects

Nelson White

- We will be shutting down some cold water to fix a leak in the basement mechanical room in Gregory Hall on 1/5 at 9:30 a.m.
- RP Mechanical has started the new SHW heater replacement project in Chautauqua Hall
- Checking all drain strainers on tubs and repairing as needed in the Kirkland Complex
- Working on work orders and PM work as they come in

Rich Newton

- Will continue working on clean-up from the storms we have had over the past couple of weeks
- We will be working on cutting back perennials and some remaining leaf clean up as weather permits
- Service work will be performed on some of our snow equipment to maintain good working order for the next round
- Phil DiFrancisco is out and using up vacation time until his retirement is complete in March
- Kevin Pacos rejoined our staff on the 22nd and is working in nicely
- Thank you to John Cole and Kevin Pacos who joined me last Wednesday in going to SUNY Buffalo State to assist with storm clean up on their campus
- I will be leaving early on Friday, and will be out of town for the weekend. Please contact Gerald Polvino for any emergencies Friday afternoon through Sunday afternoon

Jim Kuras

- Continue working on door and lock issues
- Putting drywall up in ITS at Thompson Hall
- Working with the plumbers at the Gregory 400 House
- Working in 102D Hemingway on the roof leaders and shower pan repair
- Working with Craig in the Lockshop
- Huber continues to working on emergency door lock hardware
- Continue working in the Residence Halls
- Working in the Williams Center
- Working in Hemingway 206/207 areas that need TLC. Students will be moving in next month

Gary Hardy

- Danforth is changing the piping on the chiller at Houghton Hall
- DOL was here last week and inspected Houghton Hall boilers
- We will be PMing all FSA refrigeration equipment over break
- Transfer fan #3 at Steele Hall has bad bearings that are being replaced
- Working on PM's and work orders as they come in

Campus Calendar 2023	
1/19	All Campus Meeting
1/19 & 1/21	Move In
1/20	Orientation & Registration
1/23	First Day of Classes
3/13-3/17	Spring Break
5/12	Last Day of Classes
5/15-5/19	Final Exams
5/20	Commencement

Custodial Supervisor Schedule for 1/2-1/8								
	#	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Tim Lillie	65	Holiday	8 a-4:30 p	8 a-4:30 p	8 a-2:30 p	8 a-4:30 p	Off	Off
Darlene Miller	51	Holiday	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	Off	Off
Art Franklin	43	Holiday	7 a-3:30 p	7 a-11 a	7 a-3:30 p	7 a-3:30 p	Off	Off
Nick Valentine	32	Holiday	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	Off	Off
Rich Logan	62	Holiday	Off	3 p-11:30 p	Off	Off	Off	Off

Custodial Weekend Coverage				
Friday, 1/6-Sunday, 1/8				
Friday	Athletics	6 pm-2:30 am	Derek Case	16-03
Saturday	Athletics	6 am-2:30 pm	Nick Stolinski	16-06
	Mason	6 am-10 am	Matt Romanik	02-04
	RAC	6 am-2:30 pm	No OT	--
	Maytum & Athletics	6 am-2:30 pm	Bryan Miller	05-01
	UC & WC	3:30 pm-12 am	Dan Schrader	74-03
	Athletics	6 pm-2:30 am	Derek Case	16-03
Sunday	Athletics & RAC	6 am-2:30 pm	Candy Nolan	17-02
	Mason, WC & Reed	6 am-2:30 pm	Richelle Steward	17-03
Residence Halls				
Sunday	Alumni	7 am-3:30 pm	Jackie Hill	08-02
	Nixon	7 am-1 pm	No OT	
	Disney	7 am-3:30 pm	Elly Irizarry	24-02
	Eisenhower	7 am-3:30 pm	Carmen Vazquez-Ruiz	24-03
	Gregory	7 am-3:30 pm	Jessica Brown	06-02
	Chautauqua	7 am-3:30 pm	Elizabeth Meadows	08-02
	Schulz	7 am-3:30 pm	Trisha Stoll	33-02
	Hendrix/Floater	7 am-3:30 pm	Fred Babar	35-01

Heating Services Schedule for 1/2-1/8							
Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1st 7 am-3:30 pm	G. Hardy G. Tucker	G. Hardy G. Tucker H. Farner R. Linnechke M. Hill	G. Hardy G. Tucker H. Farner R. Linnechke M. Hill	G. Hardy G. Tucker H. Farner R. Linnechke M. Hill	G. Hardy H. Farner R. Linnechke M. Hill	H. Farner R. Linnechke M. Hill	G. Tucker
2nd 3 pm-11:30 pm	D. Halas	D. Halas	D. Halas	D. Halas			D. Halas
3rd 11 pm-7:30 am	K. Szklenski	K. Szklenski	K. Szklenski	K. Szklenski	K. Szklenski		

Residence Director Staff			
Residence Hall	RD	Office	Apt.
Alumni	Kayla Makosiej	4056	4057
Chautauqua	Donna Good	4058	4059
Disney	Luca Vukelic	4060	4061
Eisenhower	Autumn Hobel-Furrer	4062	4063
Gregory	Jacob Steinhoff	None	None
Grissom	Kyle Piscitelli	4065	4066
Hemingway	Adrian Vega Bautista	4067	4068
Kasling	Natalie Rivera	4073	4074
McGinnies	Ronny Nissen	4054	4055
Nixon	Heather Williams	4075	4076
Schulz	Grace Breen	4077	4078
University Commons	Jacob Steinhoff	4081	4082
University Village	Jill Swanson	4981	4084

Residence Hall Coverage Schedule		
Monday, 1/2 through Sunday, 1/8	Heather Williams	679-8524
Monday, 1/9 through Sunday, 1/15	Adrian Vega Bautista	679-8524

Anniversaries—Thank you and Happy Anniversary!!
Kevin Cloos will be starting his 26 th year
Andrew Cross will be starting his 10 th year

cc:
 Facilities Services Staff
 Judy Langworthy
 Katharine Bixby
 Brent Isaacson
 Ken Schmitz

Geoffrey Braun
 Kathy Forster
 Eric Hadley
 Scott Martin
 Brian Studley

Naomi Baldwin
 Markus Kessler
 Marc Levy
 Jerry Fisk

Sarah Laurie
 Betty Gossett
 Ben Miller
 Don Scott

Kevin Hahn
 Michael Metzger
 Mark Suida
 David Starrett