

FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Monday, January 9, 2023

Kevin Cloos, Director	Rich Newton, Grounds Supervisor
Mark Delcamp, Assistant Director	Jim Kuras, Structural Supervisor
Rodney Hayes, Electrical Supervisor	Nelson White, Plumbing Supervisor
Tim Lillie, Head Janitor	Gary Hardy, PUE II
Randy Grant, PUE I	Shannon McKoon, Office Assistant II
Tim Bentham, Assistant Director	

Kevin Cloos

- The Gallery will remove cabinets at Thompson W203D and E216A
- Door2Door will install new kick plates at the Fenton Hall center entrance doors, replace one door at the President's office and install a new door and frame at the ITS Service Center at Thompson Hall
- Mader will be working at Thompson Hall ITS Office project to assist with new ceiling installation
- The Facilities Services office will be closed on Monday, 1/16 for the MLK Holiday

Mark Delcamp

- Pucci's completed the shade installation last Thursday in the Campus Life office suite
- WNY Flooring continues their work on the King Concert Hall stage. They plan to start applying finish to the floor on Tuesday
- Updated pricing was received and a PO was issued for new carpet/installation for ITS in Thompson Hall
- A PO has been issued to Brooks Rigging to relocate the extensometer from Jewett to Houghton Hall. Exact date of move is TBD
- Working with Health Services/Debbie Dibble, Campus Life, SA to begin planning the relocation of Health Services items from LoGrasso in preparation of HVAC upgrades this summer. Some items being moved into surplus, others being moved to new locations within the building
- Working with Natalie Gerber to remove and repurpose surplus furniture to and from Jewett for the soon to be Honors Suite in Fenton Hall
- Pucci's will begin work on the Thompson Hall flooring installations (E211, E212, E221, E222) on Wednesday. This will include repairs to the carpet in the honors suite in Fenton Hall
- We are beginning to work on the search for several Custodial positions and one Grade 6 FOA in the Grounds dept.
- Working with Dan's Moving and Storage to relocate the ITS staff from Maytum to Thompson. Tentative move date 1/18
- I plan to be out of the office this Friday, returning on Tuesday 1/17/23

Rodney Hayes

- Working on the RAC Art Gallery lighting. Waiting for parts to come in to continue
- Working on trimming in Thompson
- The contractors working in Houghton are moving along

Tim Lillie

- Staff is detail cleaning in the Dods gym
- Continue to refinish the floors at the Incubator
- Assisting with piano moves at Mason. We have moved over 20 around the building
- Working on many small projects

Randy Grant

- Finishing up work for ITS in Thompson

Tim Bentham

- Working with Facilities Planning on capital projects
- Working with JCI/Tyco on cameras and card access projects on campus
- S. St. George is scheduled to excavate the trench for the fiber installation at the Lanford House on 1/10. BECC Electric is also scheduled on 1/10 to begin their work on this project
- AW Farrell Roofing continues the installation of the new ductwork for ITS offices in Thompson Hall
- RP Mechanical continues the installation of the new domestic hot water boilers in Chautauqua Hall
- Ahlstrom Schaeffer continues the installation of the electrical power for the machine shop in Houghton Hall basement
- Ahlstrom Schaeffer continues the installation of the A/V equipment and wiring in Houghton Hall
- Working on future DIFR and MCM projects

Nelson White

- RP Mechanical is still working on installing new domestic hot water heaters in Chautauqua Hall
- Both leaks on domestic water in Gregory Hall mechanical room have been repaired
- Domestic hot water heater #3 in the RAC Penthouse has been shut off to fix a leak
- Continue working on work orders and PM's as they come in

Rich Newton

- Working on cleanup of perennial beds and remaining piles of leaves that were under the snow as weather permits
- The big blue adirondack chairs that were on the lawn by the Williams Center were blown over in a violent wind storm back in December and were damaged. They have been picked up by our staff and placed in a location near Grounds where they should be more protected from the elements
- I will be leaving early today at noon. On Friday I will probably be leaving about an hour or so early

Jim Kuras

- Continue working in ITS
- Starting work in the Gregory 400 House
- Patching 102D Hemingway
- Addressing lock and key issues
- Working on work orders
- I am leaving early today

Gary Hardy

- Danforth is changing the piping on the chiller at Houghton Hall
- We will be PMing all FSA refrigeration equipment over break
- Transfer Fan #3 at Steele Hall has bad bearings that are being replaced
- Working on PM's and work orders as they come in

Campus Calendar 2023	
1/19	All Campus Meeting
1/19 & 1/21	Move In
1/20	Orientation & Registration
1/23	First Day of Classes
3/13-3/17	Spring Break
5/12	Last Day of Classes
5/15-5/19	Final Exams
5/20	Commencement

Custodial Supervisor Schedule for 1/9-1/15								
	#	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Tim Lillie	65	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	Off	Off
Darlene Miller	51	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	Off	Off
Art Franklin	43	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	Off	Off
Nick Valentine	32	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	Off	Off
Rich Logan	62	3 p-11:30 p	3 p-11:30 p	3 p-11:30 p	3 p-11:30 p	3 p-11:30 p	Off	Off

Custodial Weekend Coverage				
Friday, 1/13-Sunday, 1/15				
Friday	Athletics	6 pm-2:30 am	Derek Case	16-03
Saturday	Athletics	6 am-2:30 pm	Nick Stolinski	16-06
	Mason	6 am-2:30 pm	Matt Romanik	02-04
	Maytum & Athletics	6 am-2:30 pm	Bryan Miller	05-01
	Athletics	2 pm-6 pm	TBD	
	UC, WC & McEwen	3:30 pm-12 am	Dan Schrader	74-03
Sunday	Athletics	6 pm-2:30 am	Derek Case	16-03
	Athletics & RAC	6 am-2:30 pm	Candy Nolan	17-02
	Mason, WC & Reed	6 pm-2:30 pm	Richelle Steward	17-03
Residence Halls				
Sunday	Alumni	7 am-3:30 pm	Jackie Hill	08-02
	Nixon	7 am-1 pm	No OT	
	Disney	7 am-3:30 pm	Elly Irizarry	24-02
	Eisenhower	7 am-3:30 pm	Carmen Vazquez-Ruiz	24-03
	Gregory	7 am-3:30 pm	Jessica Brown	06-02
	Chautauqua	7 am-3:30 pm	Elizabeth Meadows	08-02
	Schulz	7 am-3:30 pm	Trisha Stoll	33-02
	Hendrix/Floater	7 am-3:30 pm	Fred Babar	35-01

Heating Services Schedule for 1/9-1/15							
Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1st 7 am-3:30 pm	G. Hardy G. Tucker	G. Hardy G. Tucker H. Farner R. Linnechke M. Hill	G. Hardy G. Tucker H. Farner R. Linnechke M. Hill	G. Hardy G. Tucker H. Farner R. Linnechke M. Hill	G. Hardy H. Farner R. Linnechke M. Hill	H. Farner R. Linnechke M. Hill	G. Tucker
2nd 3 pm-11:30 pm	D. Halas	D. Halas	D. Halas	D. Halas			D. Halas
3rd 11 pm-7:30 am	K. Szklenski	K. Szklenski	K. Szklenski	K. Szklenski	K. Szklenski		

Residence Director Staff			
Residence Hall	RD	Office	Apt.
Alumni	Kayla Makosiej	4056	4057
Chautauqua	Donna Good	4058	4059
Disney	Luca Vukelic	4060	4061
Eisenhower	Autumn Hobel-Furrer	4062	4063
Gregory	Jacob Steinhoff	None	None
Grissom	Kyle Piscitelli	4065	4066
Hemingway	Adrian Vega Bautista	4067	4068
Kasling	Natalie Rivera	4073	4074
McGinnies	Ronny Nissen	4054	4055
Nixon	Heather Williams	4075	4076
Schulz	Grace Breen	4077	4078
University Commons	Jacob Steinhoff	4081	4082
University Village	Jill Swanson	4981	4084

Residence Hall Coverage Schedule		
Monday, 1/9 through Sunday, 1/15	Adrian Vega Bautista	679-8524

Anniversaries—Thank you and Happy Anniversary!!

Timothy Clarke will be starting his 20th year

cc:
Facilities Services Staff
Judy Langworthy
Katharine Bixby
Brent Isaacson
Ken Schmitz

Geoffrey Braun
Kathy Forster
Eric Hadley
Scott Martin
Brian Studley

Naomi Baldwin
Markus Kessler
Marc Levy
Jerry Fisk

Sarah Laurie
Betty Gossett
Ben Miller
Don Scott

Kevin Hahn
Michael Metzger
Mark Suida
David Starrett