

FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Monday, November 21, 2022

No meeting this week

Kevin Cloos

- Bob Wise continues to paint areas at Fenton Hall
- Hillside Painting continues to paint rooms and hallways at Igoe Hall
- Swan Painting will paint part of the walls at the Natatorium
- Office hours are 8 am-4:30 pm on today and tomorrow
- The office will be open 8 am-12:30 pm on Wednesday, 11/22
- The office will be closed 11/23 to 11/27 for the Thanksgiving holiday
- I will be out of the office Wednesday – Friday this week

Mark Delcamp

- Custodial and grounds staff continue working on snow removal from the recent storm. Thank you to all for your efforts thus far!
- Purchased specified ice melt (Magnesium Chloride) product for use at Maytum Hall to guarantee warranty on the new concrete
- Working with Natalie Gerber to remove and repurpose surplus furniture to and from Jewett for the soon to be Honors Suite in Fenton Hall
- Working with Pucci's to order and install window treatments for various campus locations
- I will be off Wednesday-Friday this week

Orion Purslow:

- Working in Thompson on various jobs for IT move
- Working on work orders and PM's

Tim Lillie

- Darlene and Rich are off this week
- We are assisting in moving several upright pianos at Mason Hall tomorrow
- There will not be any regular custodial coverage on Thursday or Friday. Saturday we will have minimal staff
- Staff are working to get unburied after the snow storm

Randy Grant

- No new updates

Tim Bentham

- Working with Facilities Planning on capital projects
- Working with JCI/Tyco on cameras and card access projects on campus
- Ahlstrom Schaeffer continues working on the DATA Improvements Project at the Lanford House. Working on cost estimates for a new fiber cable to the Lanford house
- Working on quotes for the electrical work for Thompson Hall IT offices
- Working on future DIFR and MCM projects

Nelson White

- On 11/23 or 11/25, we will be fixing the main sanitary drain line in the basement of the Alumni House
- Still working on sump pumps
- Working on hot water tank PM's
- Working on PM's and work orders as they come in

Rich Newton

- The Grounds department worked feverishly over the weekend to keep the campus open, and the roads, lots, and most sidewalks clear of snow. We will be working this week on trying to get the big piles of snow out of parking lots and away from loading docks, where it was too heavy to back drag away from while plowing. We will also be working to clear any remaining sidewalks, and keep them free from ice on the colder mornings after the snow melts during the day. Please use caution as staffing and equipment are limited
- I was off Monday and Tuesday due to illness. Gerald is off all week, and there will be limited staffing on Wednesday. On Friday, Andrew Cross will be the only one on hand to continue any remaining clean up, as well as to clean up some of the salting equipment for maintenance between storms

Jim Kuras

- Working on door and lock issues
- Demo work in the new ITS offices in Thompson Hall
- Working in E335 Thompson Hall
- Various work orders
- Working on the display case in Fenton Hall across from the President's Office Suite

Gary Hardy

- New heating pump for Maytum Hall is being installed
- Transfer fan #3 at Steele Hall has bad bearings that are being replaced
- Addressing heating issues on campus
- Working on PM's and work orders as they come in
- Heating Services coverage will be limited starting Saturday, November 19th through the Thanksgiving Holiday

Campus Calendar 2022	
11/21-11/25	Thanksgiving Break
12/9	Last Day of Classes
12/12-12/16	Final Exams
1/19/23	All Campus Meeting
1/19 & 1/21	Move In
1/20	Orientation & Registration
1/23	First Day of Classes

Heating Services Schedule for 11/21-11/27							
Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1st 7 am-3:30 pm	G. Hardy G. Tucker	G. Hardy G. Tucker H. Farner R. Linnechke M. Hill	G. Hardy G. Tucker H. Farner R. Linnechke M. Hill	M. Hill	G. Hardy H. Farner R. Linnechke M. Hill	H. Farner R. Linnechke	G. Tucker
2nd 3 pm-11:30 pm	D. Halas	D. Halas	D. Halas				D. Halas
3rd 11 pm-7:30 am	K. Szklenski	K. Szklenski	K. Szklenski		K. Szklenski		

Custodial Supervisor Schedule for 11/21-11/27								
	#	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Tim Lillie	65	8 a-3 p	8 a-4:30 p	8 a-4:30 p	Holiday	Off	Off	Off
Darlene Miller	51	Off	Off	Off	Holiday	Off	Off	Off
Art Franklin	43	7 a-3:30 p	7 a-12:30 p	7 a-12:30 p	Holiday	Off	Off	Off
Nick Valentine	32	3:30 p-12 a	3:30 p-12 a	Off	Holiday	Off	Off	Off
Rich Logan	62	Off	Off	Off	Holiday	Off	Off	Off

Custodial Weekend Coverage Friday, 11/25 – Sunday, 11/27				
Friday	Athletics	6 pm-2:30 am	Derek Case	16-03
Saturday	Athletics	6 am-2:30 pm	Nick Stolinski	16-06
	Mason	6 am-2:30 pm	No OT	
	RAC	6 am-2:30 pm	No OT	
	Maytum & Athletics	6 am-2:30 pm	Bryan Miller	05-01
	UC & WC	3:30 pm-12 am	Dan Schrader	74-03
	Athletics	6 pm-2:30 am	Derek Case	16-04
Sunday	Athletics	6 am-2:30 pm	No OT	
	Athletics & Mason	7 am-1 pm	Phil Collier	35-01
Residence Halls				
Sunday	Alumni	7 am-3:30 pm	No OT	
	Nixon	7 am-1 pm	No OT	
	Disney	7 am-3:30 pm	Elly Irizarry	24-02
	Eisenhower	7 am-3:30 pm	Carmen Vazquez-Ruiz	24-03
	Gregory	7 am-3:30 pm	Jessica Brown	06-02
	Chautauqua	7 am-3:30 pm	Elizabeth Meadows	08-02
	Schulz	7 am-3:30 pm	Trisha Stoll	33-02
	Hendrix/Floater	7 am-3:30 pm	Fred Babar	35-01

Residence Director Staff			
Residence Hall	RD	Office	Apt.
Alumni	Kayla Makosiej	4056	4057
Chautauqua	Donna Good	4058	4059
Disney	Luca Vukelic	4060	4061
Eisenhower	Autumn Hobel-Furrer	4062	4063
Gregory	Jacob Steinhoff	None	None
Grissom	Kyle Piscitelli	4065	4066
Hemingway	Adrian Vega Bautista	4067	4068
Kasling	Natalie Rivera	4073	4074
McGinnies	Ronny Nissen	4054	4055
Nixon	Heather Williams	4075	4076
Schulz	Grace Breen	4077	4078
University Commons	Jacob Steinhoff	4081	4082
University Village	Jill Swanson	4981	4084

Residence Hall Coverage Schedule		
Monday, 11/21 from 9 am through Monday, 11/27 at 9 am	Jake Steinhoff	679-8524

Anniversaries—Thank you and Happy Anniversary!!

Tim Lillie has started his 21st year

Ellie Irizarry will be starting her 9th year

Matthew Bishop will be starting his 6th year

Erin Ransom will be starting her 4th year

cc:
Facilities Services Staff
Judy Langworthy
Katharine Bixby
Brent Isaacson
Ken Schmitz

Geoffrey Braun
Kathy Forster
Eric Hadley
Scott Martin
Brian Studley

Naomi Baldwin
Markus Kessler
Marc Levy
Jerry Fisk

Sarah Laurie
Betty Gossett
Ben Miller
Don Scott

Kevin Hahn
Michael Metzger
Mark Suida
David Starrett