

# FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Monday, November 7, 2022

\*No meeting this week\*

## Kevin Cloos

- Bob Wise continues to paint areas at Fenton Hall
- Hillside Painting will paint various rooms and hallways at Igoe Hall
- Parking spaces are blocked off at Lot 3, Lot 10 and Lot 24 for the installation of EV Charging Stations
- I will be out of the office on Tuesday, 11/8
- Lot 13 will be closed during the day on Thursday, 11/10 for the Veterans Ceremony
- Lot 10 will be closed during the day on Friday, 11/11 for the Career Fair
- The office will be open 8 am to 12 noon on Friday, 11/11 for the Veterans Day Holiday
- There will be limited trades and custodial staff working on Friday, 11/11 for the Veterans Day Holiday

## Mark Delcamp

- The baseball field will be deep tined and aerated this week. We are also working on repairing the goal creases on the natural turf field
- Purchased specified ice melt (Magnesium Chloride) product for use at Maytum Hall to guarantee warranty on the new concrete
- Building Inspections this week are: Gregory Hall on Tuesday then Fenton Hall on Wednesday
- Working with Natalie Gerber to remove and repurpose surplus furniture to and from Jewett for the soon to be Honors Suite in Fenton Hall
- Working on a new expanded search process to interview and fill custodial and grounds positions
- Working with Pucci's to quote and purchase window treatments for various campus locations
- Working with Rich Norton to review the replacement of carpet in the women's basketball locker room at Dods Hall
- I will be off on Friday for the Holiday

## Orion Purslow:

- Working with a contractor on the library lights
- Working with a contractor installing the EV charging stations
- Working with TYCO on door access and cameras
- Working in Thompson for ITS move
- Working on work orders and PM's

### **Tim Lillie**

- Staff is completing several large transfers this week including piano and elliptical transfers
- Working through vacancy bids
- Many staff transfers are occurring this Thursday
- Finishing up the Property Control inventory assessment
- Prepping for the weekend events again

### **Randy Grant**

- No new updates

### **Tim Bentham**

- Working with Facilities Planning on capital projects
- Working with JCI/Tyco on cameras and card access projects on campus
- BECC Electric completed the installation of 3 EV charging stations
- Ahlstrom Schaeffer continues working on the DATA Improvements Project at the Lanford House. Working on cost estimates for a new fiber cable to the Lanford House
- Ahlstrom Schaeffer continues to install the safety clips on the Reed Library lights
- Working on future DIFR and MCM projects

### **Nelson White**

- Irrigation at the stadium has been winterized
- Working on a few sump pump issues
- Doing PM work on hot water tanks
- Work with a contractor to finalize backflow testing on campus

### **Rich Newton**

- Grounds is working on getting as much of the leaves cleaned up or mulched as possible
- The outfield and solar nets at baseball and softball have been lowered and tied up
- Great Lakes Athletics was here Tuesday to perform a deep tine aeration at the baseball field and to make determinations on repairing the soccer field goal areas
- There will minimal staff here on Friday

### **Jim Kuras**

- Working on door and lock issues
- Demo work in the new ITS offices in Thompson Hall
- Working in Thompson Hall room E335
- Working on waterproofing the outside walls above 1075 and 1080 Mason Hall
- Installing new banners at the main entrance
- Various work orders

**Gary Hardy**

- New heating pump for Maytum Hall is ready for install
- Transfer fan #3 at Steele Hall has bad bearings that are being replaced
- Cleaning cooling towers for the season this week
- Supply fan speed drive is bad and the Incubator. Waiting for it to come in
- Addressing heating issues on campus
- Working on PM's and work orders as they come in

Campus Calendar 2022	
11/21-11/25	Thanksgiving Break
12/9	Last Day of Classes
12/12-12/16	Final Exams
1/19/23	All Campus Meeting
1/19 & 1/21	Move In
1/20	Orientation & Registration
1/23	First Day of Classes

Building Inspection Schedule			
Tuesday	11/8	11 am	Gregory
Wednesday	11/9	11 am	Fenton
<i>The building that is listed first on the schedule each day is where the inspection will begin. Meet in the main office area of all buildings</i>			

Heating Services Schedule for 11/7-11/13							
Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<b>1st</b> 7 am-3:30 pm	G. Hardy G. Tucker	G. Hardy G. Tucker H. Farner R. Linnecke M. Hill	G. Hardy G. Tucker H. Farner R. Linnecke M. Hill	G. Hardy G. Tucker H. Farner R. Linnecke M. Hill	G. Hardy H. Farner R. Linnecke M. Hill	H. Farner R. Linnecke	G. Tucker
<b>2nd</b> 3 pm-11:30 pm	D. Halas	D. Halas	D. Halas	D. Halas			D. Halas
<b>3rd</b> 11 pm-7:30 am	K. Szklenski	K. Szklenski	K. Szklenski	K. Szklenski	K. Szklenski		

Custodial Supervisor Schedule for 11/7-11/13								
	#	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Tim Lillie	65	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	Off	Off
Darlene Miller	51	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	Holiday	Off	Off
Art Franklin	43	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	Off	Off
Nick Valentine	32	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	Holiday	Off	Off
Rich Logan	62	3 p-11:30 p	3 p-11:30 p	3 p-11:30 p	3 p-11:30 p	3 p-11:30 p	Off	Off

<b>Custodial Coverage on Veteran's Day Friday, 11/11/22</b>		
<b>Academic 6 am-2:30 pm Supervisor—Art Franklin #43</b>		
Thompson & Fenton	Bob Miller	61-01
Maytum & Reed	Bryan Miller	05-01
Athletics & WC	Nick Stolinski	16-01
McEwen & SC	Wayne Seabolt	13-01
<b>Residential 7 am-3:30 pm Supervisor—Art Franklin #43</b>		
Alumni	Scott Pagano	20-01
Chautauqua	Julie Echevarria	08-01
Disney	Terry Sysol	24-01
Eisenhower	Tim Clarke	24-02
Gregory	Mary Ann Wykstra Linda Saletta	06-01
Grissom	Joel Rivera	57-01
Hemingway	Juliana Krauter	31-02
Igoe & Hendrix	Fred Babar	35-01
Kasling	Sue Lucas Zach Schober	21-02
McGinnies	Julie Echevarria	08-01
Nixon	Scott Pagano	20-01
Schulz	Phil Collier	33-01
University Commons	Mike Gettings Liz Kujawa	74-01 74-02
Townhouses	Elizabeth Goblirsch	09-04
<b>Academic 3:30 pm-12 am Supervisor—Rich Logan #62</b>		
Daycare	Matt Plaister	79-01
Fenton	Laura Kaus	01-03
LoGrasso, UC & Gregory	Dan Schrader	74-03
Mason	Hailey Rivera	04-04
Maytum	Tony Pagano	05-02
McEwen	Seth Sexton	13-02
RAC	Abigail O'Brien	04-05
Reed & CJC	Amanda Ippolito	12-03
Thompson, SC & Houghton	Chris Brunecz Jeff Deering	83-01 15-01
WC & Dods	Robert Rivera Derek Case	16-04 16-03

<b>Trades Coverage on Veteran's Day Friday, 11/11/22</b>		
<b>Electricians</b>	N/A	
<b>Grounds</b>	Gerald Polvino Phil DiFrancisco	96 97
<b>Plumbers</b>	N/A	
<b>Structural</b>	N/A	

<b>Custodial Weekend Coverage Friday, 11/11 – Sunday, 11/13</b>				
<b>Friday</b>	Athletics	6 pm-2:30 am	Derek Case	16-03
<b>Saturday</b>	Athletics	6 am-2:30 pm	Nick Stolinski	16-06
	Mason	7 am-1 pm	Elizabeth Goblirsch	09-04
	RAC & Athletics	7 am-1 pm	Phil Collier	33-01
	Maytum, Services & Athletics	6 am-2:30 pm	Bryan Miller	05-01
	Athletics	12 pm-6 pm	Abby O'Brien	04-05
	Athletics & RAC	6 pm-12 am	Nick Stolinski	16-06
	UC & WC	3:30 pm-12 am	Dan Schrader	74-03
<b>Sunday</b>	Athletics	6 pm-2:30 am	Derek Case	16-03
	Athletics & RAC	6 am-2:30 pm	Candy Nolan	17-02
	Mason	6 am-2:30 pm	Richelle Steward	17-03
	Mason, WC & RAC	2 pm-8 pm	Dan Schrader	74-03
<b>Residence Halls</b>				
<b>Sunday</b>	Alumni	7 am-3:30 pm	Jackie Hill	08-02
	Nixon	7 am-1 pm	Juliana Krauter	33-02
	Disney	7 am-3:30 pm	Elly Irizarry	24-02
	Eisenhower	7 am-3:30 pm	Carmen Vazquez-Ruiz	24-03
	Gregory	7 am-3:30 pm	Jessica Brown	06-02
	Chautauqua	7 am-3:30 pm	Elizabeth Meadows	08-02
	Schulz	7 am-3:30 pm	Trisha Stoll	33-02
	Hendrix/Floater	7 am-3:30 pm	Fred Babar	35-01

<b>Residence Director Staff</b>			
<b>Residence Hall</b>	<b>RD</b>	<b>Office</b>	<b>Apt.</b>
Alumni	Kayla Makosiej	4056	4057
Chautauqua	Donna Good	4058	4059
Disney	Luca Vukelic	4060	4061
Eisenhower	Autumn Hobel-Furrer	4062	4063
Gregory	Jacob Steinhoff	None	None
Grissom	Kyle Piscitelli	4065	4066
Hemingway	Adrian Vega Bautista	4067	4068
Kasling	Natalie Rivera	4073	4074
McGinnies	Ronny Nissen	4054	4055
Nixon	Heather Williams	4075	4076
Schulz	Grace Breen	4077	4078
University Commons	Jacob Steinhoff	4081	4082
University Village	Jill Swanson	4981	4084

<b>Residence Hall Coverage Schedule</b>		
Monday, 11/7 from 9 am through Monday, 11/13 at 9 am	Kyle Piscitelli	679-8524
Friday, 11/11 from 5 pm through Monday, 11/13 at 9 am	Natalie Rivera	673-5024

**Anniversaries—Thank you and Happy Anniversary!!**

Liz Kujawa will be starting her 26 <sup>th</sup> year	Jim O'Connor will be starting his 23 <sup>rd</sup> year
Dan Halas will be starting his 23 <sup>rd</sup> year	Nick Valentine will be starting his 18 <sup>th</sup> year
Chris Brunecz will be starting his 9 <sup>th</sup> year	Lisa Boardman will be starting her 6 <sup>th</sup> year

cc:

Facilities Services Staff  
Judy Langworthy  
Katharine Bixby  
Brent Isaacson  
Ken Schmitz

Geoffrey Braun  
Kathy Forster  
Eric Hadley  
Scott Martin  
Brian Studley

Naomi Baldwin  
Markus Kessler  
Marc Levy  
Jerry Fisk

Sarah Laurie  
Betty Gossett  
Ben Miller  
Don Scott

Kevin Hahn  
Michael Metzger  
Mark Suida  
David Starrett