

# FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Monday, December 12, 2022

\*No meeting this week\*

## Kevin Cloos

- Bob Wise will paint a few areas at Fenton Hall
- Facilities Services office hours will be 8:00 am to 4:00 pm from 12/19/22 to 1/23/23

## Mark Delcamp

- Planning to relocate the Native American Consortium from Thompson Hall to WC G108 next week on or about Dec. 20th
- Getting updated pricing on new carpet/installation for the ITS relocation to Thompson Hall. Additional review needed to reduce budget costs
- Meeting with Campus Life and SA to plan for emptying the LoGrasso basement in the spring
- Working with Eric Hadley and GP Flooring to plan the repairs and recoating of the King Concert Hall staging over winter break. The plan is to begin this project on 12/27
- Working to get a quote/vendor lined up to relocate the extensometer from Jewett to Houghton Hall. Waiting to hear back from the vendor
- Working with Debbie Dibble to begin planning the relocation of Health Services items from LoGrasso in preparation of HVAC upgrades this summer. Some items being moved into surplus, others being moved to new locations within the building
- Working with Athletics and Boces to plan the Special Olympics event on June 7th, 2023
- Working with Natalie Gerber to remove and repurpose surplus furniture to and from Jewett for the soon to be Honors Suite in Fenton Hall
- Working with Pucci's to order and install window treatments for various campus locations. PO's have been issued

## Orion Purslow:

- Work in Thompson continues. E335 is just about complete. The 2nd floor is being demolished and the start of rough in to follow soon.
- Working with Joe Strasser on the door access project in McEwen Hall
- Working on work orders and PM's

## Tim Lillie

- We are planning on working on sealing the bathroom floor in upper Steele Hall this week on Thursday and Friday nights
- Staff continue to work on detail cleaning in the buildings

### **Randy Grant**

- No new updates

### **Tim Bentham**

- Working with Facilities Planning on capital projects
- Working with JCI/Tyco on cameras and card access projects
- Ahlstrom Schaeffer continues working on the DATA Improvements Project at the Lanford House. Working on cost estimates for a new fiber cable to the Lanford House
- AW Farrell Roofing continues the installation of the new ductwork for ITS offices in Thompson Hall
- Working on quotes for new domestic hot water boilers at Chautauqua Hall
- Working on future DIFR and MCM projects

### **Nelson White**

- Replacing the washing machine in 302 Niagara on Tuesday, 12/13
- Salvaging parts off of the hot water tanks in Chautauqua Hall that we can use in other buildings
- We will be replacing the hydration station in the Grissom Hall lobby this week
- Working on hot water tank PM's and work orders as they come in

### **Rich Newton**

- Continue to work on lawn and leaf clean up during the first half of the week. We will then switch back to snow and ice patrol for the end of the week and weekend to help get the students off safely for winter break
- The Toro mower was repaired and returned to us on Friday. The crew will be switching it over to snow-mode this week
- I will be off Wednesday on personal business. Gerald Polvino will be taking calls in my absence

### **Jim Kuras**

- Working on door and lock issues
- Demo work in the new ITS offices in Thompson Hall
- Various work orders
- Working in Room 108 Williams Center
- We are working on various Res Hall work orders

### **Gary Hardy**

- New heating pump for Maytum Hall is complete
- Transfer fan #3 at Steele Hall has bad bearings that are being replaced
- Addressing heating issues on campus
- Scheduling Trane to service Roof Top Units on RAC
- Working on PM's and work orders as they come in

Campus Calendar 2022-2023	
12/12-12/16	Final Exams
1/19/23	All Campus Meeting
1/19 & 1/21	Move In
1/20	Orientation & Registration
1/23	First Day of Classes
3/13-3/17	Spring Break
5/12	Last Day of Classes
5/15-5/19	Final Exams
5/20	Commencement

Heating Services Schedule for 12/12-12/18							
Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<b>1st</b> 7 am-3:30 pm	G. Hardy G. Tucker M. Hill	G. Hardy G. Tucker H. Farner R. Linnechke M. Hill	G. Hardy G. Tucker H. Farner R. Linnechke M. Hill	G. Hardy G. Tucker H. Farner R. Linnechke M. Hill	G. Hardy H. Farner R. Linnechke M. Hill	H. Farner R. Linnechke	G. Tucker
<b>2nd</b> 3 pm-11:30 pm	D. Halas	D. Halas	D. Halas	D. Halas			D. Halas
<b>3rd</b> 11 pm-7:30 am	K. Szklenski	K. Szklenski	K. Szklenski	K. Szklenski	K. Szklenski		

Custodial Supervisor Schedule for 12/12-12/18								
	#	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<b>Tim Lillie</b>	<b>65</b>	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	Off	Off
<b>Darlene Miller</b>	<b>51</b>	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	Off	Off
<b>Art Franklin</b>	<b>43</b>	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	Off	Off
<b>Nick Valentine</b>	<b>32</b>	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	Off	Off
<b>Rich Logan</b>	<b>62</b>	3 p-11:30 p	3 p-11:30 p	3 p-11:30 p	3 p-11:30 p	3 p-11:30 p	Off	Off

<b>Custodial Weekend Coverage Friday, 12/16 – Sunday, 12/18</b>				
<b>Friday</b>	Athletics	6 pm-2:30 am	Derek Case	16-03
<b>Saturday</b>	Athletics	6 am-2:30 pm	Nick Stolinski	16-06
	Mason	6 am-2:30 pm	Matt Romanik	02-04
	Maytum & Athletics	6 am-2:30 pm	Bryan Miller	05-01
	UC & WC	3:30 pm-12 am	Dan Schrader	74-03
	Athletics	6 pm-2:30 am	Derek Case	16-03
<b>Sunday</b>	Athletics & RAC	6 am-2:30 pm	Candy Nolan	17-02
	Mason, WC & Reed	6 pm-2:30 pm	Richelle Steward	17-03
<b>Residence Halls</b>				
<b>Sunday</b>	Alumni	7 am-3:30 pm	Jackie Hill	08-02
	Nixon	7 am-1 pm	TBD	
	Disney	7 am-3:30 pm	Elly Irizarry	24-02
	Eisenhower	7 am-3:30 pm	Carmen Vazquez-Ruiz	24-03
	Gregory	7 am-3:30 pm	Jessica Brown	06-02
	Chautauqua	7 am-3:30 pm	Elizabeth Meadows	08-02
	Schulz	7 am-3:30 pm	Trisha Stoll	33-02
	Hendrix/Floater	7 am-3:30 pm	Fred Babar	35-01

<b>Residence Director Staff</b>			
<b>Residence Hall</b>	<b>RD</b>	<b>Office</b>	<b>Apt.</b>
Alumni	Kayla Makosiej	4056	4057
Chautauqua	Donna Good	4058	4059
Disney	Luca Vukelic	4060	4061
Eisenhower	Autumn Hobel-Furrer	4062	4063
Gregory	Jacob Steinhoff	None	None
Grissom	Kyle Piscitelli	4065	4066
Hemingway	Adrian Vega Bautista	4067	4068
Kasling	Natalie Rivera	4073	4074
McGinnies	Ronny Nissen	4054	4055
Nixon	Heather Williams	4075	4076
Schulz	Grace Breen	4077	4078
University Commons	Jacob Steinhoff	4081	4082
University Village	Jill Swanson	4981	4084

<b>Residence Hall Coverage Schedule</b>		
Monday, 12/12 through Sunday, 12/18	Donna Good	679-8524

**Anniversaries—Thank you and Happy Anniversary!!**

Debra Kujawa has started her 13<sup>th</sup> year

cc:  
Facilities Services Staff  
Judy Langworthy  
Katharine Bixby  
Brent Isaacson  
Ken Schmitz

Geoffrey Braun  
Kathy Forster  
Eric Hadley  
Scott Martin  
Brian Studley

Naomi Baldwin  
Markus Kessler  
Marc Levy  
Jerry Fisk

Sarah Laurie  
Betty Gossett  
Ben Miller  
Don Scott

Kevin Hahn  
Michael Metzger  
Mark Suida  
David Starrett