

# FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Monday, May 2, 2022

\*No meeting\*

## Kevin Cloos

- Pierce Services will level the uneven paver outside of the residence hall entrance at University Commons
- I will be out of the office on Tuesday, 5/3

## Mark Delcamp

- Custodial & Grounds staffing continues to be problematic for us. Retirements, unscheduled absences and long-term medical leaves have us operating at a +/- 30% reduction in staffing
- I met with Larry from Brooks Rigging to review the machine shop relocation. I'm now waiting on an estimate
- Rural Ministries dropped off collection bins to the Residence Halls for the annual Give and Go recycling initiative today. Collections will run through the end of May
- Pucci's is planning to install McEwen Stair treads on Friday, May 6th and Saturday May 7<sup>th</sup>. Building users will be redirected Friday and Saturday during the installation. RAC treads were completed as planned last week
- I've begun ordering supplies for summer floorcare and misc. cleaning projects
- Tim and I completed a suite room furniture review in Kasling, Grissom and Igoe. We are planning to repurpose good furniture by placing it into Igoe once the new suite room furniture arrives for Kasling and Grissom
- Working to update quotes for Summer projects (met with Pucci's last week Thursday), to include Steele Hall restrooms, stair treads (glass block stairwell) and King Concert Hall stage repairs
- Working with staff to develop summer residence hall needs/purchases (blinds, lamps, mirrors, mattresses, blankets and pillows) as well as academic needs for projects and new equipment, repairs etc.
- Working with Colvin Draperies to schedule repairs to blinds in RAC

## Orion Purslow

- Finishing drilling holes in Mason for Tyco door access job
- Working on work orders and PM's

## Tim Lillie

- Darlene continues to be off all week
- Rich is off Monday and Tuesday
- Art is leaving at 9:30a on Wednesday
- We're working on Commencement preparation
- Working on several transfers again
- Still working on the Jewett Hall furniture

**Tim Bentham**

- Working with Facilities Planning on capital projects
- Working with JCI/Tyco on cameras and card access projects on campus
- Working with ITS on future classroom improvement projects
- Working on future DIFR and MCM projects

**Rich Newton**

- Grounds this week has been desperately trying to get our work accomplished through the continuing excessive precipitation which has at least finally turned to water, leading to other issues
- We are working on bed clean up, mulching, mowing where possible, trying to catch the remaining potholes that need to be patched, and working on other work orders
- A few of the guys are off on various days, and I was off Monday-Wednesday this week. We currently have 3 mowers at the garage for service, including our "wet area" mower

**Jim Kuras**

- Working on lock and door issues
- Preparing for Commencement
- Working on various work orders
- Continue to wait to have positions backfilled

**Gary Hardy**

- Working on cleaning up the steam heating system at the Alumni House
- We have one staff member at training for his pesticide license for cooling tower chemical applications
- Cleaning cooling towers and getting cooling systems ready for the cooling season. Training new staff member on cooling towers
- Contractors were out last week working on Houghton Hall Chiller system to determine proper operation
- Waiting on one more quote for duct cleaning in the residence halls. Met on Monday with 3rd contractor
- Working on PM's and work orders as they come in

<b>Campus Calendar 2022</b>	
5/13	Last day of classes
5/16-5/20	Final exams
5/21	Commencement
8/17	All Campus Meeting
8/18-8/19	Orientation and Registration
8/18 and 8/20	Res Halls open
8/22	First day of classes

Custodial Supervisor Schedule for 5/2-5/8								
	#	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Tim Lillie	65	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	Off	Off
Darlene Miller	51	Off	Off	Off	Off	Off	Off	Off
Art Franklin	43	7 a-3:30 p	7 a-3:30 p	7 a-9:30 a	7 a-3:30 p	7 a-3:30 p	Off	Off
Nick Valentine	32	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	Off	Off
Rich Logan	62	Off	Off	3 p-12:30 a	3 p-12:30 a	3 p-12:30 a	Off	Off

Heating Services Schedule for 5/2-5/8							
Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<b>1st</b> 7 am-3:30 pm	G. Hardy G. Tucker S. Carutis	G. Hardy G. Tucker H. Farner S. Carutis R. Linnechke	G. Hardy G. Tucker H. Farner S. Carutis R. Linnechke	G. Hardy G. Tucker H. Farner S. Carutis R. Linnechke	G. Hardy H. Farner S. Carutis R. Linnechke	H. Farner R. Linnechke	G. Tucker
<b>2nd</b> 3 pm-11:30 pm	D. Halas	D. Halas M. Hill	D. Halas M. Hill	D. Halas M. Hill	M. Hill	M. Hill	D. Halas
<b>3rd</b> 11 pm-7:30 am	K. Szklenski A. Jagow	K. Szklenski A. Jagow	K. Szklenski A. Jagow	K. Szklenski	K. Szklenski	A. Jagow	A. Jagow

Custodial Weekend Coverage Friday, 5/6 – Sunday, 5/8				
<b>Friday</b>	Athletics	6 pm-2:30 am	Derek Case	16-03
<b>Saturday</b>	Athletics	7 am-1 pm	Phil Collier	35-01
	Mason	6 am-2:30 pm	Donna Poncharik	02-02
	RAC & SC	6 am-2:30 pm	Pete Privitere	04-04
	Mason	3 pm-9 pm	Liz Meadows	33-01
	UC & WC	3:30 pm-12 am	Dan Schrader	74-03
	RAC & WC	4 pm-10 pm	Jeff Deering	20-02
<b>Sunday</b>	Athletics & Mason	6 pm-2:30 am	Derek Case	16-04
	Athletics & RAC	6 am-2:30 pm	Andrea Markham	17-02
	Mason, WC & McEwen	7 am-1 pm	Elizabeth Goblirsch	09-04
	Mason & RAC	12 pm-6 pm	Juliana Krauter	33-01
Residence Halls				
<b>Sunday</b>	Alumni	7 am-3:30 pm	Bryan Miller	20-01
	Nixon		Brooks Glapa	20-02
	Disney		No OT	
	Eisenhower		Carmen Vazquez-Ruiz	24-03
	Gregory		Jessica Brown	06-02
	Schulz		Elizabeth Meadows	33-02
	Hendrix & Igoe		Zach Schober	35-02

Residence Director Staff				
Residence Hall	Area	RD	Apt.	Office
Alumni	A	Seme Andrew	3262	3261
Chautauqua	A	Kyle Piscitelli	3412	3411
Disney	B	Leanna Hess	3516	3515
Eisenhower	B	Christopher Shirley-Brown	3518	3517
Gregory	A	Fred DiLorenzo	N/A	3491
Grissom	B	Richard Sanders	3512	3511
Hemingway	B	Adrian Vega Bautista	3566	3565
Igoe	B	Adrian Vega Bautista	3562	3561
Kasling	B	Natalie Rivera	3514	3513
McGinnies	A	Ronny Nissen	3352	3351
Nixon	A	Fatihath Assani	3432	3431
Schulz	B	Grace Breen	3564	3563
University Commons	A	Fred DiLorenzo	3679	3678
University Village	A	Dan Goodwin	4981	4982

Residence Hall Coverage Schedule		
Monday, 5/2 from 9 am through Monday, 5/9 at 9 am	Fred Di Lorenzo	679-8524
Friday, 5/6 from 5 pm through Monday, 5/9 at 9 am	Ronny Nissen	673-5024

cc:

Facilities Services Staff  
Judy Langworthy  
Katharine Bixby  
Brent Isaacson  
Ken Schmitz

Geoffrey Braun  
Kathy Forster  
Eric Hadley  
Scott Martin  
Brian Studley

Naomi Baldwin  
Markus Kessler  
Marc Levy  
Jerry Fisk  
Dan Goodwin

Sarah Laurie  
Betty Gossett  
Ben Miller  
Don Scott  
Aaron Parkhurst

Kevin Hahn  
Michael Metzger  
Mark Suida  
David Starrett