

# FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Monday, June 6, 2022

\*No meeting\*

## Kevin Cloos

- Door2Door will repair the end doors at Thompson (facing Fenton) on 6/8
- Hillside Painting continues painting student bedrooms at the residence halls and town houses
- Mader Construction continues work at the Science Center to build a wall at the café, RAC 2<sup>nd</sup> floor art gallery and the Village Center
- Olsen will paint crosswalks and parking lot lines on campus as the weather permits
- Plyler Enterprises will perform the annual rolling fire door drop testing on 6/9
- SEG Construction will be working at Chautauqua Hall to demo and abate the drinking fountains along the hallways
- Johnson Control (Simplex) will perform the annual fire alarm testing starting
- Elevator testing will occur next week

## Mark Delcamp

- Rural Ministries will begin collecting donations/containers from the residence halls this week
- Working to finalize PO's for many necessities prior to the Accounting/Purchasing shutdown on June 6th
- Custodial & Grounds staffing continues to be problematic for us. Retirements, unscheduled absences and long-term medical leaves have us operating at a +/- 30% reduction in staffing
- McEwen stair treads project on hold due to material defects. Estimated return will be June 6th
- I met with Larry from Brooks Rigging to review the machine shop relocation. I'm now waiting on an official estimate
- Quotes have been updated, waiting on final approval and PO's to be issued. This includes Steele Hall restrooms, stair treads (glass block stairwell) and King Concert Hall stage repairs
- Waiting for Colvin Draperies to schedule repairs to blinds in RAC
- Working to review and possibly increase low-mow zones around campus
- Regional Distributors completed their review of our dispensers last week as planned
- Working on getting estimates for various flooring projects
- Melanie Mazur begins her Janitor position at RAC this week Thursday. Radio #06-01, 6 a.m.-2:30 p.m. Monday-Friday
- I will be out of the office at 11 a.m. on Tuesday May 7th

## Orion Purslow

- Working on townhouse work orders
- Working on route for washers and dryers in Village Center
- Working in Mason 3140
- Helping JCI with fire alarm testing
- Working on LoGrasso outside lights
- Working on a lot of projects campus wide
- Working on other work orders and PM's
- I will be out starting 6/10 for knee surgery

### **Tim Lillie**

- Staff completed the substantial cleaning in Dods Fitness Center on Friday. They will move over to the Natatorium starting today
- Darlene continues to be off all week
- I'm leaving at 2:30 p.m. today and 1 p.m. on Thursday
- We continue to work on repairing the many broken floor machines
- Kasling was cleaned and staff have moved over to Schulz to prepare for the next group

### **Tim Bentham**

- Working with Facilities Planning on capital projects
- Working with JCI/Tyco on cameras and card access projects on campus
- All State Fire completed the annual sprinkler inspection. We are waiting on the Village of Fredonia to give us the OK to test/flush the fire hydrants
- JCI/Simplex continues the annual testing of the building fire alarm systems
- Working with ITS on future classroom improvement projects
- Working on future DIFR and MCM projects

### **Rich Newton**

- Working on mowing and bed work
- We delivered 4 picnic tables to the Williams Center patio to increase seating for the Thursday patio BBQs
- We delivered 2 large dump truck loads of millings to the College Lodge parking lot for driveway repair
- Staffing is low today and tomorrow due to absences
- I will be stepping out at some point on Wednesday for an appointment

### **Nelson White**

- Rough-in for the laundry installation in the Grissom RD apartment has been completed
- Replacing a section of a domestic cold water line that has rotted out in the café area in the Williams Center
- We will be replacing some main water line valves in Nixon over the next couple of days. This will require us to shut the building water off for the day
- On 6/10 we will be starting our summer PM work on all units
- PM work in the Disney RD apartment has been completed

### **Jim Kuras**

- Working on door and lock issues
- White Terrace is still working in the Grissom RD apartment
- Working on various work orders
- Starting ARCR's in the residence halls next week

**Gary Hardy**

- Stanley Steamer finished cleaning ductwork at Chautauqua and Nixon Halls this week
- University Commons Chiller #1 is out of service
- Addressing cooling system issues
- Rockefeller generator is down. Cummins had to order parts
- There will be no Heating Plant weekend coverage from now until June 25th
- Working on PM's and work orders as they come in

Campus Calendar 2022	
8/17	All Campus Meeting
8/18-8/19	Orientation and Registration
8/18 and 8/20	Res Halls open
8/22	First day of classes
9/5	Labor Day (no classes)

Custodial Supervisor Schedule for 6/6-6/12								
	#	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Tim Lillie	65	8 a-4:30 p	8 a-2:30 p	12: 30 p-4:30 p	8 a-1 p	8 a-4:30 p	Off	Off
Darlene Miller	51	Off	Off	Off	Off	Off	Off	Off
Art Franklin	43	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	Off	Off
Nick Valentine	32	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	Off	Off
Rich Logan	62	3 p-12:30 a	3 p-12:30 a	3 p-12:30 a	3 p-12:30 a	3 p-12:30 a	Off	Off

Heating Services Schedule for 6/6-6/12								
Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	
<b>1st</b> 7 am-3:30 pm	G. Hardy G. Tucker H. Farner S. Carutis R. Linnechke A. Jagow K. Szklenski	G. Hardy G. Tucker H. Farner S. Carutis R. Linnechke A. Jagow K. Szklenski	G. Hardy G. Tucker H. Farner S. Carutis R. Linnechke A. Jagow K. Szklenski	G. Hardy G. Tucker H. Farner S. Carutis R. Linnechke A. Jagow K. Szklenski	G. Hardy G. Tucker H. Farner S. Carutis R. Linnechke A. Jagow K. Szklenski	G. Hardy G. Tucker H. Farner S. Carutis R. Linnechke A. Jagow K. Szklenski	NO COVERAGE	NO COVERAGE
<b>2nd</b> 3 pm-11:30 pm	D. Halas M. Hill	D. Halas M. Hill	D. Halas M. Hill	D. Halas M. Hill	D. Halas M. Hill	D. Halas M. Hill	NO COVERAGE	NO COVERAGE
<b>3rd</b> 11 pm-7:30 am	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE	NO COVERAGE	

<b>Summer Residential Program Schedule</b>			
<b>DATES</b>	<b>EVENT</b>	<b>BUILDING</b>	<b>GUESTS</b>
6/5-7/24	Castleman Quartet Program	Kasling	40/week
6/26-7/2	Fredonia Summer Music Festival	Schulz	120
6/26-8/5	Fredonia Upward Bound Program	Nixon (6/27-7/22)	50
7/11-7/15	Fredonia Dive Camp	McGinnies	45
7/12-7/16	LAX	Hemingway	50
7/24-7/30	Fredonia Summer Music Festival	Schulz	30
7/25-7/30	UFVA (up to 400 attendees, 200 in residence)	UC, Alumni & Chautauqua	200
7/31-8/5	Music for People	UC	30
8/7-8/17	BRIDGE Program	Igoe	40
8/14-8/17	EDP	Igoe	25
<b>Day Programs (No Lodging)</b>			
6/5-6/11	Collage Dance Recital		
6/14-6/18	McKenna Dance Recital		
6/20-6/25	E. DA. Co. Dance Recital		
6/26	Fredonia High School Graduation		
7/8, 7/11, 7/13 & 7/15	Summer Jump-Start/FREDReady Days (11 am-4 pm, 250 per session)		

<b>Residence Director Staff</b>				
<b>Residence Hall</b>	<b>Area</b>	<b>RD</b>	<b>Apt.</b>	<b>Office</b>
Alumni	A	Seme Andrew	3262	3261
Chautauqua	A	Kyle Piscitelli	3412	3411
Disney	B	Leanna Hess	3516	3515
Eisenhower	B	Christopher Shirley-Brown	3518	3517
Gregory	A	Fred DiLorenzo	N/A	3491
Grissom	B	Richard Sanders	3512	3511
Hemingway	B	Adrian Vega Bautista	3566	3565
Igoe	B	Adrian Vega Bautista	3562	3561
Kasling	B	Natalie Rivera	3514	3513
McGinnies	A	Ronny Nissen	3352	3351
Nixon	A	Fatihath Assani	3432	3431
Schulz	B	Grace Breen	3564	3563
University Commons	A	Fred DiLorenzo	3679	3678
University Village	A	Dan Goodwin	4981	4982

<b>Residence Hall Coverage Schedule</b>		
Monday, 6/6 from 9 am through Monday, 6/13 at 9 am	TBD	679-8524

**Anniversaries—Thank you and Happy Anniversary!!**

Orion Purslow will be starting his 13<sup>th</sup> year

cc:

Facilities Services Staff  
Judy Langworthy  
Katharine Bixby  
Brent Isaacson  
Ken Schmitz

Geoffrey Braun  
Kathy Forster  
Eric Hadley  
Scott Martin  
Brian Studley

Naomi Baldwin  
Markus Kessler  
Marc Levy  
Jerry Fisk  
Dan Goodwin

Sarah Laurie  
Betty Gossett  
Ben Miller  
Don Scott  
Aaron Parkhurst

Kevin Hahn  
Michael Metzger  
Mark Suida  
David Starrett