

FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Monday, July 11, 2022

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| Kevin Cloos, Director Mark Delcamp, Assistant Director Tim Lillie, Head Janitor Tim Bentham, Assistant Director | Jim Kuras, Structural Supervisor Nelson White, Plumbing Supervisor Shannon McKoon, Office Assistant II |
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Kevin Cloos

- ASI Signage will refresh the exterior two post signs at the Andrews Complex
- Allpaint Services continues work at the Williams Center
- Builders Hardware will install weather stripping and door viewers at each apartment exterior door at the townhouses
- Hillside Painting continues painting areas at the townhouses and University Commons
- Ideal Coating will touch up paint at the exterior railings at the townhouses, repair the floor coating at a section of the Williams Center interior dock area, repair the floor coating at the Steele Hall upper level men's faculty locker room and recoat the exterior concrete at Maytum ramp, Thompson stairs, Nixon dock wall, Chautauqua front entrance landing, and Mason stairs
- Swan Painting will paint various areas at Mason Hall, RAC, and Steele Hall
- The Gallery will repair the kitchen counter at Zoar 102
- Wise Painting continues painting areas at Fenton and Thompson
- Chautauqua County Vaccination Clinic is scheduled for the Natatorium lobby on Thursday, July 14th from 3 pm until 6 pm

Mark Delcamp

- PO was issued to Colvin Draperies for new blinds and several repairs to begin repairs at RAC, Mason and townhouses
- Kasling/Grissom furniture has arrived and will be in place by mid-week
- Staff is working on finishing the cleaning of a few RD apts.
- Brooks Rigging has rescheduled shop equipment move to Houghton for July 27th
- Mattresses arrive Wednesday this week
- Grade 6's are at the townhouses and will be back out weeding at Andrews and Kirkland shortly
- Rich Newton is off this week

Tim Lillie

- Art is off all week
- Darlene is off for 4 days starting on Friday. Nick will be covering for Art Monday through Thursday and for both Art and Darlene on Friday
- We're continuing on windows as time and staffing permits

Tim Bentham

- Working with Facilities Planning on capital projects
- Working with JCI/Tyco on cameras and card access projects
- Imperial Door and JCI/Tyco are scheduled for 7/14/22 to modify the ADA door at Igoe Hall
- We are waiting on the Village of Fredonia to give us the OK to test/flush the fire hydrants.
- JCI/Simplex is testing the Mass Notification System today
- Chautauqua Mechanical is scheduled the week of July 11, 2022 to start installing the washer/dryer plumbing rough in at the Townhouse Village Center
- Huskey Enterprise is scheduled to replace the bollard light at University Commons and the light pole and concrete base near the Science Center the week of July 11, 2022
- Ahlstrom Schaeffer Electric is working in Mason 3140 and 2140. They will be starting Williams Center Game Room and Blue Lounge this week
- DFT and Bison Elevator are scheduled 7/13/22 to address elevator car emergency phones not working
- Working on future DIFR and MCM projects
- Electricians:
 - Replaced the variable speed drive for University Commons chilled water pump. Working on ordering another speed drive for the second chilled water pump
 - Electrical route for washers and dryers in Village Center is complete. Waiting on plumbing contractor to finish electrical rough in.
 - Nixon RD Apartment is complete
 - Working in RAC in Marion Art Gallery and Emmitt Art Gallery
 - Helping JCI with fire alarm testing
 - Working on various electrical projects campus wide
 - Working on other work orders and PM's

Rich Newton

- Keeping up the area around the Williams Center, University Commons and McEwen for the visiting groups that are arriving daily throughout the week
- Trimming bushes in several areas of campus
- Weed eating the cracks in the sidewalks throughout the campus
- Metal dumpster has been called in to have swapped out
- I will be off all week. Please contact Gerald Polvino or Mark Delcamp for any requests or emergencies

Nelson White

- Waiting for contractor to finish the drywall in order to complete the bottle fill installation in Chautauqua Hall
- Filling the lap pool this week
- Waiting for contractor to schedule the dig for the water main valve replacement in Fenton Hall
- We will have the grease trap pumped outside of University Commons in the next couple of weeks
- Working on work orders and PM's as they come in

Jim Kuras

- Lock, door and keys issues
- Installing a large TV in the Incubator conference room
- Installing cores and issuing keys for the Math outfit in Houghton this week
- Continue to work on the ARCR's
- Working on touch ups in McEwen Hall for the before the Media Conference at the end of the month
- Roof PM's
- White Terrace is grouting and caulking showers in Eisenhower Hall, the canopy at the Children's Center and the Chautauqua Hall hydration stations
- Infilling the fountain at Nixon Hall
- Working in E384 Thompson this week
- Nick and I are working with Huber on the classroom security hardware

Gary Hardy

- One circuit is down on Houghton Chiller again. JCI came out to evaluate and compressor #2 is bad. They have ordered another compressor and are looking into the cause of this compressor failure to see if it's related to the other ones
- Rockefeller generator has been repaired, but the switchgear will now not transfer back to utility power. They still need to come back to follow up
- RAC Addition generator has a bad head gasket and needs replaced. Cummins will be doing this when it comes in
- Addressing cooling system issues
- Working on PM's and work orders as they come in

| Campus Calendar 2022 | |
|----------------------|------------------------------|
| 8/17 | All Campus Meeting |
| 8/18-8/19 | Orientation and Registration |
| 8/18 and 8/20 | Res Halls open |
| 8/22 | First day of classes |
| 9/5 | Labor Day (no classes) |
| 10/6-10/7 | Fall Break (no classes) |

| Custodial Supervisor Schedule for 7/11-7/17 | | | | | | | | |
|---|----|-------------|-------------|-------------|-------------|-------------|----------|--------|
| | # | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
| Tim Lillie | 65 | 8 a-4:30 p | 8 a-4:30 p | 8 a-4:30 p | 8 a-4:30 p | 8 a-4:30 p | Off | Off |
| Darlene Miller | 51 | 6 a-10 a | 6 a-10 a | 6 a-10 a | 6 a-10 a | 6 a-10 a | Off | Off |
| Art Franklin | 43 | Off | Off | Off | Off | Off | Off | Off |
| Nick Valentine | 32 | 6 a-2:30 p | 6 a-2:30 p | 6 a-2:30 p | 6 a-2:30 p | 6 a-2:30 p | Off | Off |
| Rich Logan | 62 | 3 p-12:30 a | 3 p-12:30 a | 3 p-12:30 a | 3 p-12:30 a | 3 p-12:30 a | Off | Off |

| Heating Services Schedule for 7/11-7/17 | | | | | | | |
|---|---|--|--|--|---|---------------------------|----------------|
| Shift | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
| 1st 7 am-3:30 pm | G. Hardy G. Tucker S. Carutis A. Jagow K. Szklenski | G. Hardy G. Tucker H. Farner S. Carutis R. Linnechke A. Jagow K. Szklenski | G. Hardy G. Tucker H. Farner S. Carutis R. Linnechke A. Jagow K. Szklenski | G. Hardy G. Tucker H. Farner S. Carutis R. Linnechke A. Jagow K. Szklenski | G. Hardy H. Farner S. Carutis R. Linnechke A. Jagow K. Szklenski | H. Farner R. Linnechke | G. Tucker |
| 2nd 3 pm-11:30 pm | D. Halas | D. Halas M. Hill | D. Halas M. Hill | D. Halas M. Hill | M. Hill | M. Hill | D. Halas |
| 3rd 11 pm-7:30 am | NO COVERAGE | NO COVERAGE | NO COVERAGE | NO COVERAGE | NO COVERAGE | NO COVERAGE | NO COVERAGE |

| Summer Residential Program Schedule | | | |
|-------------------------------------|--|-------------------------|---------|
| DATES | EVENT | BUILDING | GUESTS |
| 6/5-7/24 | Castleman Quartet Program | Kasling | 40/week |
| 6/26-8/5 | Fredonia Upward Bound Program | Nixon (6/27-7/22) | 50 |
| 7/11-7/15 | Fredonia Dive Camp | McGinnies | 45 |
| 7/12-7/16 | LAX | Hemingway | 50 |
| 7/24-7/30 | Fredonia Summer Music Festival | Schulz | 30 |
| 7/25-7/30 | UFVA (up to 400 attendees, 200 in residence) | UC, Alumni & Chautauqua | 200 |
| 7/31-8/5 | Music for People | UC | 30 |
| 8/7-8/17 | BRIDGE Program | Igoe | 40 |
| 8/14-8/17 | EDP | Igoe | 25 |
| Day Programs (No Lodging) | | | |
| 7/13 & 7/15 | Summer Jump-Start/FREDReady Days (11 am-4 pm, 250 per session) | | |

| Residence Director Staff | | | | |
|--------------------------|------|----------------------|------|--------|
| Residence Hall | Area | RD | Apt. | Office |
| Alumni | A | Seme Andrew | 3262 | 3261 |
| Chautauqua | A | Kyle Piscitelli | 3412 | 3411 |
| Disney | B | TBD | 3516 | 3515 |
| Eisenhower | B | TBD | 3518 | 3517 |
| Gregory | A | Fred DiLorenzo | N/A | 3491 |
| Grissom | B | TBD | 3512 | 3511 |
| Hemingway | B | Adrian Vega Bautista | 3566 | 3565 |
| Igoe | B | Adrian Vega Bautista | 3562 | 3561 |
| Kasling | B | Natalie Rivera | 3514 | 3513 |
| McGinnies | A | Ronny Nissen | 3352 | 3351 |
| Nixon | A | Fatihath Assani | 3432 | 3431 |
| Schulz | B | Grace Breen | 3564 | 3563 |
| University Commons | A | Fred DiLorenzo | 3679 | 3678 |
| University Village | A | TBD | 4981 | 4982 |

| Residence Hall Coverage Schedule | | |
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| Monday, 7/11 from 9 am through Monday, 7/18 at 9 am | Fred DiLorenzo | 679-8524 |

| Anniversaries—Thank you and Happy Anniversary!! |
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| Chuck Miller will be starting his 18 th year |

cc:
Facilities Services Staff
Judy Langworthy
Katharine Bixby
Brent Isaacson
Ken Schmitz

Geoffrey Braun
Kathy Forster
Eric Hadley
Scott Martin
Brian Studley

Naomi Baldwin
Markus Kessler
Marc Levy
Jerry Fisk

Sarah Laurie
Betty Gossett
Ben Miller
Don Scott
Aaron Parkhurst

Kevin Hahn
Michael Metzger
Mark Suida
David Starrett