

FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Monday, July 13, 2020

Meeting not held this week

Kevin Cloos

- Hillside Painting continues to paint walls at the student bedrooms at Hemingway and Schulz Halls
- Swan Painting will paint various areas on campus
- Wise Guy will paint various areas on campus
- Miracle Method will repair several shower pans at the Town House on 7/13 and 7/14
- I will be out of the office on Thursday, 7/16 and Friday, 7/17

Mark Delcamp

- Staff is working on cleaning exterior windows at UC, Mason, RAC, Athletics, Jewett, Williams Center and dorms
- We are working to change out the non-alcohol based sanitizer with the alcohol-based product. We are working in RAC, Reed, McEwen, Jewett, Science Center and Incubator
- Staff completed the installation of the domestic violence prevention mirror clings in all campus restrooms
- On Wednesday we are to receive and deliver 300 mattresses to the residence halls that need them
- Staff continues working on detailing and disinfecting both Academic and Residence Hall buildings
- I'm working with Pucci's to schedule new flooring to be installed at the Schulz and Disney RD apartments and several rooms in Alumni Hall

Orion Purslow

- Did dig and installed the 1 1/2 conduit from the Butler Building to the storage building
- Working on wireless access points
- Working on work orders and PM's

Tim Bentham

- Continue working on issues with the Campus Energy Metering project
- Working with Facilities Planning on Fuel Tank Replacement Project, Mason AHU Phase 5 Project, Houghton Fit Out, Solar Array, I.T. Emergency Power and UPS Replacement and Reed Library Exterior Rehab
- JCI/Simplex will install the new fire alarm panel in the Butler Building as soon as it arrives. Scheduled to arrive sometime in July
- JCI/Simplex completed the annual fire alarm testing on campus. They are working on repairing deficiencies
- Cummins is waiting on parts for the Natatorium generator to complete this repair
- MLP Plumbing and Mechanical completed the replacement of the heating hot water coil in the north air handler for Reed Library
- Continue working with National Fuel Gas to locate underground gas lines. They plan to be on campus sporadically locating the gas lines
- Working on scheduling All State Fire to clean kitchen hoods in the Lanford House and Child Care Center

- Working on the Phoenix Controls Server upgrade. The schedule date for this is July 20th and 21st, 2020.
- Working with All State Fire and Sprinkler on repairing the sprinkler system fire department connection repairs

Rich Newton

- Working on detailing perennial beds and ordering a load of mulch to spruce things up
- Top soiling some areas of plow damage that weren't able to be done earlier due to Covid as well as a few spots that settled around light poles
- Trimming bushes and mulching behind Fenton
- Weed spraying
- Assisting electrical with a trench between the Butler Building and the warehouse
- I will be off Wednesday for a family medical appointment

Nelson White

- Hendrix Hall has been PM'd
- Chautauqua Hall RD apt. laundry units hooked up and tested. Ready to use. Hope to get shower doors installed in the next couple of days
- Erie Hall - still working on plugged drains.
- Hemingway Hall - hope to get showers rebuilt this week
- Will be working on filter replacement on all drinking fountains in the next couple of weeks
- Working on various work orders and preventive maintenance work as it comes in

Jim Kuras

- LoGrasso ADA bathrooms are near completion
- Working on ARCR's in Chautauqua, McGinnies and Igoe Halls
- Pucci's completed the floor installation in the Chautauqua Hall RD apartment
- Various work orders
- AW Farrell will be here on Wednesday for the leak issue over Marketing and Communications
- Fredonia Glass has removed a broken window in Room 131 at the Incubator. A new piece will be installed when it comes in

Gary Hardy

- Working with MLP on Mason air handler project
- Working with Feedwater Treatment Systems on cooling towers
- Started cooling tower for Erie Hall
- NYSDOL did internal inspection on the Williams Center boiler
- NYSDOL will be out July 23rd to inspect boilers at the Child Care Center and Science Center
- Cleaning refrigeration equipment
- Parts are on order for University Commons Chiller #1
- Fenton AC-1 has been repaired
- PM's and work orders

| Campus Calendar | |
|-----------------|----------------------------|
| 8/20 | All Campus Meeting |
| 8/21 | Orientation & Registration |
| 8/22 | Res Halls open |
| 8/24 | First Day of Classes |
| 9/7 | Labor Day – No Classes |
| 10/8-10/9 | Fall Break – No Classes |

| Custodial Supervisor Schedule for 7/13-7/19 | | | | | | | | |
|---|----|-------------|-------------|-------------|-------------|-------------|----------|--------|
| | # | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
| Tim Lillie | 65 | Vacation | Vacation | Vacation | Vacation | Vacation | Off | Off |
| Darlene Miller | 51 | 6 a-2:30 p | 6 a-2:30 p | 6 a-2:30 p | 6 a-2:30 p | 6 a-2:30 p | Off | Off |
| Art Franklin | 43 | 7 a-3:30 p | 7 a-3:30 p | 7 a-3:30 p | 7 a-3:30 p | 7 a-3:30 p | Off | Off |
| Nick Valentine | 32 | Off | 3:30 p–12 a | 3:30 p–12 a | 3:30 p–12 a | 3:30 p–12 a | Off | Off |
| Rich Logan | 62 | 3 p-11:30 p | 3 p-11:30 p | 3 p-11:30 p | 3 p-11:30 p | 3 p-11:30 p | Off | Off |

| Heating Services Schedule for 7/13-7/19 | | | | | | | | |
|---|---|--|--|--|---|---|-------------------------|-----------|
| Shift | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday | |
| 1st 7 am-3:30 pm | G. Hardy G. Tucker S. Carutis A. Jagow K. Szklenski | G. Hardy G. Tucker H. Farner K. Watrous S. Carutis A. Jagow K. Szklenski | G. Hardy G. Tucker H. Farner K. Watrous S. Carutis A. Jagow K. Szklenski | G. Hardy G. Tucker H. Farner K. Watrous S. Carutis A. Jagow K. Szklenski | G. Hardy H. Farner K. Watrous S. Carutis A. Jagow K. Szklenski | G. Hardy H. Farner K. Watrous S. Carutis A. Jagow K. Szklenski | H. Farner K. Watrous | G. Tucker |
| 2nd 3 pm-11:30 pm | D. Halas | D. Halas M. Hill | D. Halas M. Hill | D. Halas M. Hill | M. Hill | M. Hill | D. Halas | |
| 3rd 11 pm-7:30 am | No Coverage | No Coverage | No Coverage | No Coverage | No Coverage | No Coverage | No Coverage | |

| Residence Hall Coverage Schedule | | |
|--|------------------------------|----------|
| Monday, 7/13 from 9 am through Monday, 7/20 at 9 am | Areas A & B: Fatihath Assani | 679-8524 |

Anniversaries—Thank you and Happy Anniversary!

Charles Miller has started his 16th year

cc:

Facilities Services Staff
Judy Langworthy
Katharine Bixby
Kevin Kearns
Brent Isaacson

Geoffrey Braun
Kathy Forster
Eric Hadley
Scott Martin
Brian Studley

Cedric Howard
Markus Kessler
Marc Levy
Jerry Fisk
Dan Goodwin

Sarah Laurie
Denise Szalkowski
Betty Gossett
Ben Miller
Don Scott

Stephen Rieks
Aaron Parkhurst
Kevin Hahn
Michael Metzger
Mark Suida