

FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Monday, July 27, 2020

Meeting not held this week

Kevin Cloos

- Bathfitter of Erie will install the new shower surround at the Chautauqua Hall guest room bathroom on 7/28
- Hillside Painting is painting student rooms at Grissom and Disney
- Swan Painting continues to paint various areas on campus
- Wise Guy continues to paint various areas on campus
- Ideal Coatings will repair and recoat the concrete at the entrance to University Commons across from the book store, concrete at the entrance to Thompson near the loading dock and the exterior stairs at Mason Addition near Old Main Drive
- H. Olsen and Sons will repair a few catch basins and patch asphalt at several locations on campus
- Olsen Sealing will stripe parking lots, crosswalks and stop bars on campus

Mark Delcamp

- Pucci's completed the flooring for the Disney and Schulz RD apartment projects. Custodial staff is working to clean and reset furniture. They will be working in 4 student rooms in Alumni on Monday and Tuesday
- We continue working to provide refills on COVID supplies to departments
- Staff is transferring some surplus furniture to Julie Williams at the Youngerman Center in Thompson Hall on Thursday

Orion Purslow

- Working on work order and PM's
- Continue working on WAP's for IT

Tim Bentham

- Continue working on issues with the Campus Energy Metering project
- Working with Facilities Planning on Fuel Tank Replacement Project, Mason AHU Phase 5 Project, Houghton Fit Out, Solar Array, I.T. Emergency Power and UPS Replacement and Reed Library Exterior Rehab
- JCI/Simplex will install the new fire alarm panel in the Butler Building as soon as it arrives. Scheduled to arrive sometime in July
- JCI/Simplex continue working on repairing fire alarm deficiencies found during the annual testing
- Continue working with National Fuel Gas to locate underground gas lines. They plan to be on campus sporadically locating underground gas lines
- The Phoenix Controls Server upgrade is complete
- Working with All State Fire and Sprinkler on repairing the sprinkler system fire department connection repairs
- The campus power shut down for the Houghton Hall project was a success. BECC Electric completed their work for the high voltage connections

Tim Lillie

- Staff is installing new hand sanitizer stations in buildings and retrofitting the current ones with our new chemical
- Staff continues to spend time sanitizing high touch areas in buildings
- We are still moving around the campus washing windows as time and weather permits
- Working on several office and furniture moves this week
- Darlene will be off the rest of the week
- Rich is off all week
- Nick is off on Thursday

Rich Newton

- I will be off on Tuesday for family medical. Further dates may be necessary and announced at the time
- Detailing, weeding, and mulching perennial beds
- Trimming shrubs as needed
- Mowing and weed whacking as needed
- Weed spraying targeted areas as weather and time permits
- Continuing to keep athletic fields in good shape for recruitment purposes and eventual practice and team usage

Nelson White

- Grissom Hall- working on installation of hydration stations. Hope to be finished by end of week
- Gregory Hall and the townhouses-will be cleaning dryer vents this week
- Hemingway Hall-new shower control valves were installed
- Chautauqua Hall-will finish install of toilet and vanity when Bathfitters finishes their work
- Working on PM's and work orders as they come in

Jim Kuras

- Working on ARCR's in Kasling, Grissom, Hemingway and Disney Halls
- Working on various work orders
- Rebuilding the showers in the RD apartment of Hemingway Hall
- White Terrace will be here for the townhouse siding issues this week
- I will be off on Friday

Gary Hardy

- Working with Feedwater Treatment Systems on cooling towers
- NYSDOL inspected boilers at The Child Care Center and Science Center on July 23rd
- Continue cleaning refrigeration equipment for FSA
- PM's and work orders

Campus Calendar	
8/15	Res Halls and Townhouses open
8/24	First Day of Classes
9/7	Labor Day – Classes in session
11/20	Last day face-to-face instruction

Custodial Supervisor Schedule for 7/27-8/2								
	#	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Tim Lillie	65	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	Off	Off
Darlene Miller	51	6 a-2:30 p	Off	Off	Off	Off	Off	Off
Art Franklin	43	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	Off	Off
Nick Valentine	32	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	Off	3:30 p-12 a	Off	Off
Rich Logan	62	Off	Off	Off	Off	Off	Off	Off

Heating Services Schedule for 7/27-8/2							
Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1st 7 am-3:30 pm	G. Hardy G. Tucker S. Carutis A. Jagow K. Szklenski	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis A. Jagow K. Szklenski	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis A. Jagow K. Szklenski	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis A. Jagow K. Szklenski	H. Farner K. Watrous S. Carutis A. Jagow K. Szklenski	H. Farner K. Watrous	G. Tucker
2nd 3 pm-11:30 pm	D. Halas	D. Halas M. Hill	D. Halas M. Hill	D. Halas M. Hill	M. Hill	M. Hill	D. Halas
3rd 11 pm-7:30 am	No Coverage	No Coverage	No Coverage	No Coverage	No Coverage	No Coverage	No Coverage

Residence Hall Coverage Schedule		
Monday, 7/27 from 9 am through Monday, 8/3 at 9 am	Areas A & B: Tracy Halloran	679-8524

cc:
Facilities Services Staff
Judy Langworthy
Katharine Bixby
Kevin Kearns
Brent Isaacson

Geoffrey Braun
Kathy Forster
Eric Hadley
Scott Martin
Brian Studley

Cedric Howard
Markus Kessler
Marc Levy
Jerry Fisk
Dan Goodwin

Sarah Laurie
Denise Szalkowski
Betty Gossett
Ben Miller
Don Scott

Stephen Rieks
Aaron Parkhurst
Kevin Hahn
Michael Metzger
Mark Suida