

FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Monday, August 15, 2022

Kevin Cloos, Director	Rich Newton, Grounds Supervisor
Mark Delcamp, Assistant Director	Jim Kuras, Structural Supervisor
Orion Purslow, Electrical Supervisor	Nelson White, Plumbing Supervisor
Tim Lillie, Head Janitor	Gary Hardy, PUE II
Randy Grant, PUE I	Shannon McKoon, Office Assistant II

Kevin Cloos

- Please encourage everyone to attend the General Campus Meeting at Rosch on Wednesday, 8/17/22
- Reminder that all exterior doors at the Residence Halls must be closed 24/7 and not propped open
- All fire doors in the buildings must remain closed and not be propped open
- The Facilities Services office will be open the following hours for move-in
 - Thursday, 8/18/22 8:00 a.m. to 5:00 p.m.
 - Friday, 8/19/22 8:00 a.m. to 4:00 p.m.
 - Saturday, 8/20/22 9:00 a.m. to 4:00 p.m.
 - Sunday, 8/21/22 Closed
- Facilities Services office hours will return to 8:00 a.m. to 4:30 p.m., Monday-Friday starting 8/22/22
- The dumpster for cardboard from move-in will be delivered to the grounds building area this week
- Lot 13 near Jewett Hall will be closed on Saturday, 8/20 for the Street Festival and Food Truck event
- Accent Stripe will paint the double yellow center line at Old Main Drive
- All Paint Services continues work at the Williams Center
- Builders Hardware continues work to install interior windows at the game room at the Williams Center
- Industrial Welding will repair on railing at RAC at the Arcade area
- Swan Painting continues work at the Williams Center and will paint the new walls at the Science Center former café, RAC 2nd floor art gallery and Village Center
- Tabone Construction continues to replace sidewalks at several locations on campus and will install the new exterior patio area at Fenton Hall near the student lounge
- White Terrance Carpentry continues to perform various repairs on campus
- Wise Painting continues painting areas at Fenton

Mark Delcamp

- Pucci's will be working in Steele Hall, upper level public restrooms and installing new porcelain flooring. They will also be installing new stair treads and risers in the glass block stairwell. They anticipate being completed by the end of this week
- GP Flooring completed their flooring installations at the townhouses, Mason Hall practice rooms, Alumni Hall dock entrance on Tuesday this week. LVT work in Thompson Hall cafe will be scheduled for a later date TBD once the materials arrive
- Colvin Draperies completed their repairs of the window shade clutches at the townhouses on Tuesday this week. They are also working to complete repairs in RAC and install blinds in Mason
- We are working to clean and set up the Blue Devil Den and lounge in the Williams Center
- We are preparing for move in at all of the residence halls

Orion Purslow:

- Picking up items from Williams Center form project work
- Working on work orders and PM's
- Waiting on a few jobs to have paint then we can trim out the walls. Will be finished by move in

Tim Lillie

- Darlene is off today
- Work on the Rosch stage was completed last week
- We are working to complete many floor projects before the semester starts
- Dorm staff are working on lobbies and entryways this week
- Staff are scheduled to assist in the RA training smoke out exercise tomorrow
- Will be setting up the Doug Manly memorial celebration in the Nat Lobby on Friday night
- The setup of Hendrix rooms is completed. The remaining furniture moves on the third floor 9-12 suites will be completed by end of shift today

Randy Grant

- Finishing setting the schedules up

Tim Bentham (absent)

- Working with Facilities Planning on capital projects
- Working with JCI/Tyco on cameras and card access projects on campus
- Chautauqua Mechanical continues the washer/dryer plumbing rough in at Village Center
- Huskey Enterprise completed the Science Center light pole/base ground restoration and Dods Grove new WAP ground restoration. They also completed releveling of the pavers outside of the University Commons residence entrance
- Ahlstrom Schaeffer Electric completed the electrical work in Williams Center on various projects
- RP Mechanical completed the water and drain piping rough-in for the new humidifier in Mason Annex
- Working on future DIFR and MCM projects

Rich Newton

- Freshening up beds and mulching as needed
- Cleaning up stump grindings and top soiling and seeding areas where trees were removed
- Working with Kravitz Tree service today on some trimming needs involving some dead limbs over sidewalks, and limbs overhanging buildings such as Fenton, Houghton, Williams Center, Hendrix, and Hemingway, and along Academic Ave
- Mowing and weed eating
- Prepping and painting the soccer stadium grass field
- Touching up areas around residence halls as needed
- Delivering a lot of cones and barricades to various locations for lots to be closed off for move in on Thursday and Saturday
- There will be staff here on Saturday to help with trash collection at residence halls

Nelson White

- We will test fire the DHW heater for the ambone in Steele Hall before the weekend
- We have completed the installation of new faucets and grid drain strainers in all bathrooms of Nixon
- We have started the outdoor fountain at the Williams Center
- Continue with PM work and work orders as the come in

Jim Kuras

- Working in Houghton Hall
- Continue to work in the Williams Center
- Working in University Commons lobby
- Last minute residence hall work orders
- Lock/door issues and key requests
- Continue to work with Huber on the classroom security hardware
- Various work orders

Gary Hardy

- Preparing the ice rink for the 2022-2023 season. We will start the compressor on Thursday, 8/18
- One circuit is down on the Houghton Chiller again. JCI came out to evaluate and compressor #2 is bad. They have ordered another compressor and are looking into the cause of this compressor failure to see if it is related to the other ones
- The Rockefeller generator has been repaired but the switchgear will now not transfer back to utility power. They still need to come back to follow up. We are still waiting on batteries for the switchgear
- RAC Addition generator has a bad head gasket and needs to be replaced. Cummins will be doing this when it comes in. As of 7/25/22 the gaskets are still on backorder. The generator is still operable at this time
- Working on PM's and work orders as they come in

Campus Calendar 2022	
8/17	All Campus Meeting
8/18-8/19	Orientation and Registration
8/18 and 8/20	Res Halls open
8/22	First day of classes
9/5	Labor Day (no classes)
10/6-10/7	Fall Break (no classes)
11/21-11/25	Thanksgiving Break

Summer Residential Program Schedule			
DATES	EVENT	BUILDING	GUESTS
8/7-8/17	BRIDGE Program	Igoe	40
8/14-8/17	EDP	Igoe	25

Custodial Supervisor Schedule for 8/15-8/21								
	#	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Tim Lillie	65	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	Off	Off
Darlene Miller	51	Off	6 a-2:30 p	6 a-2:30 p	9 a-2:30 p	6 a-2:30 p	Off	Off
Art Franklin	43	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	9 a-1 p	Off
Nick Valentine	32	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	Off	Off
Rich Logan	62	3 p-12:30 a	3 p-12:30 a	3 p-12:30 a	3 p-12:30 a	3 p-12:30 a	1:30-5:30 p	Off

Heating Services Schedule for 8/15-8/21							
Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1st 7 am-3:30 pm	G. Hardy G. Tucker S. Carutis	G. Hardy G. Tucker H. Farner S. Carutis R. Linnechke	G. Hardy G. Tucker H. Farner S. Carutis R. Linnechke	G. Hardy G. Tucker H. Farner S. Carutis R. Linnechke	G. Hardy H. Farner S. Carutis R. Linnechke	H. Farner R. Linnechke	G. Tucker
2nd 3 pm-11:30 pm	D. Halas	D. Halas M. Hill	D. Halas M. Hill	D. Halas M. Hill	M. Hill	M. Hill	D. Halas
3rd 11 pm-7:30 am	A. Jagow K. Szklenski	A. Jagow K. Szklenski	A. Jagow K. Szklenski	K. Szklenski	K. Szklenski	A. Jagow	A. Jagow

Trades Coverage for Move-In Weekend Saturday, 8/20 (hours may vary)			
Electricians	9 am-4 pm	Rodney Hayes	64
		Chip Riewaldt	66
Grounds	6 am-12 pm	Gerald Polvino	96
	6 am-9 am	Jim Foringer	92
		Matt Walters	95
	8 am-4 pm	JJ Jakubowicz	82
		Phil DiFrancisco	97
		Robbie Schwerk	99
	Sunday 6 am-10 am	Gerald Polvino	96
		Robbie Schwerk	99
Office	9 am-4 pm	Shannon McKoon	X3452
Plumbers	9 am-4 pm	Nelson White	71
		Jeff Peterson	61
Structural	8 am-4 pm	Jim Kuras	49
		Nick Polvino	25
	8 am-12 pm	Luis DeJesus	39
		Mike Cope	44
	12 pm-4 pm	Rik MacKenzie	40

Custodial Weekend Coverage Saturday, 8/20 and Sunday, 8/21 Supervisors: Saturday, 9 am-1 pm~ Art Franklin #43 and 1:30 pm-5:30 pm~ Rich Logan #62 Sunday, 9 am-3 pm~ Rich Logan #62				
Academic Buildings				
Saturday	Athletics & WC	6 pm-2:30 am	Derek Case	16-03
	RAC, Thompson & Fenton	6 am-2:30 pm	Pete Privitere	04-02
	Mason, Reed & McEwen	7 am-1 pm 2 pm-8 pm	Darlene Miller	51
	Reed, McEwen, Fenton, Thompson & Science Center	9 am-1 pm	Jeff Deering	74-04
Sunday	Mason, Science Center, McEwen & Reed	7 am-1 pm	Juliana Krauter	33-02
	Athletics, RAC & WC	6 am-2:30 pm 4 pm-8 pm	Candy Nolan Tony Pagano	17-02 05-02
Residence Halls				
Saturday	Alumni, Nixon & UC	9 am-1 pm	Missy Mt. Pleasant	20-01
	McGinnies, Chautauqua & UC		Bryan Miller	08-01
	Kasling & Grissom		Josh Roman	21-01
	Disney & Eisenhower		Scott Pagano	24-01
	Schulz & Hemingway		Abigail O'Brien	33-01
	Townhouses & Gregory		Nick Stolinski	06-01
	Alumni, Nixon & Gregory	1 pm-5 pm	Linda Saletta	20-01
	Chautauqua & McGinnies		Jeff Deering	08-01
	Kasling, Grissom & Gregory		Elizabeth Goblirsch	21-01
	Disney & Eisenhower		Juliana Krauter	24-01
Schulz & Hemingway	Phil Collier		33-01	
Sunday	Alumni & McGinnies	7 am-3:30 pm	Bryan Miller	20-02
	Eisenhower & Grissom		Carmen Vazquez-Ruiz	24-01
	Disney & Kasling		Elly Irizarry	21-01
	Schulz & Hemingway		Elizabeth Meadows	33-01
	Gregory & UC		Jessica Brown	06-01
	Nixon, Chautauqua, Townhouses & Floater	8 am-1 pm	Elizabeth Goblirsch	09-04

Residence Director Staff			
Residence Hall	RD	Office	Apt.
Alumni	Kayla Makosiez	4056	4057
Chautauqua	Donna Good	4058	4059
Disney	Luca Vukelic	4060	4061
Eisenhower	Autumn Hobel-Furrer	4062	4063
Gregory	Jacob Steinhoff	None	None
Grissom	Kyle Piscitelli	4065	4066
Hemingway	Adrian Vega Bautista	4067	4068
Kasling	Natalie Rivera	4073	4074
McGinnies	Ronny Nissen	4054	4055
Nixon	Heather Williams	4075	4076
Schulz	Grace Breen	4077	4078
University Commons	Jacob Steinhoff	4081	4082
University Village	Jill Swanson	4981	4084

Residence Hall Coverage Schedule		
Monday, 8/15 from 9 am through	ALL RD's	679-8524
Monday, 8/22 at 9 am	(Kyle Piscitelli holding phone)	

Anniversaries—Thank you and Happy Anniversary!!	
Rik MacKenzie has started his 21 st year	Randy Grant will be starting his 13 th year
Lori Martin will be starting her 11 th year	Donna Poncharik will be starting her 11 th year
Scott Pagano will be starting his 7 th year	Zach Schober will be starting his 5 th year
Jean Worosz will be starting her 5 th year	Fredrick Barbar will be starting his 5 th year

cc:
Facilities Services Staff
Judy Langworthy
Katharine Bixby
Brent Isaacson
Ken Schmitz

Geoffrey Braun
Kathy Forster
Eric Hadley
Scott Martin
Brian Studley

Naomi Baldwin
Markus Kessler
Marc Levy
Jerry Fisk

Sarah Laurie
Betty Gossett
Ben Miller
Don Scott
Aaron Parkhurst

Kevin Hahn
Michael Metzger
Mark Suida
David Starrett