

FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Monday, August 16, 2021

Kevin Cloos, Director Mark Delcamp, Assistant Director Orion Purslow, Supervising Electrician Rodney Hayes, Electrician Tim Lillie, Head Janitor Tim Bentham, Assistant Director	Rich Newton, Head Grounds Supervisor Jim Kuras, Structural Supervisor Nelson White, Plumbing Supervisor Gary Hardy, HVAC/R Supervisor Shannon McKoon, Office Assistant II
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Kevin Cloos

- Please encourage everyone to attend the General Campus Meeting at Rosch on Wednesday, 8/18
- Reminder that all exterior doors at the Residence Halls must be closed 24/7 and not propped open
- All fire doors in the buildings must remain closed and not be propped open
- Ice will be installed at the Ice Rink this week
- Facilities Services office hours will return to 8:00 a.m. to 4:30 p.m., Monday-Friday starting 8/23/21
- The dumpster for cardboard from move-in will be delivered to the grounds building area this week
- Parking Lot 13 near Jewett Hall will be closed on Saturday, 8/21 for the Street Festival and Food Truck event
- Allpaint Services will paint seats on the bleachers at University Stadium and paint part of the exterior walls at the Butler Building
- Hillside Painting will paint the exterior concrete foundation at Fenton Hall
- H. Olsen will repair asphalt at a few curb cuts and at the fire hydrant repair at the townhouses
- Mader Construction continues to perform various repairs on campus
- S. Tabone Construction will complete the sidewalks project

Mark Delcamp

- Pucci's completed the Rec Room flooring installation last week. Staff are resetting the room today. They are also working on installing new ceramic tile for the McGinnies entrance, carpet tile in the WC entrance and also grout the tile in Fenton Hall cafe area. They are also working to install new carpet for UP
- I met with Allied Flooring and awaiting proposals for possible elevator repairs
- Working with Facilities Planning and others to prepare the Houghton Hall move. The move has been moved from August 2nd to January, with a possible relocation of Geo and Physics labs this week
- Academic staff continue working on their summer projects and putting rooms back together
- Starbucks hallway flooring was fixed last week
- Window treatments have been ordered and are expected to arrive this Wednesday
- Our new shades for W301 Thompson arrived. The fascia needs trimmed to fit the opening and is currently with the carpenter shop for alterations
- GP Flooring is just about complete with work in Alumni Hall closets. They completed work in the Andrews quad entrances and we are awaiting arrival of the new entrance mats for the Kirkland quad entrances, in addition to walk off matting for Alumni, Nixon, Chautauqua and McGinnies
- Shower curtains are in route from the vendor

- Obtaining quotes from WNY Flooring for the screening and recoating of the stage in King Concert Hall
- Working on preparations to support upcoming NSO events this week and through the weekend
- Effective 8/19, Liz Kujawa will be assigned to work in the Science Center, Monday-Friday from 6 am-2:30pm; Jeff Deering will be assigned to work in Nixon Hall Monday-Friday from 7 am-3:30 pm and Elizabeth Meadows will be assigned to work in Hemingway Hall from Sunday-Thursday 7 am-3:30 pm
- I will be arriving late on Tuesday and Friday this week

Tim Bentham

- Working with Facilities Planning on McEwen & Dods Hall Roof Project, Houghton Fit Out, I.T. Emergency Power and UPS Replacement, Fuel Tank Project and LoGrasso AHU replacement
- BECC Electric completed the fiber optic replacement in the Kirkland Complex. Working with IT Staff to switch from old to new fiber system
- Ahlstrom Schaeffer Electric completed the outdoor wireless access points in the residence halls
- Ahlstrom Schaeffer Electric continues to work the power for the LoGrasso UV lighting
- Working with BECC Electric on the Campus Safety Site Lighting Phase II project
- RP Mechanical completed the repairs to the Jewett Hall chiller
- Working on MCM projects

Orion Purslow

- Working on the project in W101 Thompson
- Working on many Res Hall calls
- Trying to finish up some summer projects before next week
- Working on work orders and PM's

Tim Lillie

- Rich is off all week
- Nick is off through Wednesday
- Finishing the Reed and ESS furniture relocations
- Staff is finishing putting up the mask signs in the Res Halls this morning
- Art and Darlene are working on setting up OT for the weekend

Rich Newton

- We will be working on any final touches to get and keep the campus clean and neat for move-in week
- We will be preparing and lining the soccer field for upcoming practices and games
- Barricades and cones will be provided to close off parking in the areas around the freshman Res Halls
- Lots 13, 14, 15, 16, 18, 19, 20,22, 23 and 24 will be closed Thursday for faculty and staff parking to allow for a smoother move in for the students

Nelson White

- Hope to do a walk-through and check all plumbing fixtures in Kirkland and Andrews this week
- Working on checking all sump pumps campus wide this week

- There is one domestic hot water tank down in Igoe and one is Kasling. We will be working on them this week
- Working on PM's and work orders as they come in
- All State Fire inspection were done last week

Jim Kuras

- Working on many key requests
- Working in Marketing and Communications
- Painting the underside of the canopy roofs at Alumni Hall
- Finishing repairs to Res Hall suite ceilings
- Assisting with the installation of UV lights in LoGrasso Hall
- Replacing the backboards at the tennis courts
- Completing last minute repairs in the Res Halls
- Various campus requests

Gary Hardy

- Heating Services is back to 24/7 coverage, 7 days per week
- CH Reed is working on air compressor repairs for RAC Addition and Science Center
- The summer boiler in Mason Addition is down. We are waiting for parts to come in
- We will be getting cafe's equipment ready for students return
- Working on repairing the walk-in freezer in the Commissary
- The ice rink is up and running
- Jewett Hall's chiller compressor has been replaced
- S3A air handler in Reed Library needs to have the chilled water coil replaced. On order
- Continue working with FTS on treatment for program and testing for campus cooling towers
- AC unit in Mason 1054 needs replaced. Getting estimates
- Working with Facilities Planning, Construction Fund and contractors on Dods Hall and McEwen Hall roof projects
- Working on PM's and work orders as they come in

Campus Calendar	
8/19	Move-in for new students
8/20	Orientation and Registration
8/21	Move-in for returning students
8/23	First day of classes
9/6	Labor Day - no classes
10/7-10/8	Fall Break - no classes

Custodial Supervisor Schedule for 8/16-8/22								
	#	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Tim Lillie	65	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	Off	Off
Darlene Miller	51	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	Off	Off
Art Franklin	43	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	Off	Off
Nick Valentine	32	Off	Off	Off	3:30 p-12 a	3:30 p-12 a	Off	Off
Rich Logan	62	Comp	Comp	Comp	Comp	Comp	Off	Off

Heating Services Schedule for 8/16-8/22							
Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1st 7 am-3:30 pm	G. Hardy G. Tucker S. Carutis	G. Hardy G. Tucker H. Farner S. Carutis	G. Hardy G. Tucker H. Farner S. Carutis	G. Hardy G. Tucker H. Farner S. Carutis	G. Hardy H. Farner S. Carutis	H. Farner	G. Tucker
2nd 3 pm-11:30 pm	D. Halas	D. Halas M. Hill	D. Halas M. Hill	D. Halas M. Hill	M. Hill	M. Hill	D. Halas
3rd 11 pm-7:30 am	K. Szklenski A. Jagow	K. Szklenski A. Jagow	K. Szklenski A. Jagow	K. Szklenski	K. Szklenski	A. Jagow	A. Jagow

Custodial Coverage (Academic) Saturday and Sunday, 8/21-8/22 Supervisor: Darlene Miller #51 Saturday from 9 am-5 pm Sunday from 9 am-2 pm			
Saturday 6 am-2:30 pm	Athletics & Williams Center		Richelle Steward 16-06
	RAC, Thompson & Fenton		Pete Privitere 04-02
	Mason, Reed & McEwen		Donna Poncharik 02-02
Saturday 9 am-1 pm	Reed, McEwen, Fenton, Thompson & Science Center		Matt Plaister 61-05
Saturday 4 pm-8 pm	Reed, McEwen, Fenton, Thompson & Science Center		Iris Rosa 05-01
Saturday 6 pm-2:30 am	Athletics & Williams Center		Derek Case 16-03
Sunday 6 am-2:30 pm	Mason, Science Center, McEwen & Reed		Candy Nolan 17-02
	Athletics, RAC & Williams Center		Andrea Markham 17-03

Custodial Coverage (Residential) Saturday and Sunday, 8/21-8/22 Supervisor: Darlene Miller #51 Saturday from 9 am-5 pm Sunday from 9 am-2 pm			
Saturday 9 am-1 pm	Alumni, Nixon & Chautauqua	Liz Kujawa	83-02
	McGinnies & University Commons	Linda Nixon	08-02
	Kasling & Grissom	Liz Goblirsch	09-04
	Disney & Eisenhower	Juliana Krauter	33-02
	Schulz & Hemingway	Josh Roman	33-02
	Igoe, Hendrix & Floater	Scott Pagano	20-01
	Townhouses & Gregory	Phil Collier	35-01
Saturday 1 pm-5 pm	Alumni & Nixon	Rob Rivera	16-04
	Chautauqua & McGinnies	Abby O'Brien	04-03
	Kasling & Grissom	Liz Kujawa	83-02
	Disney & Eisenhower	Jeff Deering	20-02
	Schulz & Hemingway	Deb Kujawa	33-02
	Igoe, Hendrix & Floater	Juliana Krauter	33-02
	Townhouses & Gregory	Laura Kaus	01-03
Sunday 7 am-3:30 pm	Alumni & McGinnies	Bryan Miller	20-02
	Nixon & Chautauqua	Brooks Glapa	20-02
	Eisenhower & Grissom	Carmen Vazquez-Ruiz	24-02
	Disney & Kasling	Elly Irizarry	
	Igoe & Floater	Zach Schober	35-02
Sunday 8 am-12 pm	Townhouses, Gregory, Floater, Schulz & Hemingway	Iris Rosa	05-01
Sunday 12 pm-4 pm	Townhouses, Gregory, Floater, Schulz & Hemingway	Rob Rivera	16-04

Trades Coverage Saturday and Sunday, 8/21-8/22				
Electricians	Saturday	9 am-2 pm	Rodney Hayes Chip Riewaldt	64 66
Grounds	Saturday	7 am-12 pm	Gerald Polvino	96
			Steve Dyer	98
			Jim Foringer	92
		9 am-2 pm	Robert Schwerk	99
			Rich Newton	94
	Sunday	9 am-2 pm	Phil DiFrancisco	97
			Gerald Polvino	96
			JJ Jakubowicz	82
			Phil DiFrancisco	97
Office	Saturday	9 am-2 pm	Shannon McKoon	X3452
Plumbers	Saturday	7 am-2 pm	Nelson White	71
		9 am-2 pm	Jeff Peterson	61
			Steve Kosierb	79
Structural	Saturday	8 am-4 pm	Jim Kuras	49
		8 am-12 pm	Brian Hobbs	55
			Nick Polvino	25

Residence Director Staff Fall 2021				
Residence Hall	Area	RD	Apt.	Office
Alumni	A	Seme Andrew	3262	3261
Chautauqua	A	Kyle Piscitelli	3412	3411
Disney	B	Leanna Hess	3516	3515
Eisenhower	B	Christopher Shirley-Brown	3518	3517
Gregory	A	Fred DiLorenzo	N/A	3491
Grissom	B	Richard Sanders	3512	3511
Hemingway	B	Adrian Vega Bautista	3566	3565
Igoe	B	Ronny Nissen	3562	3561
Kasling	B	Natalie Rivera	3514	3513
McGinnies	A	Dean Blake	3352	3351
Nixon	A	Fatihath Assani	3432	3431
Schulz	B	Grace Breen	3564	3563
University Commons	A	Fred DiLorenzo	3679	3678
University Village	A	Dan Goodwin	4981	4982

Residence Hall Coverage Schedule		
Monday, 8/16 from 9 am through Monday, 8/23 at 9 am	Pat Toscano	679-8524

Anniversaries—Thank you and Happy Anniversary!!

Randy Grant has started his 12th year
 Jean Worosz has started her 4th year
 Scott Pagano will be starting his 6th year

Zachary Schober has started his 4th year
 Fredrick Barbar has started his 4th year
 Susan Lucas will be starting her 12th year

cc:

Facilities Services Staff
 Judy Langworthy
 Katharine Bixby
 Brent Isaacson

Geoffrey Braun
 Kathy Forster
 Eric Hadley
 Scott Martin
 Brian Studley

Cedric Howard
 Markus Kessler
 Marc Levy
 Jerry Fisk
 Dan Goodwin

Sarah Laurie
 Denise Szalkowski
 Betty Gossett
 Ben Miller
 Don Scott

Aaron Parkhurst
 Kevin Hahn
 Michael Metzger
 Mark Suida
 Ken Schmitz