

FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Monday, August 29, 2022

No meeting today

Kevin Cloos

- All State Fire will inspect the Ansul system at the kitchen at the Children's Center on 8/29
- Activities Night is 8/31 at Dods Grove
- SEFA winner reserved parking signs will be changed on 9/1
- There are no classes on 9/5. Most offices will be closed
- The Facilities Services office will be closed on 9/5 for the Labor Day Holiday

Mark Delcamp

- Meeting with Pucci's to review work that needs to be completed in Steele Hall restrooms and stairwell
- Thompson Hall cafe flooring project continues to be delayed. GP Flooring is waiting for materials to arrive
- Staff is working to set up for Activities Night and the All Campus Picnic on Friday
- Several staff will be attending the lift training on Wednesday
- Tim Lillie and Rich Logan are both on vacation all week
- Colvin Draperies are slated to install shades in Mason 2162 and the Emmitt Christian Art Gallery. They will also be making repairs in RAC dance studios to the electronic shades

Orion Purslow:

- The library lights will be fixed and back to normal by the end of the week
- Miscellaneous items in the blue lounge and blue den are complete
- Working on work orders and PM's

Tim Bentham

- Working with Facilities Planning on capital projects
- Working with JCI/Tyco on cameras and card access projects on campus
- Working on quotes to replace the air conditioning units for Facilities Planning Offices
- Working on scheduling Ahlstrom Schaeffer for the DATA Improvements Project at the Lanford House
- Working on future DIFR and MCM projects

Rich Newton

- Grounds is working on preparing for events in the Grove, in addition to cleaning up around Rockefeller and other areas to be used for events next week
- Final preparations are being made for the start of the Remembrance Garden
- I will be leaving early Wednesday for a dental appointment

Nelson White

- Working on a lot of washing machine issues at the townhouses
- We will be installing a new hot water tank in Rockefeller this week. There may be some water disruption in Old Rockefeller when we cut in new lines
- Working on work orders as they come in

Jim Kuras

- Working with Huber on classroom security hardware
- Working on door, lock issues and key requests
- Installing new campus banners on light poles
- Roof PM's
- Various campus work orders
- Touching up paint in the hallway on the 8th floor of Maytum

Gary Hardy

- JCI was on site this week with their factory rep looking at the cause of the Houghton Hall compressor failures
- Supply fan speed drive is bad at the Incubator
- Working on replacing seals on Andrews Complex heating pumps
- The Rockefeller generator has been repaired but the switchgear will now not transfer back to utility power. They still need to come back to follow up. We are still waiting on batteries for the switchgear
- The RAC Addition generator has a bad head gasket and needs to be replaced. Cummins will be doing this when it comes in. As of 8/31/22 the gaskets are still on backorder. The generator is still operable at this time
- Working on PM's and work orders as they come in

Campus Calendar 2022	
9/5	Labor Day (no classes)
10/6-10/7	Fall Break (no classes)
11/21-11/25	Thanksgiving Break
12/9	Last Day of Classes
12/12-12/16	Final Exams
1/19/23	All Campus Meeting

Building Inspection Schedule			
Tuesday	9/6	1:15 pm	Alumni & Nixon
Wednesday	9/7	11 am	Houghton & Science Center
Tuesday	9/13	1:15 pm	Schulz & Hemingway
Wednesday	9/14	11 am	LoGrasso
<i>The building that is listed first on the schedule each day is where the inspection will begin. Meet in the main office area of all buildings</i>			

Custodial Supervisor Schedule for 8/29-9/4								
	#	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Tim Lillie	65	Off	Off	Off	Off	Off	Off	Off
Darlene Miller	51	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	Off	Off
Art Franklin	43	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	Off	Off	Off
Nick Valentine	32	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	Off	Off
Rich Logan	62	Off	Off	Off	Off	Off	Off	Off

Heating Services Schedule for 8/29-9/4							
Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1st 7 am-3:30 pm	G. Tucker S. Carutis	G. Hardy G. Tucker H. Farner R. Linnechke	G. Hardy G. Tucker H. Farner R. Linnechke	G. Hardy G. Tucker H. Farner R. Linnechke	G. Hardy H. Farner R. Linnechke	H. Farner R. Linnechke	G. Tucker
2nd 3 pm-11:30 pm	D. Halas	D. Halas M. Hill	D. Halas M. Hill	D. Halas M. Hill	M. Hill	M. Hill	D. Halas
3rd 11 pm-7:30 am	K. Szklenski A. Jagow	K. Szklenski A. Jagow	K. Szklenski A. Jagow	K. Szklenski	K. Szklenski	A. Jagow	A. Jagow

Custodial Weekend Coverage Friday, 9/2 – Sunday, 9/4				
Friday	Athletics	6 pm-2:30 am	Derek Case	16-03
Saturday	Athletics & WC	6 am-2:30 pm	Richelle Steward	16-06
	Mason	7 am-1 pm	Julie Krauter	33-01
	RAC & Athletics	6 am-2:30 pm	Pete Privitere	04-04
	UC & WC	3:30 pm-12 am	Dan Schrader	74-03
Sunday	Athletics & Mason	6 pm-2:30 am	Derek Case	16-03
	RAC & Athletics	7 am-11 am	Hailey Rivera	04-04
	Mason & WC	7 am-11 am	Seth Sexton	13-02
Residence Halls				
Sunday	Alumni	7 am-3:30 pm	Bryan Miller	20-02
	Nixon		No OT	
	Disney		Elly Irizarry	24-02
	Eisenhower		Carmen Vazquez-Ruiz	24-03
	Gregory		Jessica Brown	06-02
	Schulz		Elizabeth Meadows	33-02
	Grissom		Zach Schober	35-02
	Hendrix/Floater		Fred Babar	35-01

Residence Director Staff			
Residence Hall	RD	Office	Apt.
Alumni	Kayla Makosiez	4056	4057
Chautauqua	Donna Good	4058	4059
Disney	Luca Vukelic	4060	4061
Eisenhower	Autumn Hobel-Furrer	4062	4063
Gregory	Jacob Steinhoff	None	None
Grissom	Kyle Piscitelli	4065	4066
Hemingway	Adrian Vega Bautista	4067	4068
Kasling	Natalie Rivera	4073	4074
McGinnies	Ronny Nissen	4054	4055
Nixon	Heather Williams	4075	4076
Schulz	Grace Breen	4077	4078
University Commons	Jacob Steinhoff	4081	4082
University Village	Jill Swanson	4981	4084

Residence Hall Coverage Schedule		
Monday, 8/29 from 9 am through Monday, 9/4 at 9 am	Adrian Vega Bautista	679-8524
Friday, 9/2 from 5 pm through Monday, 9/4 at 9 am	Ronny Nissen	673-5024

Anniversaries—Thank you and Happy Anniversary!!

Rodney Hayes will be starting his 10th year

cc:
Facilities Services Staff
Judy Langworthy
Katharine Bixby
Brent Isaacson
Ken Schmitz

Geoffrey Braun
Kathy Forster
Eric Hadley
Scott Martin
Brian Studley

Naomi Baldwin
Markus Kessler
Marc Levy
Jerry Fisk

Sarah Laurie
Betty Gossett
Ben Miller
Don Scott
Aaron Parkhurst

Kevin Hahn
Michael Metzger
Mark Suida
David Starrett