

FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Monday, August 3, 2020

Meeting not held this week

Kevin Cloos

- Hillside Painting is painting student rooms at Eisenhower
- Swan Painting is painting areas at the William Center
- Wise Painting will paint one office at the Incubator
- H. Olsen and Sons continues to repair a few catch basins and patch asphalt at several locations
- Olsen Sealing is striping parking lots, crosswalks and stop bars on campus
- Accent Stripe will paint the double yellow and white edge lines on the campus roadways
- Miracle Method will repair the coating at three McGinnies Hall student bathrooms, McGinnies lobby restroom small touch up on floor, Alumni Hall lobby restroom small touch up on wall and additional shower pans at a few Town Houses
- Jewett Hall is posted for asbestos abatement work to start on 8/11 at the loading dock area
- All parking lot lighting will be turned on at the end of week prior to RA's moving into the Residence Halls
- Lot 9 along the soccer stadium field side will be closed off at the end of this week to reserve the back section for Residence Hall move in starting on 8/15

Mark Delcamp

- No new updates

Orion Purslow

- Outside wireless access points are almost complete. Just two more to wire
- JCI working on some fire alarm issue on campus
- Working on work orders and PM's

Tim Bentham

- Continue working on issues with the Campus Energy Metering project
- Working with Facilities Planning on Fuel Tank Replacement Project, Mason AHU Phase 5 Project, Houghton Fit Out, Solar Array, I.T. Emergency Power and UPS Replacement and Reed Library Exterior Rehab
- JCI/Simplex will install the new fire alarm panel in the Butler Building as soon as it arrives. Scheduled to arrive sometime in August
- JCI/Simplex continue working on repairing fire alarm deficiencies found during the annual testing
- Continue working with National Fuel Gas to locate underground gas lines. They plan to be on campus sporadically locating underground gas lines
- Working with All State Fire and Sprinkler on repairing the sprinkler system fire department connection repairs
- All State Fire is scheduled to clean the kitchen hoods at the Child Care Center and Lanford House on August 10
- Working on repairs to the TEKWORX automation system in RAC Addition

Tim Lillie

- Staff continues to work through the buildings sanitizing high touch areas
- We will start on the classroom seating adjustment when we receive the occupancy counts this week
- Art and I are assisting in a RD training tomorrow morning
- Darlene is off Mon-Wed
- Nick is off Friday
- Arranging/Assisting in transfer of the man lift to a few buildings for JJ Nocek to complete wireless work
- Assisting in the Lanford House materials move on Friday

Rich Newton

- Grounds will be continuing work on preparing the campus for move-in, as well as regularly required general maintenance

Nelson White

- Chautauqua Hall RD apartment- waiting on structural dept. to finish drywall so we can install sink and toilet in guest bath
- Grissom Hall- plumbing is roughed in for hydration stations. Electric shop is working on their part and we will install when they are done
- Townhouses- still cleaning dryer ducts
- Working on sump pumps
- R.A.C- working with contractor to fix DHW heaters in penthouse
- Will have contractor here to clean out and jet plugged storm drains behind Mason Hall and Lot 9 by the townhouses
- Working on various work orders and PM's as they come in

Jim Kuras

- Working on ARCR's in Eisenhower, Grissom and Disney Halls
- Working on various work orders
- White Terrace will be here for the townhouse siding issues this week and Hemingway Hall
- Building a wall in the archives portion of Carnahan Jackson
- Continue to work in the Res Halls

Gary Hardy

- Working on upgrading filters in buildings throughout campus
- Working with Feedwater Treatment Systems on cooling towers
- Continue cleaning refrigeration equipment for FSA. Have ice machines left to do
- Repaired chiller and cooling tower pump at Mason Hall
- PM's and work orders

Campus Calendar	
8/15	Res Halls and Townhouses open
8/24	First Day of Classes
9/7	Labor Day – Classes in session
11/20	Last day face-to-face instruction

Custodial Supervisor Schedule for 8/3-8/9								
	#	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Tim Lillie	65	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	Off	Off
Darlene Miller	51	Off	Of	Off	6 a-2:30 p	6 a-2:30 p	Off	Off
Art Franklin	43	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	Off	Off
Nick Valentine	32	3:30 p–12 a	3:30 p–12 a	3:30 p–12 a	3:30 p–12 a	Off	Off	Off
Rich Logan	62	3 p-11:30 p	3 p-11:30 p	3 p-11:30 p	3 p-11:30 p	3 p-11:30 p	Off	Off

Heating Services Schedule for 8/3-8/9								
Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	
1st 7 am-3:30 pm	G. Hardy G. Tucker S. Carutis A. Jagow K. Szklenski	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis A. Jagow K. Szklenski	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis A. Jagow K. Szklenski	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis A. Jagow K. Szklenski	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis A. Jagow K. Szklenski	G. Hardy H. Farner K. Watrous S. Carutis A. Jagow K. Szklenski	H. Farner K. Watrous	G. Tucker
2nd 3 pm-11:30 pm	D. Halas	D. Halas M. Hill	D. Halas M. Hill	D. Halas M. Hill	M. Hill	M. Hill	D. Halas	
3rd 11 pm-7:30 am	No Coverage	No Coverage	No Coverage	No Coverage	No Coverage	No Coverage	No Coverage	

Residence Hall Coverage Schedule		
Monday, 8/3 from 9 am through Monday, 8/10 at 9 am	Areas A & B: Richard Sanders	679-8524

cc:
Facilities Services Staff
Judy Langworthy
Katharine Bixby
Kevin Kearns
Brent Isaacson

Geoffrey Braun
Kathy Forster
Eric Hadley
Scott Martin
Brian Studley

Cedric Howard
Markus Kessler
Marc Levy
Jerry Fisk
Dan Goodwin

Sarah Laurie
Denise Szalkowski
Betty Gossett
Ben Miller
Don Scott

Stephen Rieks
Aaron Parkhurst
Kevin Hahn
Michael Metzger
Mark Suida