

FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Monday, August 31, 2020

Meeting not held this week

Kevin Cloos

- A. Carapella Masonry repaired concrete floor damage at the lower level hallway at Dods Hall and will repair exterior concrete stairs at Reed and LoGrasso
- I will be out of the office during the morning on Wednesday, 9/2
- The Facilities Services office will be open regular hours on Labor Day, 9/7
- There will be limited trades and custodial staff working on Labor Day

Mark Delcamp

- Staff continues working in Hendrix Hall turning over student rooms
- Working to make some staffing changes next week and we are also in the process of filling 3 positions
- Working to finalize a virtual meeting schedule for the Fall 2020 building inspections

Orion Purslow

- Working on work orders and PM's

Tim Bentham

- Continue working on issues with the Campus Energy Metering project
- Working with All State Fire & Sprinkler on repairing the sprinkler system fire department connection
- Working on repairs to the TEKWORX automation system in RAC Addition

Tim Lillie

- We're cleaning several spaces in Hendrix today and tomorrow
- Staff continue to go through the buildings sanitizing high touch areas
- Art is on vacation this week
- Many tubs of disinfectant wipes were delivered to Mason Hall practice rooms this past Friday
- Staff is working with Grounds to remove the stickers that were placed all over campus this past weekend

Rich Newton

- Removal of graffiti decals placed in various locations around campus
- Removal of chalk graffiti in various places on campus
- Mowing and weed eating as needed
- Cleaning up perennials beds and patios as needed
- Collection and disposal of large amounts of trash, both in proper receptacles and on the ground
- Preparing for painting the soccer field at the request of the coaches
- Weed spraying cracks in parking lots, curbs, and patios as needed and weather cooperates
- I will be out of the office on Wednesday
- John will be off Tuesday, Thursday and Friday

Jim Kuras

- Working on many work orders
- Roof PM's
- Reattaching wind screen at Tennis Courts
- Installing plexiglass sneeze guards at several locations
- Installing additional Face Covering banners on light poles on campus
- Processing many key requests and changing out cores in Res Hall mailboxes

Nelson White

- Installed tamper switches 2-in Rockefeller G-09 and 1 in Disney mech room on water main for the fire protection system
- Waiting on contractor to do exploration dig at Lot 7 to find source of ponding water
- Dods and Steele Halls- we have shut off all bubblers on drinking fountains to comply with the gym reopening per NY STATE guidelines. Bottle fill stations are still operable
- Working on various work orders and PM work as they come in
- Will be doing our yearly backflow testing campus-wide when time permits

Gary Hardy

- Working with Feedwater Treatment Systems on cooling towers. Treated, cleaned and retested Maytum, Mason and Incubator cooling towers
- Addressing cooling issues on campus
- I will be out of the office on Friday, 9/4 and returning Tuesday, 9/8
- PM's and work orders

Campus Calendar	
9/7	Labor Day – Classes in session
11/20	Last day Face-to-Face instruction
11/23-11/27	November break
11/30	Classes begin-remote instruction
12/4	Last day of classes

Heating Services Schedule for 8/31-9/6							
Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1st 7 am-3:30 pm	G. Hardy G. Tucker S. Carutis	G. Hardy G. Tucker H. Farner S. Carutis	G. Hardy G. Tucker H. Farner S. Carutis	G. Hardy G. Tucker H. Farner S. Carutis	G. Hardy H. Farner S. Carutis	H. Farner	G. Tucker
2nd 3 pm-11:30 pm	D. Halas	D. Halas M. Hill	D. Halas M. Hill	D. Halas M. Hill	M. Hill	M. Hill	D. Halas
3rd 11 pm-7:30 am	K. Szklenski A. Jagow	A. Jagow K. Szklenski	A. Jagow K. Szklenski	K. Szklenski	K. Szklenski	A. Jagow	A. Jagow

Custodial Supervisor Schedule for 8/31-9/6								
	#	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Tim Lillie	65	8 a-4:30 p	8 a-4:30 p	Off	8 a-4:30 p	8 a-4:30 p	Off	Off
Darlene Miller	51	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	Off	Off
Art Franklin	43	Off	Off	Off	Off	Off	Off	Off
Nick Valentine	32	3:30 p-12 a	3:30 p-12 a	Off	3:30 p-12 a	3:30 p-12 a	Off	Off
Rich Logan	62	3 p-11:30 p	3 p-11:30 p	3 p-11:30 p	3 p-11:30 p	3 p-11:30 p	Off	Off

Custodial Coverage Monday, 9/7 Supervisor: Darlene Miller#51		
Academic Buildings 6 am-2:30 pm	Darlene Miller Seth Wolnik	51 12-01
Residential 7 am-3:30 pm		
Chautauqua	Julie Echevarria Linda Nixon	08-02
Disney	Elly Irizarry	24-02
Eisenhower	Carmen Vazquez	24-01
Gregory	Kathy Stempkowski Linda Saletta	06-01
Grissom	Ramona Padua	21-01
Hemingway	Deb Kujawa Juliana Krauter	33-02
Igoe	Phil Collier Mary Leckliter	35-01
McGinnies	Chuck Miller Racy Lorenzo	08-01
Schulz	Mary Ann Wykstra Josh Roman	33-01
University Commons	Elizabeth Goblirsch	74-01

Trades Coverage Monday, 9/7 from 7 am-3:30 pm		
Electricians	Orion Purslow	76
	Rodney Hayes	64
Grounds	Matt Walters	95
	Phil DiFrancisco	97
Plumbers	Jim O'Connor	81
Structural	None	

Residence Director Staff—Fall 2020				
Residence Hall	Area	RD	Apt.	Office
Alumni	A	Tracy Halloran	3262	3261
Chautauqua	A	Anissa Scharborough	3412	3411
Disney	B	Leanna Hess	3516	3515
Eisenhower	B	Christopher Shirley-Brown	3518	3517
Gregory	A	Patrick Toscano	N/A	3491
Grissom	B	Richard Sanders	3512	3511
Hemingway	B	Adrian Vega Bautista	3566	3565
Igoe	B	Megan Hanrahan	3562	3561
Kasling	B	Alyssa Stephens	3514	3513
McGinnies	A	Ally Sievers	3352	3351
Nixon	A	Fatihath Assani	3432	3431
Schulz	B	Terron Brown	3564	3563
University Commons	A	Patrick Toscano	3679	3678
University Village	A	Dan Goodwin	4981	4982

Residence Hall Coverage Schedule		
Monday, 8/31 from 9 am through Monday, 9/7 at 9 am	Area A Fatihath Assani	679-8524
Friday, 9/4 from 5 pm through Monday, 9/7 at 9 am	Area B Terron Brown	673-5024

Anniversaries—Thank you and Happy Anniversary!!	
Rodney Hayes will be starting his 8 th year	Robert Rivera will be starting his 3 rd year

cc:
Facilities Services Staff
Judy Langworthy
Katharine Bixby
Kevin Kearns
Brent Isaacson

Geoffrey Braun
Kathy Forster
Eric Hadley
Scott Martin
Brian Studley

Cedric Howard
Markus Kessler
Marc Levy
Jerry Fisk
Dan Goodwin

Sarah Laurie
Denise Szalkowski
Betty Gossett
Ben Miller
Don Scott

Stephen Rieks
Aaron Parkhurst
Kevin Hahn
Michael Metzger
Mark Suida