

FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Monday, September 14, 2020

Meeting not held this week

Kevin Cloos

- Door2Door will install replacement door at Maytum 101
- I will be out of the office during the morning on Tuesday, 9/15

Mark Delcamp

- Working with ESS staff to manage spaces/students for quarantine at Park Place
- Working to order custodial supplies to manage custodial-COVID operations
- Working with Rich Newton to ensure snow management equipment is being properly prepared for the upcoming months
- I will be telecommuting this week on Tuesday and Friday

Orion Purslow

- Working on work orders and PM's
- Helping Bison elevator learn the campus buildings (mechanical rooms)
- Bad breaker was replaced in the village center (speed drive is on order)

Tim Bentham

- Continue working on issues with the Campus Energy Metering project
- Working with Facilities Planning on Fuel Tank Replacement Project, Mason AHU Phase 5 Project, Houghton Fit Out, Solar Array, I.T. Emergency Power and UPS Replacement and Reed Library Exterior Rehab
- Working with All State Fire and Sprinkler on repairing the sprinkler system fire department connection repairs
- Working on repairs to the TEKWORX automation system in RAC Addition
- R.F. Peck is scheduled to be onsite this week Thursday, 9/24/2020 to repair the Phoenix air valve that serves room 210 of the Science Center
- Working with Schindler Elevator on the repairs to the Grissom elevator
- Working on MCM projects

Tim Lillie

- We continue to go through the buildings sanitizing high touch surfaces
- We will be setting up the Fieldhouse on Thursday for the increased pool testing
- We've delivered many replacement sanitizing wipes already
- Hendrix turnover is ongoing. We seem to have a good system in place at this point
- Rich is off Monday
- Darlene is off Wednesday

Rich Newton

- General maintenance, mowing, trimming, etc.
- Picking up and collecting trash from outdoor containers
- Trimming some tree branches away from the roofline at Fenton and Mason
- Working on work orders
- I will be leaving on Friday at noon and will be off for possibly 3 weeks for family medical reasons. Please contact Gerald Polvino or Mark Delcamp for Grounds concerns unless notified otherwise

Jim Kuras

- We will be painting overhangs at various Res Halls
- Working on various work orders, PM's and roof PM's
- Reassembling the display cases in Houghton Hall from Jewett
- Touching up paint in the 1st floor hallways of Thompson Hall
- Continue working in 223 Jewett

Gary Hardy

- Continue working with Feedwater Treatment Systems on cooling towers
- Getting heating systems ready to come online
- UP AC unit is repaired
- Working on C-Store walk-in freezer leak
- PM's and work orders

Campus Calendar	
11/20	Last day Face-to-Face instruction
11/23-11/27	November break
11/30	Classes begin-remote instruction
12/4	Last day of classes
12/7-12/11	Remote final exams

Heating Services Schedule for 9/14-9/20							
Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1st 7 am-3:30 pm	G. Hardy G. Tucker S. Carutis	G. Hardy G. Tucker H. Farner S. Carutis	G. Hardy G. Tucker H. Farner S. Carutis	G. Hardy G. Tucker H. Farner S. Carutis	G. Hardy H. Farner S. Carutis	H. Farner	G. Tucker
2nd 3 pm-11:30 pm	D. Halas	D. Halas M. Hill	D. Halas M. Hill	D. Halas M. Hill	M. Hill	M. Hill	D. Halas
3rd 11 pm-7:30 am	K. Szklenski A. Jagow	A. Jagow K. Szklenski	A. Jagow K. Szklenski	K. Szklenski	K. Szklenski	A. Jagow	A. Jagow

Custodial Supervisor Schedule for 9/14-9/20								
	#	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Tim Lillie	65	8 a-4:30 p	8 a-3 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	Off	Off
Darlene Miller	51	6 a-2:30 p	6 a-2:30 p	Off	6 a-2:30 p	6 a-2:30 p	Off	Off
Art Franklin	43	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	Off	Off
Nick Valentine	32	3:30 p-12 a	Off	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	Off	Off
Rich Logan	62	Off	3 p-11:30 p	3 p-11:30 p	3 p-11:30 p	3 p-11:30 p	Off	Off

Residence Director Staff—Fall 2020				
Residence Hall	Area	RD	Apt.	Office
Alumni	A	Tracy Halloran	3262	3261
Chautauqua	A	Anissa Scharborough	3412	3411
Disney	B	Leanna Hess	3516	3515
Eisenhower	B	Christopher Shirley-Brown	3518	3517
Gregory	A	Patrick Toscano	N/A	3491
Grissom	B	Richard Sanders	3512	3511
Hemingway	B	Adrian Vega Bautista	3566	3565
Igoe	B	Megan Hanrahan	3562	3561
Kasling	B	Alyssa Stephens	3514	3513
McGinnies	A	Ally Sievers	3352	3351
Nixon	A	Fatihath Assani	3432	3431
Schulz	B	Terron Brown	3564	3563
University Commons	A	Patrick Toscano	3679	3678
University Village	A	Dan Goodwin	4981	4982

Residence Hall Coverage Schedule		
Monday, 9/14 from 9 am through Monday, 9/21 at 9 am	Area A Patrick Toscano	679-8524
Friday, 9/18 from 5 pm through Monday, 9/21 at 9 am	Area B Ally Sievers	673-5024

Anniversaries— Thank you and Happy Anniversary!!

John Cole will be starting his 13th year
Carmen Vazquez-Ruiz will be starting her 6th year
Melanie Mazur will be starting her 4th year
Robert Bajdas will be starting his 2nd year

Josh Roman will be starting his 6th year
Keshia McCloskey will be starting her 4th year
Kim Burlison will be starting her 4th year

cc:
Facilities Services Staff
Judy Langworthy
Katharine Bixby
Kevin Kearns
Brent Isaacson

Geoffrey Braun
Kathy Forster
Eric Hadley
Scott Martin
Brian Studley

Cedric Howard
Markus Kessler
Marc Levy
Jerry Fisk
Dan Goodwin

Sarah Laurie
Denise Szalkowski
Betty Gossett
Ben Miller
Don Scott

Stephen Rieks
Aaron Parkhurst
Kevin Hahn
Michael Metzger
Mark Suida