

# FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Monday, September 26, 2022

Kevin Cloos, Director	Randy Grant, PUE I
Patty Feraldi, Director of Alumni Affairs	Rich Newton, Grounds Supervisor
Mark Delcamp, Assistant Director	Jim Kuras, Structural Supervisor
Orion Purslow, Electrical Supervisor	Nelson White, Plumbing Supervisor
Tim Lillie, Head Janitor	Gary Hardy, PUE II
Tim Bentham, Assistant Director	Shannon McKoon, Office Assistant II

## Kevin Cloos

- Parking lots 11 and 27 are scheduled to be closed on Saturday, 10/1
- Bob Wise will paint several offices at Fenton Hall
- Carapella Masonry continues to repair the concrete stairs at the entrance to the Facilities Services office at the Services Complex. Please enter via the carpenter shop

## Patty Feraldi

- Homecoming is being held October 13-16
- There will not be a 5K this year during Homecoming
- The Houghton dedication will be held on Friday, 10/14 in the afternoon
- The Observatory will be open on Friday and Saturday nights (weather pending)
- There will be food trucks in the Jewett parking lot on Thursday, 10/13 from 3 pm-7 pm

## Mark Delcamp

- We are planning to have the Thompson Hall Cafe' flooring installed over Fall break. GP has confirmed that they have the materials needed to move forward on this project. The work is likely to last a day or two and our staff will be working to assist with moving the collar and cabinets to prepare
- Pucci's is trying to schedule the repairs/replacement of the Steele Hall stair treads over Fall break. Exact date TBD
- We are working to prepare Park Place 521 for a visiting professor that will be arriving Oct. 16th and staying through November 16th
- Working to prepare for the IT/CIO move from Maytum to Thompson Hall. Dan's Moving and Storage will be here Monday mid-morning to make the move for us
- Building Inspections this week are: Chautauqua & McGinnies Tuesday and at Thompson Hall on Wednesday

## Orion Purslow:

- Working on some rooms in Thompson Hall for the IT move
- Working on track lighting for the 2nd floor art gallery in RAC
- Working on some fire alarm troubles
- Working on work orders and PM's

### **Tim Lillie:**

- Darlene is off tomorrow and Friday
- Moving a piano from Mason to the King stage today
- Trying to catch up on various items

### **Randy Grant**

- Working on door issues
- Test firing the heating systems

### **Tim Bentham**

- Working with Facilities Planning on capital projects
- Working with JCI/Tyco on cameras and card access projects
- Working on installing 3 EV charging stations on campus
- Ahlstrom Schaeffer continues working on the DATA Improvements Project at the Lanford House
- S St. George is scheduled Oct. 8, 9, & 10th, 2022 to demo the concrete floor and repair the sanitary line in the Child Care Center
- Working on ordering washing machines for the townhouses
- Working on future DIFR and MCM projects

### **Nelson White**

- Getting prepared for work to be done on the sanitary/sewer drain line at the Children's
- Now that we have taken over the repair of the washers and dryers at the townhouses again, we are trying to get caught up with repairs
- Working on work orders and PM's

### **Rich Newton**

- Working on clean-up for athletic and general campus events
- Mowing as the weather permits
- Cleaning up equipment and storing some away for winter
- Cleaning up planting beds for Fall
- Working on work orders

### **Jim Kuras**

- Working in Thompson E230
- Key requests, door and lock issues
- Continue to work with Huber on the ELDH project
- Various work orders

**Gary Hardy**

- DOL completed boiler inspections at Fenton Hall, Village Center and Erie Hall
- We are continuing to test heating systems for the start of the season
- Matt Hill will be overseeing the campus refrigeration systems now. He will be working Monday through Friday from 7:00 am to 3:30 pm
- Transfer fan #3 at Steele Hall has bad bearings that are being replaced
- Still waiting for JCI to replace chiller compressor at Houghton Hall
- Supply fan speed drive is bad at the Incubator. Electricians are working on replacing it
- Working on replacing seals on Andrews Complex heating pumps. One has been completed
- The Rockefeller generator has been repaired, but the switchgear will now not transfer back to utility power. They still need to come back to follow up. We are still waiting on batteries for the switchgear
- The RAC Addition generator has a bad head gasket and needs to be replaced. Cummins will be doing this when it comes in. As of 8/31/22 the gaskets are still on backorder. The generator is still operable at this time
- Working on PM's and work orders as they come in

Campus Calendar 2022	
10/6-10/7	Fall Break (no classes)
11/21-11/25	Thanksgiving Break
12/9	Last Day of Classes
12/12-12/16	Final Exams
1/19/23	All Campus Meeting
1/19 & 1/21	Move In

Building Inspection Schedule			
Tuesday	9/27	1:15 pm	Chautauqua & McGinnies
Wednesday	9/28	11 am	Thompson
Tuesday	10/4	1:15 pm	University Commons
Wednesday	10/5	11 am	Mason
<i>The building that is listed first on the schedule each day is where the inspection will begin. Meet in the main office area of all buildings</i>			

Custodial Supervisor Schedule for 9/26-10/2								
	#	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Tim Lillie	65	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	Off	Off
Darlene Miller	51	6 a-2:30 p	Off	6 a-2:30 p	6 a-2:30 p	Off	Off	Off
Art Franklin	43	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	Off	Off
Nick Valentine	32	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	Off	Off
Rich Logan	62	3 p-11:30 p	3 p-11:30 p	3 p-11:30 p	3 p-11:30 p	Off	Off	Off

### Heating Services Schedule for 9/26-10/2

Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<b>1st</b> 7 am-3:30 pm	G. Tucker	G. Hardy G. Tucker H. Farner R. Linnechke	G. Hardy G. Tucker H. Farner R. Linnechke	G. Hardy G. Tucker H. Farner R. Linnechke M. Hill	G. Hardy H. Farner R. Linnechke M. Hill	H. Farner R. Linnechke	G. Tucker
<b>2nd</b> 3 pm-11:30 pm	D. Halas	D. Halas M. Hill	D. Halas M. Hill	D. Halas			D. Halas
<b>3rd</b> 11 pm-7:30 am	K. Szklenski A. Jagow	K. Szklenski A. Jagow	K. Szklenski A. Jagow	K. Szklenski	K. Szklenski	A. Jagow	A. Jagow

### Custodial Weekend Coverage Friday, 9/30 – Sunday, 10/2

Day	Location	Time	Staff	Room
<b>Friday</b>	Athletics	6 pm-2:30 am	Derek Case	16-03
<b>Saturday</b>	Athletics & WC	6 am-2:30 pm	Richelle Steward	16-06
	Mason	6 am-2:30 pm	Missy Mt. Pleasant	02-04
	RAC & SC	7 am-1 pm	Amanda Ippolito	12-02
	SC, Houghton, Fenton & Thompson	7 am-1 pm	Trisha Stoll	12-03
	Reed	3 pm-11:30 pm	Trisha Stoll	12-03
	UC & WC	3:30 pm-12 am	Dan Schrader	74-03
	SC, Houghton, Fenton & Thompson Athletics & Mason (RAC calls)	5 pm-11 pm 6 pm-2:30 am	Elizabeth Goblirsch Derek Case	09-04 16-03
<b>Sunday</b>	RAC & Athletics	6 am-2:30 pm	Candy Nolan	17-03
	Mason & WC	10 am-4 pm	Juliana Krauter	33-02
	RAC & Athletics	2 pm-6 pm	Dan Schrader	74-03
Residence Halls				
<b>Sunday</b>	Alumni	7 am-3:30 pm	Jackie Hill	08-02
	Nixon	7 am-1 pm	Scott Pagano	20-01
	Disney	7 am-3:30 pm	Elly Irizarry	24-02
	Eisenhower	7 am-3:30 pm	Carmen Vazquez-Ruiz	24-03
	Gregory	7 am-3:30 pm	Jessica Brown	06-02
	Schulz	7 am-3:30 pm	Elizabeth Meadows	33-02
	Grissom	7 am-3:30 pm	Zach Schober	21-02
	Hendrix/Floater	7 am-3:30 pm	Fred Babar	35-01
	Trash: Hemingway, Kasling, Chautauqua & McGinnies	7 am-1 pm		

<b>Residence Director Staff</b>			
<b>Residence Hall</b>	<b>RD</b>	<b>Office</b>	<b>Apt.</b>
Alumni	Kayla Makosiez	4056	4057
Chautauqua	Donna Good	4058	4059
Disney	Luca Vukelic	4060	4061
Eisenhower	Autumn Hobel-Furrer	4062	4063
Gregory	Jacob Steinhoff	None	None
Grissom	Kyle Piscitelli	4065	4066
Hemingway	Adrian Vega Bautista	4067	4068
Kasling	Natalie Rivera	4073	4074
McGinnies	Ronny Nissen	4054	4055
Nixon	Heather Williams	4075	4076
Schulz	Grace Breen	4077	4078
University Commons	Jacob Steinhoff	4081	4082
University Village	Jill Swanson	4981	4084

<b>Residence Hall Coverage Schedule</b>		
Monday, 9/26 from 9 am through Monday, 10/2 at 9 am	Kyle Piscitelli	679-8524
Friday, 9/30 from 5 pm through Monday, 10/2 at 9 am	Natalie Rivera	673-5024

**Anniversaries—Thank you and Happy Anniversary!!**

Juliana Krauter will be starting her 12<sup>th</sup> year

cc:  
Facilities Services Staff  
Judy Langworthy  
Katharine Bixby  
Brent Isaacson  
Ken Schmitz

Geoffrey Braun  
Kathy Forster  
Eric Hadley  
Scott Martin  
Brian Studley

Naomi Baldwin  
Markus Kessler  
Marc Levy  
Jerry Fisk

Sarah Laurie  
Betty Gossett  
Ben Miller  
Don Scott  
Aaron Parkhurst

Kevin Hahn  
Michael Metzger  
Mark Suida  
David Starrett