

FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Monday, March 9, 2020

Kevin Cloos, Director Mike Metzger, VP for Finance & Administration Mark Delcamp, Assistant Director Orion Purslow, Supervising Electrician Tim Lillie, Head Janitor	Tim Bentham, Assistant Director Rich Newton, Head Grounds Supervisor Nelson White, Plumbing Supervisor Gary Hardy, PUE II
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Next Meeting: Monday, March 23, 2020 @ 9:45 a.m.

Kevin Cloos

- Next week during spring break, Door2Door is scheduled to install new doors at the lobby restrooms at LoGrasso to provide ADA access
- Next week during spring break, Overhead Door of Jamestown will test the rolling fire doors on campus
 - University Commons – Residence Hall lobby front desk
 - University Commons – FSA Bookstore buy back window
 - Reed Library – Atrium at the addition
 - Maytum Hall Mail Room
 - Rockefeller Arts Center – two locations P58 and Scene Shop
 - Science Center / Houghton Hall – two locations at connector

****View this website to see the current list of daily events scheduled on the campus: ****

<https://events.fredonia.edu/>

Mike Metzger

- Discussed SHPO and SUCF review of the Fenner House

Mark Delcamp

- Working with EnerSys Company to review and possibly obtain specialized batteries and new chargers for our floor scrubbers
- Working with Pucci's to finalize pricing for the Chautauqua Hall RD apt
- Working to obtain quotes for many upcoming projects with Veteran owned vendor, Floors at your Door
- Building Inspections this week are at Igoe/Hendrix on Tuesday and LoGrasso (TBD) possible change of date
- I will be out of the office most of the day Thursday, leaving at 9am

Orion Purslow

- All the lights in the Kirkland stairwells are complete
- Men's bathroom on the 2nd floor of the Williams Center has new 2x2 LED's installed. Will continue other bathrooms as time permits
- Working on work orders and PM's

Tim Lillie

- Nick is off Thurs, Fri, Mon
- Delivering/picking up the large poster boards for an Art event at the WC today and tomorrow
- Next week we will be working on:
 - Rosch Stage sealing and cleaning
 - Tim Hortons floor
 - Natatorium deck and vent covers over the benches
 - McEwen first floorterazzo

Tim Bentham

- Continue working on issues with the Campus Energy Metering project
- Working on MCM projects
- Working on installing washers and dryers in University Commons and Chautauqua Hall Resident Director apartments
- R.F. Peck is scheduled to be on site today to gather information for the server upgrade to our Phoenix System at the Science center
- Working with National Fuel with contaminants in our gas lines. We plan to test the gas at the end of the month. We will also be working on updating drawings of our underground gas lines
- Continue Working with IT on windows 10 upgrade on our desk top PC's, EMS terminal servers and Siemens Electric computer
- We are in the process of hiring a PUE-1. We offered the position to one of our applicants. We expect to have a start date very soon

Rich Newton

- Grounds will be working on spring cleanup and restoration
- John is off today for training
- Putting out pedestrian crosswalk signs into the streets
- During the week of Spring Break we will be:
 - Removing all stair chains and opening them all up as well as the walkway to Tim Hortons at the Williams Center
 - Collecting all snow markers
 - Continuing Spring cleanup on lawns and in parking lots

Nelson White

- We will be repairing the drain behind sinks in Nixon 132 requiring us to shut down 132,247,347 sinks in these bathrooms on 3/16/20
- On 3/17/20 at 7am we will be shutting off water to the Schulz Hall laundry room to make a repair on water supply lines
- D.I system at Science Center has been repaired and is in use again
- We hope to start some work in the U.C. RD apartment over Spring break for the new laundry room
- We have started removing old bathroom fixtures in Chautauqua Hall
- Water is back on at the Stadium. We still have to fix a couple leaking toilets in women's bathroom. We hope to have it ready today
- We have Kasling Hall walls marked out for the structural department to start opening for hydration stations. As time permits we will start working on them

Gary Hardy

- S1B for Reed Library North has a leak in the heating coil. This is being covered under warranty by the manufacture we will have to pay labor to install it.
- Addressing a leak under the concrete floor at Erie Hall Waiting for ceiling removal and ACM removal
- Vacuum Pump #3 has a bad seal in the Science Center, Dunkirk Electric Motor will be repairing unit on site when the parts are in
- Refrigerant monitor from Thompson Hall has been sent back to Trane for repair under warranty
- Waiting for 2nd quote to come in for cleaning duct work at Reed Library and Carnahan-Jackson
- Working on getting hot packs in Jewett Hall working again
- Hired a new PUE-1 for 11:00 pm to 7:30 am Sunday through Thursday
- Working on heating issues as the come in

Campus Calendar	
3/16-3/20	Spring Break
4/13	Travel Day—no classes
5/8	Last Day of Classes
5/11-5/15	Final Exams
5/16	Commencement
8/20	All Campus Meeting
8/21	Orientation & Registration

Building Inspection Schedule			
Tuesday	3/10	1:15 pm	Igoe & Hendrix
Wednesday	3/11	11 am	LoGrasso
Tuesday	3/17	--	No Inspection
Wednesday	3/17	--	No Inspection
<i>The building listed first on the schedule each day is where the inspection will begin. Meet in the main office area of all buildings</i>			

Custodial Supervisor Schedule for 3/9-3/15								
	#	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Tim Lillie	65	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	Off	Off
Darlene Miller	51	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	Off	Off
Art Franklin	43	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	Off	Off
Nick Valentine	32	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	Of	Off	Off	Off
Rich Logan	62	11 p-7:30 a	11 p-7:30 a	11 p-7:30 a	11 p-7:30 a	Off	Off	11 p-7:30 a

Heating Services Schedule for 3/9-3/15							
Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1st 7 am-3:30 pm	G. Hardy G. Tucker S. Carutis	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis	H. Farner K. Watrous S. Carutis	H. Farner K. Watrous	G. Tucker
2nd 3 pm-11:30 pm	D. Halas	D. Halas M. Hill	D. Halas M. Hill	D. Halas M. Hill	M. Hill	M. Hill	D. Halas
3rd 11 pm-7:30 am	K. Szklenski	K. Szklenski	K. Szklenski	K. Szklenski	K. Szklenski	OT	OT

Custodial Weekend Coverage Friday, 3/13-Sunday, 3/15				
Athletics	Friday	6 pm-2:30 am	Hannah Cleland	16-03
	Saturday	6 am-2:30 pm	Andrea Markham	16-05
		6 pm-2:30 pm	Hannah Cleland	16-03
	Sunday	7 am-1 pm	Iris Rosa	05-01
Mason & WC	Saturday	7 am-1 pm	Linda Nixon	08-02
	Sunday	8 am-2 pm	Bob DeGolier	21-01
McEwen, Reed & Science Center	Saturday	6 am-10 am	Rich Logan	62
Thompson & Fenton	Saturday	6 am-12 pm	Melissa Mt. Pleasant	21-02
		12 pm-6 pm	Tony Pagano	05-02
UC & WC	Saturday	3:30 pm-12 am	Dan Schrader	74-03
Alumni & Nixon	Saturday	6 am-10 am	Kyle Baumgartner	20-02
Grissom & Kasling	Saturday	6 am-10 am	Jorge Rosa	24-02
Weekend Trash	Sunday	8 am-12 pm	Darlene Miller, Barb Barreca & Wayne Seabolt	

Residence Director Staff				
Residence Hall	Area	RD	Apt.	Office
Alumni	A	Tracy Halloran	3262	3261
Chautauqua	A	Jalen Wright	3412	3411
Disney	B	Kyle Piscitelli	3516	3515
Eisenhower	B	Hayley Guild	3518	3517
Gregory	A	Patrick Toscano	N/A	3491
Grissom	B	Richard Sanders	3512	3511
Hemingway	B	Jill Swanson	3566	3565
Hendrix	B	Anissa Scharborough	3568	3567
Igoe	B	Megan Hanrahan	3562	3561
Kasling	B	Alyssa Stephens	3514	3513
McGinnies	A	Ally Sievers	3352	3351
Nixon	A	Fatihath Assani	3432	3431
Schulz	B	Pilar Nelson	3564	3563
University Commons	A	Patrick Toscano	3679	3678
University Village	A	Dan Goodwin	4981	4982

Residence Hall Coverage Schedule		
Monday, 3/9 from 9 am through Monday, 3/16 at 9 am	Area A Patrick Toscano	679-8524

Anniversaries—Thank you and Happy Anniversary!

Barb Barreca will be starting her 20th year
Steve Peters will be starting his 11th year

Terry Sysol will be starting her 16th year

cc:
Facilities Services Staff
Paul Agle
Judy Langworthy
Katharine Bixby
Kevin Kearns
Dennis Hefner

Geoffrey Braun
Kathy Forster
Eric Hadley
Scott Martin
Brian Studley
Brent Isaacson

Cedric Howard
Markus Kessler
Marc Levy
Jerry Fisk
Dan Goodwin
Mark Suida

Christine Givner
Sarah Laurie
Denise Szalkowski
Betty Gossett
Ben Miller

Stephen Rieks
Aaron Parkhurst
Kevin Hahn
Michael Metzger
Don Scott