

FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Monday, November 4, 2019

Kevin Cloos, Director Michael Metzger, VP for Finance & Administration Mark Delcamp, Assistant Director Orion Purslow, Supervising Electrician Tim Bentham, Assistant Director	Rich Newton, Head Grounds Supervisor Jim Kuras, Structural Supervisor Nelson White, Plumbing Supervisor Shannon McKoon, Office Assistant II
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Next Meeting: Monday, November 18, 2019 @ 9:45 a.m.

Kevin Cloos

- Lot 13 will be closed during the morning on Friday, 11/8
- The Facilities Services Office will be closed on Monday, 11/11 for the Veterans Day Holiday
- There will be limited trades and custodial staff working on Monday, 11/11 for the Veterans Day Holiday

****View this website to see the current list of daily events scheduled on the campus: ****

<https://events.fredonia.edu/>

Michael Metzger

- Thank you all for your hard work and effort
- Last Thursday we contracted with Storbeck Pimentel for the Presidential search
- The Presidential search is a closed search. Only search committee members will know any information related to the search

Mark Delcamp

- Tim Lillie is off today
- Working with garage to get equipment back in operation. Right now we are down a few Kubota's, a handful of snow blowers and plow trucks PM'd
- PO's are being issued for eSports Lounge and RAC Gallery entrance flooring
- Several staff have been scheduled for this weekend's Exploration Day on Saturday. The event is slated for mostly King and Steele Hall
- I will be off Monday for the holiday

Orion Purslow

- Working on the eSports Lounge
- Working on work orders and PM's
- Preparing work for winter projects
- Rodney may return to work on 11/13

Tim Bentham

- Working with Facilities Planning on the Campus Energy Metering project, Mason Hall Air handling project and Houghton Hall renovation project
- MLP Mechanical is on site this morning to start work on the installation of the air conditioning systems for the eSports Lounge
- Working on scheduling MLP Mechanical to replace the glycol heat exchanger tube bundle at the Natatorium
- Working on getting MCM projects ready for bid

Rich Newton

- Cleaning up leaves and trees on Temple Street, picking up trash and general maintenance
- Switching the Toro over to prepare for snow

Jim Kuras

- Making repairs to walls in the Williams Center where the roof leader was repaired
- Working on building inspection work orders for Disney and Eisenhower Halls
- Making repairs to ceilings in the suites of Hendrix Hall
- We will continue to work in the gaming lounge in Schulz Hall
- Touching up paint in the Fitness Center
- Will make repairs to the threshold in the Science Center at doors number 1 and 2

Nelson White

- Williams Center & Reed Library- the fountain and waterfalls have been winterized for season
- Stadium and ballfield irrigation have been winterized. We are in the process of winterizing the stadium facility
- Getting quotes for rebuilding gas regulator at Rockefeller new addition
- Bob Booth will be coming in on Tuesday, 11/5/19 at 9:30 am to run equipment in metal shop so we can check Co in the shop and upstairs
- Trying to keep up on work orders and some PM work
- Getting the rest of supplies needed for Thanksgiving and Christmas break projects

Campus Calendar	
11/25-11/29	Thanksgiving Break
12/13	Last day of classes
12/16-12/20	Final exams
1/17/20	All Campus Meeting
1/19	Res Halls open
1/21	Orientation & Registration

Building Inspection Schedule			
Tuesday	11/5	10 am	RAC
Tuesday	11/5	1:15 pm	Kasling & Grissom
Tuesday	11/12	11 am	Williams Center & Jewett
Wednesday	11/13	11 am	Incubator
<i>The building that is listed first on the schedule each day is where the inspection will begin. Meet in the main office area of all buildings</i>			

Custodial Supervisor Schedule for 11/4-11/10								
	#	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Tim Lillie	65	Off	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	Off	Off
Darlene Miller	51	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	Off	Off
Art Franklin	43	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	Off	Off
Nick Valentine	32	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	Off	Off
Rich Logan	62	11p-7:30a	11p-7:30a	11p-7:30a	11p-7:30a	Off	Off	11 p-7:30 a

Custodial Weekend Coverage Friday, 11/8-Sunday, 11/10				
Athletics	Friday	6 pm-2:30 am	Robert Bajdas	16-03
	Saturday	6 am-2:30 pm	Keshia McCloskey	16-06
		1 pm-5 pm	Josh Roman	33-02
	Sunday	6 pm-2:30 am	Scott Pagano	20-01
7 am-11 am		Robert Bajdas	16-03	
Mason (Saturday) Mason & WC (Sunday)	Saturday	7 am-11 am	Kyle Baumgartner	20-02
	Sunday	4 pm-8 pm	Silverio Burgos	61-02
McEwen & Reed	Saturday	7 am-11 am	Julie Echevarria	08-02
	Saturday	6 am-11 am	Phil Collier	09-01
RAC	Saturday	10 am-3 pm	Jorge Rosa	24-02
		4 pm-9 pm	Iris Rosa	05-01
UC, WC Science Center & Thompson	Saturday	7 am-12 pm	Bob DeGolier	21-01
		3:30 pm-12 am	Dan Schrader	74-03
Residence Halls	Saturday	6 am-10 am	Missy Mt. Pleasant	21-02
		Alumni & Nixon	Kathy Stempkowski	06-02
		Chautauqua & McGinnies	Wayne Seabolt	13-01
		Disney & Eisenhower	Tracy Lorenzo	08-01
Kasling & Grissom	Saturday	6 am-10 am	Missy Mt. Pleasant	21-02
Chautauqua & McGinnies	Wayne Seabolt	13-01		
			Disney & Eisenhower	Tracy Lorenzo
Weekend Trash Pick Up	Sunday	8 am-12 pm		

Veteran's Day Custodial Coverage (Academic) Monday, 11/11 from 6 am-2:30 pm Supervisor: Darlene Miller #51		
Fenton, Science Center & Thompson	Dave Tarnowski	01-01
RAC, Athletics & WC	Sara Jagoda	04-01
Reed, McEwen, Mason, Maytum & Jewett	Seth Wolnik	12-01
Incubator	Bob Jank	78-01

Veteran's Day Custodial Coverage (Residential) Monday, 11/11 from 7 am-3:30 pm Supervisor: Art Franklin #43		
Alumni	Scott Pagano Kyle Baumgartner	20-01
Chautauqua	Phil Collier Julie Echevarria Linda Nixon	09-01
Disney	Jorge Rosa Elly Irizarry	24-02
Eisenhower	Terry Sysol Tim Clarke Carmen Vazquez	24-01
Gregory	Hector Figueroa Kathy Stempkowski Linda Saletta	06-01
Grissom	Bob DeGolier Ramona Padua Sheri Burlison	21-01
Hemingway	Deb Kujawa Juliana Krauter	33-02
Hendrix	Steve Peters	57-01
Igoe	Jim Michaels	35-01
Kasling	Sue Lucas Missy Mt. Pleasant	21-02
McGinnies	Sue Michalak Tracy Lorenzo	08-02
Nixon	Kevin McCarthy Brooks Glapa	20-02
Schulz	MaryAnn Wykstra Liz Kujawa Josh Roman	33-01
University Commons	Elizabeth Goblirsch Mike Gettings	74-01 74-02

Veteran's Day Custodial Coverage (Academic) Monday, 11/11 from 3:30 pm-12 am Supervisor: Nick Valentine #32		
Mason & RAC	Barb Barreca	02-02
Athletics & WC	Sue Smith	16-02
Jewett & LoGrasso	Jack Anderson	14-01
Maytum, Services & Fenton	Iris Rosa	05-01
Maytum & Science Center	Tony Pagano	05-02
Reed & LoGrasso	Kitty Pencek	12-02
Thompson	Lisa Boardman	61-02
	Silverio Burgos	61-03
	Dave Racker	61-04

Trades Coverage on Monday, 11/11 7 am-3:30 pm		
Electricians	Tom Deike	68
	Chip Riewaldt	66
Grounds	Jim Foringer	92
	Natalio Matias	91
	Rob Schwerk	44
Plumbers	Nelson White	71
	Steve Kosierb	79
Structural	Andrew Cross	85

Heating Services Schedule for 11/4-11/10							
Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1st 7 am-3:30 pm	G. Tucker S. Carutis	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis	H. Farner K. Watrous S. Carutis	H. Farner K. Watrous	G. Tucker
2nd 3 pm-11:30 pm	D. Halas	D. Halas	D. Halas	D. Halas	OT	OT	D. Halas
3rd 11 pm-7:30 am	OT	K. Szklenski	K. Szklenski	K. Szklenski	K. Szklenski	K. Szklenski	OT

Residence Hall Coverage Schedule		
Monday, 11/4 from 9 am through Monday, 11/11 at 9 am	Areas A & B Pilar Nelson	679-8524
Friday, 11/8 from 5 pm through Monday, 11/11 at 9 am	Area B Hayley Guild	673-5024

Residence Director Staff				
Residence Hall	Area	RD	Apt.	Office
Alumni	A	Tracy Halloran	3262	3261
Chautauqua	A	Jalen Wright	3412	3411
Disney	B	Kyle Piscitelli	3516	3515
Eisenhower	B	Hayley Guild	3518	3517
Gregory	A	Patrick Toscano	N/A	3491
Grissom	B	Richard Sanders	3512	3511
Hemingway	B	Jill Swanson	3566	3565
Hendrix	B	Anissa Scharborough	3568	3567
Igoe	B	Megan Hanrahan	3562	3561
Kasling	B	Alyssa Stephens	3514	3513
McGinnies	A	Ally Sievers	3352	3351
Nixon	A	Fatihath Assani	3432	3431
Schulz	B	Pilar Nelson	3564	3563
University Commons	A	Patrick Toscano	3679	3678
University Village	A	Dan Goodwin	4981	4982

Anniversaries—Thank you and Happy Anniversary!!	
Dan Halas will be starting his 20 th year Hector Figueroa will be starting his 15 th year Jack Anderson will be starting his 10 th year Lisa Boardman will be starting her 3 rd year	Jim O'Connor will be starting his 20 th year Nick Valentine will be starting his 15 th year Christopher Brunecz will be starting his 6 th year

Thought for the week: *“Believe you can and you’re halfway there.”*
--Theodore Roosevelt

cc:

Facilities Services Staff
 Paul Agle
 Judy Langworthy
 Katharine Bixby
 Kevin Kearns
 Dennis Hefner

Geoffrey Braun
 Kathy Forster
 Eric Hadley
 Scott Martin
 Brian Studley
 Brent Isaacson

Cedric Howard
 Markus Kessler
 Marc Levy
 Jerry Fisk
 Dan Goodwin
 Mark Suida

Christine Givner
 Sarah Laurie
 Denise Szalkowski
 Betty Gossett
 Ben Miller

Stephen Rieks
 Aaron Parkhurst
 Kevin Hahn
 Michael Metzger
 Don Scott