

FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Monday, December 2, 2019

Kevin Cloos, Director Mike Metzger, VP of Finance & Administration Mark Delcamp, Assistant Director Orion Purslow, Supervising Electrician Tim Lillie, Head Janitor	Jim Kuras, Structural Supervisor Rich Newton, Head Grounds Supervisor Nelson White, Plumbing Supervisor Gary Hardy, PUE II Shannon McKoon, Office Assistant
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Next Meeting: Monday, December 16, 2019 @ 9:45 a.m.

Kevin Cloos

- The posting for the 3rd shift Plant Utilities Engineer I position closed with 1 applicant
- Please think of your staffing levels for winter break
- Reminder that the Facilities Services 2019 Holiday Open House is being held on 12/11 from 2 pm-4 pm at the Lanford House

****View this website to see the current list of daily events scheduled on the campus: ****

<https://events.fredonia.edu/>

Mark Delcamp

- Meeting with GP Land this week to review upcoming flooring projects
- VerHague completed the cleaning of the Fenton Hall lobby furniture and the soft seating at the WC
- Staff has recently completed the installation of the foam soap dispensers in Andrews and Kirkland restrooms
- Over Thanksgiving break, staff worked on refinishing the floor in Tim Horton's cafe and the entrance and Faculty/Staff hallway in Mason Hall. Both areas turned out great

Orion Purslow

- Rough-in is complete in the eSports Lounge
- Working on stairwell lighting in Disney and Eisenhower
- Working on work orders and PM's
- Data is pulled in Mason for the remainder of the cameras

Tim Lillie

- Darlene is off tomorrow
- Nick will be off on Thursday
- I am off on Friday
- Kitty's last day is Friday
- Spending extra time at the Lanford House this week
- Erin Ransom started training last week for Tuesday through Saturday 6 pm-2:30 am shift in Athletics

Rich Newton

- The pedestrian signs have been returned
- Working at the Lanford House this week
- The stadium banner have been taken down and put away
- Continue to clean up leaves

Nelson White

- Still waiting on gas regulator for Rockefeller
- We have a leak on a domestic 3 inch hot water line in the Igoe mechanical room that we will fix over Christmas break. We will have to shut off all hot water to Andrews quad
- We were able to replace sink drains in Grissom 3rd floor and hope to do other floors over break
- We have scheduled Roy’s Plumbing to do annual jetting of drain lines in Cranston and Williams Center on 12/23
- Working on backflow testing and sump pump pm work
- Trench drains at Andrews have been replaced

Jim Kuras

- Putting sheetrock up in the eSports Lounge tomorrow
- Duane will be working on the piano garages for 1051 Mason
- Working on the Hendrix suite ceilings
- Repairing walls in the hallways of McEwen
- Preparing for work during winter break
- Working on various work orders

Gary Hardy

- Replaced heater in the Commissary laundry room
- Working on PM's and WO's
- Off part or all day tomorrow

Campus Calendar	
12/13	Last day of classes
12/16-12/20	Final exams
1/17/20	All Campus Meeting
1/19	Res Halls open
1/21	Orientation & Registration

Custodial Supervisor Schedule for 12/2-12/8								
	#	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Tim Lillie	65	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	Off	Off	Off
Darlene Miller	51	6 a-2:30 p	Off	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	Off	Off
Art Franklin	43	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	Off	Off
Nick Valentine	32	Off	3:30 p–12 a	3:30 p–12 a	Off	3:30 p–12 a	Off	Off
Rich Logan	62	11p-7:30a	11p-7:30a	11p-7:30a	11p-7:30a	Off	Off	11 p-7:30 a

Custodial Weekend Coverage Friday, 12/6-Sunday, 12/8				
Athletics	Friday	6 pm-2:30 am	Erin Ransom	16-03
	Saturday	6 am-2:30 pm	Andrea Markham	16-06
		7 am-1 pm	Elizabeth Goblirsch	74-01
		1 pm-7 pm	Scott Pagano	20-01
			Phil Collier	09-01
Sunday	6 pm-2:30 am	Erin Ransom	16-03	
	7 am-1 pm	Steve Peters	57-01	
Mason & Williams Center	Saturday	8 am-2 pm	Iris Rosa	05-01
		4 pm-10 pm	Barb Barreca	02-02
	Sunday	9 pm-3 pm	Julie Echevarria	08-02
		3 pm-9 pm	Jack Anderson	14-01
McEwen	Saturday	5 pm-11 pm	Sue Michalak	08-02
RAC	Saturday	12 pm-5 pm	Linda Nixon	08-01
	Sunday	11 am-5 pm	Sara Jagoda	04-01
University Commons & WC	Saturday	3:30 pm-12 am	Dan Schrader	74-03
Weekend Trash Pick Up	Sunday	8 am-12 pm	Phil Collier, Iris Rosa & Barb Barreca	

Heating Services Schedule for 12/2-12/8							
Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1st 7 am-3:30 pm	G. Hardy G. Tucker S. Carutis	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis M. Hill	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis M. Hill	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis M. Hill	H. Farner K. Watrous S. Carutis M. Hill	H. Farner K. Watrous M. Hill	G. Tucker
2nd 3 pm-11:30 pm	D. Halas	D. Halas	D. Halas	D. Halas	OT	OT	D. Halas
3rd 11 pm-7:30 am	OT	K. Szklenski	K. Szklenski	K. Szklenski	K. Szklenski	K. Szklenski	OT

Residence Hall Coverage Schedule		
Monday, 12/2 from 9 am through Monday, 12/9 at 9 am	Areas A & B Fatihath Assani	679-8524
Friday, 12/6 from 5 pm through Monday, 12/9 at 9 am	Area B Jalen Wright	673-5024

Residence Director Staff				
Residence Hall	Area	RD	Apt.	Office
Alumni	A	Tracy Halloran	3262	3261
Chautauqua	A	Jalen Wright	3412	3411
Disney	B	Kyle Piscitelli	3516	3515
Eisenhower	B	Hayley Guild	3518	3517
Gregory	A	Patrick Toscano	N/A	3491
Grissom	B	Richard Sanders	3512	3511
Hemingway	B	Jill Swanson	3566	3565
Hendrix	B	Anissa Scharborough	3568	3567
Igoe	B	Megan Hanrahan	3562	3561
Kasling	B	Alyssa Stephens	3514	3513
McGinnies	A	Ally Sievers	3352	3351
Nixon	A	Fatihath Assani	3432	3431
Schulz	B	Pilar Nelson	3564	3563
University Commons	A	Patrick Toscano	3679	3678
University Village	A	Dan Goodwin	4981	4982

Thought for the week: *“Don’t be afraid to fail, be afraid not to try.”*
 --Author Unknown

cc:
 Facilities Services Staff
 Paul Agle
 Judy Langworthy
 Katharine Bixby
 Kevin Kearns
 Dennis Hefner

Geoffrey Braun
 Kathy Forster
 Eric Hadley
 Scott Martin
 Brian Studley
 Brent Isaacson

Cedric Howard
 Markus Kessler
 Marc Levy
 Jerry Fisk
 Dan Goodwin
 Mark Suida

Christine Givner
 Sarah Laurie
 Denise Szalkowski
 Betty Gossett
 Ben Miller

Stephen Rieks
 Aaron Parkhurst
 Kevin Hahn
 Michael Metzger
 Don Scott