

FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Monday, February 11, 2019

Kevin Cloos, Director Michael Metzger, VP Finance & Administration Orion Purslow, Supervising Electrician Tim Lillie, Head Janitor Tim Bentham, Assistant Director	Rich Newton, Grounds Supervisor Steve Peterson, Plumbing Supervisor Gary Hardy, PUE II Shannon McKoon, Office Assistant
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Next Meeting: Monday, February 25, 2019 @ 9:45 a.m.

Kevin Cloos

- Johnson Controls and Ahlstrom Schaeffer Electrical are working at Thompson Hall to install wiring and equipment for the new outdoor speaker array for the campus mass notification system
- All State Fire will perform the semi-annual inspection of the ansul systems at the Children's Center, Lanford House and Garage fuel island on Wednesday, 2/13
- There will be limited trades and custodial staff working on the Monday, 2/18 holiday
- The office will be open normal hours on the Monday, 2/18 holiday

****View this website to see the current list of daily events scheduled on the campus: ****

<https://events.fredonia.edu/>

Michael Metzger

- Still no updates on the retirement incentive

Mark Delcamp (reported by Tim Lillie)

- Building inspections: tomorrow is Igoe/Hendrix, Wednesday is RAC
- Working with GP flooring to get carpet for Mason Hall practice rooms
- Contacted Window Specialties to try and schedule repair of the large window shade in RAC dance studio, waiting to hear back from them

Orion Purslow

- Work continues on Maytum Hall mass notification project
- I was working with Ahlstrom Schaefer this morning on the mass notification for Thompson Hall
- Working on the Liebert unit in the Science Center
- Working on work orders and PM's
- Replacing the lighting control panel in University Commons

Tim Lillie

- I will be off at noon today
- We have staff scheduled for next Monday due to classes and events.
- Will be shorthanded on Thursday. Some staff is signed up for classes through the PDD
- We have several equipment transfers this week
- Working on turnovers

Tim Bentham

- MLP Mechanical is complete making the repairs to the leaking boiler at Thompson Hall.
- MLP Mechanical is complete installing the new Liebert unit in the Science Center basement DATA room.
- Continue working with Facilities Planning on the metering projects.
- Continue working with Facilities Planning on Houghton Hall temporary heating system controls.
- Carrier is on site today to update the 39 Heat Pump Controllers at the incubator.
- Addressing heating issues on campus

Rich Newton

- Preparing for the snow and ice in the forecast

Steve Peterson

- Working on the RAC kiln. The controller is in and needs to be calibrated
- Have to move 2 sprinkler lines for the Dressing Rooms in RAC
- Working on townhouses issues and work orders
- Parts have been ordered for the Disney benchmarks

Gary Hardy

- Science Center HRU-3 heat recovery wheel shaft and bearings should be installed this week
- Installed a new reheat coil in 109 area of Marketing and Communication office
- Replaced heating coil in vestibule at Science Center that froze and broke
- Working on PM's and WO's as they come
- Still no coverage in heating plant on Sunday Monday over night to save overtime

Campus Calendar	
2/14	Professional Development Day
3/11-3/15	Spring Break
4/22	Travel Day
5/10	Last Day of Classes
5/13-5/17	Final Exams
5/18	Commencement

Building Inspection Schedule			
Tuesday	2/12	1:15 pm	Igoe & Hendrix
Wednesday	2/13	10 am	RAC
Tuesday	2/19	1:15 pm	Alumni & Nixon
Wednesday	2/20	11 am	Mason
<i>The building that is listed first on the schedule each day is where the inspection will begin. Meet in the main office area of all buildings</i>			

Custodial Supervisor Schedule for 2/11-2/17								
	#	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Tim Lillie	65	8 a-1 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	Off	Off
Darlene Miller	51	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	Off	Off
Art Franklin	43	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	Off	Off
Nick Valentine	32	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	3:30 p-12 a	Off	Off	Off
Rich Logan	62	11 p-7:30 a	11 p-7:30 a	11 p-7:30 a	11 p-7:30 a	Off	Off	11 p-7:30 a

Custodial Weekend Coverage Friday, 2/15-Sunday, 2/17				
Athletics	Friday	6 pm-2:30 am	Edwin Garcia	16-03
	Saturday	6 am-2:30 pm	Keshia McCloskey	16-06
		6 pm-2:30 am	Edwin Garcia	16-03
	Sunday	7 am-1 pm	Jose Rosario	12-01
Mason & WC	Saturday	7 am-12 pm	Jeff Deering	83-02
		5 pm-10 pm	Derek Case	13-02
	Sunday	8 am-12 pm	Jorge Rosa	02-01
RAC	Saturday	1 pm-7 pm	Zach Schober	04-03
University Commons	Saturday	3:30 pm-12 am	Dan Schrader	74-02
Weekend Trash Pickup	Sunday	8 am-1 pm	Iris Rosa, Bob DeGolier, Barb Barreca & Hector Figueroa	

President's Day Custodial Coverage (Academic) Sunday, 2/17 from 11 pm-7:30 am Supervisor: Rich Logan #62		
Children's Center	Mel Mazur	79-01
Dods	Joel Rivera	16-04
	Seth Wolnik	16-05
Fenton	Denilson Costa	01-03
	Robert Rivera	01-02
Mason	Candy Nolan	02-04
	Matt Bishop	02-03
McEwen	Derek Case	13-02
RAC	Zach Schober	04-04
	Joel Ross	09-03
Reed	Andrea Markham	12-02
	Rich Gugino	12-03
Science Center	Chris Brunecz	83-01
	Jeff Deering	83-02
University Commons & Gregory	Ellie Irizarry	74-04
Williams Center	Dona Poncharik	30-03
	Lori Martin	30-02

President's Day Custodial Coverage (Academic) Monday, 2/18 from 6 am-2:30 pm Supervisor: Darlene Miller #51		
Athletics & Mason	Jeff Jakse	17
Fenton, McEwen & Williams Center	Dave Tarnowski	01-01
Incubator	Bob Jank	78-01
RAC & Thompson	Bob Miller	61-01
Reed, McEwen & Williams Center	Jose Rosario	12-01

President's Day Custodial Coverage (Residential) Monday, 2/18 from 7 am-3:30 pm Supervisor: Art Franklin #43		
Alumni	Scott Pagano Carmen Vazquez	20-01
Chautauqua	Julie Echevarria Linda Nixon	80-02
Disney	Jorge Rosa Len Coniglio	24-02
Eisenhower	Terry Sysol Gladys Lockett Steve Peters	24-01 57
Gregory	Hector Figueroa Linda Saletta Kathy Stempkowski	06-01 06-02
Grissom	Bob DeGolier Ramona Padua	21-01
Hemingway	Mary Ann Wykstra Deb Kujawa Juliana Krauter	33-01
Hendrix	Kim Burlison Phil Collier	35-02 09-01
Igoe	Jim Michaels Mary Leckliter Melissa Buchanan	35-01
Kasling	Sue Lucas Missy Mt. Pleasant	21-02
McGinnies	Chuck Miller Sue Michalak Tracy Lorenzo	08-01
Nixon	Kevin McCarthy	20-02
Schulz	Liz Kujawa Josh Roman	33-02
University Commons	Elizabeth Goblirsch Mike Gettings	74-01 74-02

President's Day Custodial Coverage (Academic) Monday, 2/18 from 3:30 pm-12 am Supervisor: Nick Valentine #32		
Athletics & LoGrasso	Sue Smith	16-02
Jewett & LoGrasso	Jack Anderson	14-01
Mason & RAC	Barb Barreca	02-02
Maytum & Science Center	Tony Pagano	05-02
Maytum & Services Complex	Iris Rosa	05-01
Reed & Williams Center	Kitty Pencek	12-02
Thompson & Fenton	Lisa Boardman Silverio Burgos	61-02 61-03

Heating Services Schedule for 2/11-2/17							
Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1st 7 am-3:30 pm	G. Hardy G. Tucker S. Carutis R. Grant	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis R. Grant	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis R. Grant	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis R. Grant	G. Hardy H. Farner K. Watrous S. Carutis R. Grant	H. Farner K. Watrous	G. Tucker
2nd 3 pm-11:30 pm	D. Halas	D. Halas J. Evans	D. Halas J. Evans	D. Halas J. Evans	J. Evans	J. Evans	D. Halas
3rd 11 pm-7:30 am	TBD/OT	K. Szklenski	K. Szklenski	K. Szklenski	K. Szklenski	K. Szklenski	TBD/OT

Residence Director Staff-Spring 2019				
Residence Hall	Area	RD	Apt.	Office
Alumni	A	Tracy Halloran	3262	3261
Chautauqua	A	Jalen Wright	3412	3411
Disney	B	Kyle Piscitelli	3516	3515
Eisenhower	B	Jacquelynn Akins	3518	3517
Gregory	A	Kara Corlett	N/A	3491
Grissom	B	Joanna Kaufman	3512	3511
Hemingway	B	Jill Swanson	3566	3565
Igoe	B	Patrick Toscano	3562	3561
Kasling	B	Amanda Scranton	3514	3513
McGinnies	A	Kaitlyn Piatek	3352	3351
Nixon	A	Adrienne Sader	3432	3431
Schulz	B	Pilar Nelson	3564	3563
University Commons	A	Kara Corlett	3679	3678
University Village	A	Dan Goodwin	4981	4982

Residence Hall Coverage Schedule		
Monday, 2/11 from 9 am through Monday, 2/18 at 9 am	Areas A & B Adrienne Sader	679-8524
Friday, 2/15 from 5 pm through Monday, 2/18 at 9 am	Area B Kaitlyn Piatek	673-5024

Anniversaries—Thank you and Happy Anniversary!!	
Jeff Peterson will be starting his 30 th year Steve Carutis will be starting his 20 th year	Bob Miller will be starting his 14 th year

Thought for the week: "If you work hard and you do your best, you can do anything."
-- Erin Heatherton

cc:
Facilities Services Staff
Paul Agle
Judy Langworthy
Katharine Bixby
Kevin Kearns

Geoffrey Braun
Ann Burns
Kathy Forster
Eric Hadley
Scott Martin

Virginia Horvath
Cedric Howard
Markus Kessler
Michael Lemieux
Marc Levy

Christine Givner
Sarah Laurie
Denise Szalkowski
Betty Gossett
Ben Miller

Stephen Rieks
Aaron Parkhurst
Kevin Hahn
Michael Metzger
Jerry Fisk

