

FACILITIES SERVICES MEETING MINUTES

Facilities Services Conference Room

Monday, March 23, 2020

****Meeting not held this week****

Kevin Cloos

- Thank you to the staff working to keep the campus clean and well maintained
- I will be out of the office on Friday, 3/27

****View this website to see the current list of daily events scheduled on the campus: ****

<https://events.fredonia.edu/>

Mark Delcamp

- Staff continues to work on cleaning and disinfecting residence halls and academic buildings
- The Kirkland quad is being prepared for students to transfer into
- Nixon and University Commons are being prepared for potential quarantine use

Orion Purslow

- Working with Simplex to finish up fire alarm upgrades and Nac problems
- Working on lighting ideas for Aerobic Center and Fitness Center
- Men's bathroom 2nd floor Williams Center lighting is done. We will continue with the other restrooms when lights can be purchased
- Will be working on RD washer/dryer installations
- Working on bathroom lighting Chaut. RD apartment
- Will be changing lighting in the LoGrasso public restrooms
- Working on work orders and PM's

Tim Lillie

- Cleaning up several residence halls
- Sanitizing in academic areas
- Rich is off Wednesday and Thursday
- Tim Horton's floor is complete
- McEwen first floor is almost complete
- Rosch stage will be getting another coat later this week

Tim Bentham

- Continue working on issues with the Campus Energy Metering project
- Working on MCM projects
- Cummins technician will be onsite 3/24 to make repairs to our emergency generators
- JCI/Simplex will be onsite 3/24 to make repairs to McEwen fire alarm system
- Working on installing washer and dryer in University Commons and Chautauqua Hall Resident Director apartments
- Working with R.F. Peck to schedule the server upgrade to our Phoenix System at the Science center.

- Working with National Fuel with contaminants in our gas lines. We plan to test the gas at the end of the month. We will also be working on updating drawings of our underground gas lines
- Continue Working with IT on Windows 10 upgrade on our desk top PC's, EMS terminal servers and Siemens Electric computer
- Working on scheduling HVAC Equipment to unoccupied on campus to save energy

Rich Newton

- Staff will be continuing work on spring cleanup
- We will also be engaged in some tree trimming later in the week. Part of Lot 13 will be blocked off on Thursday morning for a portion of that work

Nelson White

- Nixon Hall 132 bathroom drain line and water line is fixed behind sinks
- Schulz Hall laundry room supply line stops have been replaced
- Kirkland Complex tub strainers have been installed. Still working on sinks strainers as time permits
- Waiting on the go-ahead of U.C director apt laundry install
- Trying to get caught up on DHW tank PM work and condensate neutralizer pit cleaning
- Getting parts together to complete the install of new stops for laundry rooms in Igoe, Hendrix and Hemingway Halls. Will schedule when we have all the parts

Jim Kuras

- We will be painting in the men's main locker room in Dods Hall
- Painting four offices in Thompson Hall. Rooms 208-212
- Repairing the walls in bathroom 133 of Nixon hall
- We will be assisting with the installation of drinking fountains in Kasling Hall
- Assisting with the installation of a washer and dryer in the RD apartment of U.C.
- Working on ADA bathroom improvements in LoGrasso Hall
- Various work orders

Gary Hardy

- S1B for Reed Library North has a leak in the heating coil. Waiting on replacement to arrive
- Addressing a leak under the concrete floor at Erie Hall Waiting for new mega press head and ACM removal
- Vacuum Pump #3 has a bad seal in the Science Center. Dunkirk Electric Motor will be repairing unit on site when the parts are in
- Refrigerant monitor from Thompson Hall has been sent back to Trane for repair under warranty
- Waiting for 2nd quote to come in for cleaning ductwork at Reed Library and Carnahan-Jackson. JW Danforth is working on it
- Stopped working hot packs in Jewett Hall
- Working on heating issues as the come in
- Working on PM's and WO's

Campus Calendar	
4/13	Travel Day—no classes
5/8	Last Day of Classes
5/11-5/15	Final Exams
5/16	Commencement
8/20	All Campus Meeting
8/21	Orientation & Registration
8/22	Res Halls open

Custodial Supervisor Schedule for 3/23-3/29								
	#	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Tim Lillie	65	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	8 a-4:30 p	Off	Off
Darlene Miller	51	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	6 a-2:30 p	Off	Off
Art Franklin	43	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	7 a-3:30 p	Off	Off
Nick Valentine	32	3:30 p–12 a	3:30 p–12 a	3:30 p–12 a	3:30 p–12 a	3:30 p–12 a	Off	Off
Rich Logan	62	11 p-7:30 a	11 p-7:30 a	Off	Off	Off	Off	Off

Heating Services Schedule for 3/23-3/29							
Shift	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1st 7 am-3:30 pm	G. Hardy G. Tucker S. Carutis	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis	G. Hardy G. Tucker H. Farner K. Watrous S. Carutis	G. Hardy H. Farner K. Watrous S. Carutis	H. Farner K. Watrous	G. Tucker
2nd 3 pm-11:30 pm	D. Halas	D. Halas M. Hill	D. Halas M. Hill	D. Halas M. Hill	M. Hill	M. Hill	D. Halas
3rd 11 pm-7:30 am	K. Szklenski	K. Szklenski	K. Szklenski	K. Szklenski	K. Szklenski	OT	OT

Residence Director Staff				
Residence Hall	Area	RD	Apt.	Office
Alumni	A	Tracy Halloran	3262	3261
Chautauqua	A	Jalen Wright	3412	3411
Disney	B	Kyle Piscitelli	3516	3515
Eisenhower	B	Hayley Guild	3518	3517
Gregory	A	Patrick Toscano	N/A	3491
Grissom	B	Richard Sanders	3512	3511
Hemingway	B	Jill Swanson	3566	3565
Hendrix	B	Anissa Scharborough	3568	3567
Igoe	B	Megan Hanrahan	3562	3561
Kasling	B	Alyssa Stephens	3514	3513
McGinnies	A	Ally Sievers	3352	3351
Nixon	A	Fatihath Assani	3432	3431
Schulz	B	Pilar Nelson	3564	3563
University Commons	A	Patrick Toscano	3679	3678
University Village	A	Dan Goodwin	4981	4982

Residence Hall Coverage Schedule		
Monday, 3/23 from 9 am through Monday, 3/30 at 9 am	Jill Swanson	679-8524
Friday, 3/27 from 5 pm through Monday, 3/30 at 9 am	Area B Hayley Guild	673-5024

Anniversaries—Thank you and Happy Anniversary!

George Tucker will be starting his 17th year

cc:
Facilities Services Staff
Paul Agle
Judy Langworthy
Katharine Bixby
Kevin Kearns
Dennis Hefner

Geoffrey Braun
Kathy Forster
Eric Hadley
Scott Martin
Brian Studley
Brent Isaacson

Cedric Howard
Markus Kessler
Marc Levy
Jerry Fisk
Dan Goodwin
Mark Suida

Christine Givner
Sarah Laurie
Denise Szalkowski
Betty Gossett
Ben Miller

Stephen Rieks
Aaron Parkhurst
Kevin Hahn
Michael Metzger
Don Scott